

Central Skagit Rural Partial County Library District  
Regular Board Meeting Agenda  
January 20, 2022  
7:00 p.m.  
110 West State Street, Sedro-Woolley, WA  
Via Zoom Meeting Platform

1. Call to Order
2. Public Comment
3. Approval of Agenda
4. Consent Agenda Items

Approval of December 16, 2021 Regular Meeting Minutes  
Approval of December 2021 Payroll in the amount of \$40,846.03  
Approval of December 2021 Vouchers in the amount of \$64,130.91  
Treasury Reports for 2021

5. Conflict of Interest
6. Communications
7. Director's Report
8. Unfinished Business

A. Trustee Vacancy Recommendation

9. Executive Session pursuant to 42.30.110(1)(g) to review the performance of a public employee – no action will be taken

Director Evaluation

10. Other Business
11. Adjournment

*There may be an Executive Session at any time during the meeting or following the regular meeting.*

Legend:

E = Explore Topic

Jeanne Williams is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Every month on the Third Thu, until Jan 20, 2022, 11 occurrence(s)

Nov 18, 2021 07:00 PM

Dec 16, 2021 07:00 PM

Jan 20, 2022 07:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

[https://us02web.zoom.us/meeting/tZUtcOiqrzkrHNMz1Ci7FBS8ro0bL6zRISrH/ics?icsToken=98tyKuGprjwrGNWXsR-ARpwcAo\\_Cd-rzmHpcgo1whk7GCnd1QDCuJO0SMJ4pCurc](https://us02web.zoom.us/meeting/tZUtcOiqrzkrHNMz1Ci7FBS8ro0bL6zRISrH/ics?icsToken=98tyKuGprjwrGNWXsR-ARpwcAo_Cd-rzmHpcgo1whk7GCnd1QDCuJO0SMJ4pCurc)

Join Zoom Meeting

<https://us02web.zoom.us/j/81071212167?pwd=R3VBNkFtdXIZUWo3MStXc0ppWFhTQT09>

Meeting ID: 810 7121 2167

Passcode: 053762

One tap mobile

+12532158782,,81071212167#,,,,\*053762# US (Tacoma)

+16699009128,,81071212167#,,,,\*053762# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 810 7121 2167

Passcode: 053762

Find your local number: <https://us02web.zoom.us/j/kEVgQ0pvd>

Central Skagit Rural Partial County Library District  
Regular Board Meeting Minutes  
December 16, 2021  
7:00 p.m.  
110 West State Street, Sedro-Woolley, WA  
Via Zoom Meeting Platform

1. Call to Order 7:00pm

Trustees Present: Tim Howland, Chair  
Jane Zillig, Vice Chair  
Darcy Resetar  
Heather Swenson

Staff Present: Jeanne Williams, Director

2. Public Comment No public comment

3. Approval of Agenda

*Motion to approve the Agenda as presented.*

Motion 1: Jane Zillig  
Motion 2: Heather Swenson  
Unanimous

4. Consent Agenda Items

Approval of November 18, 2021 Regular Meeting Minutes  
Approval of November 2021 Payroll in the amount of \$39,069.14  
Approval of November 2021 Vouchers in the amount of \$21,930.41  
Treasury Reports for November 2021  
Balance Sheets for November 2021

*Motion to approve the Consent Agenda as presented.*

Motion 1: Heather Swenson  
Motion 2: Darcy Resetar  
Unanimous

5. Conflict of Interest None reported.

6. Communications

Heather Swenson shared that a Facebook Post by a group planning to use the meeting room stated the masks were optional. Before the meeting, Kendra Trachta contacted the person who reserved the room to clarify that masks were required to use the meeting room and this person agreed to contact attendees to clarify. No further issues resulted from this contact.

## 7. Director's Report

Jeanne Williams reported on her activities:

- I've contacted the owner of the Big Lake Grocery and have made arrangements to have a holds pick-up location there. The library's database has been altered to accommodate multiple pick-up locations: SW 24 Hour Lockers, SW Library Desk, Big Lake Grocery. I am still working out the final details on getting the book drop at Ball Street placed there, but we are ready to go when the owner confirms the book drop details.
- Met with the Public Libraries of Washington group to get legislative committee updates for the coming year. The big news is that many governments around the state are challenging the 1% IPD limit. The main takeaway from these initial hearings is that this is no way to run local governments. The record inflation this year has likely prompted this movement. The other big news is that Kim Wyman, SOS, has moved on to a position in the Biden administration and Steve Hobbs has been appointed. The state librarian sees this as a major opportunity for libraries as he has shown interest in the services that libraries provide.
- The Sedro-Woolley School District has provided the first batch file and the load was successful. The staff are working out protocols for duplicated accounts and are putting together marketing and FAQ information.
- I am still trying to hire a facilities assistant to handle janitorial. I have also reached out to the city to see if there might be a possibility of having their janitorial spend some time doing cleaning here and invoicing it for us much they way our former janitorial vendor did. For now, on Mondays while closed, those of us who work that day each spend 2-3 hours of the day doing the major cleaning tasks. Throughout the week, staff keep surfaces sanitized and trash removed.

Jeanne Williams then provided an update on her work plan for 2021:

### **Overarching Focus: Integrate ourselves into the community with relevant library services.**

1. Facilities Objective: Manage the successful completion of the new library project, including construction; procurement and installation of FF&E; and move of collection and services to the new facility.

- This objective was successfully met and went much smoother than anticipated.
  - Continue to address warranty issues with Valdez Construction, so far almost all have been resolved.
2. Strategic Partnerships Objective: In partnership with Skagit library directors, create a Skagit Valley Consortium for future selection of an integrated library system through an RFP process.
- Other library directors in the county are dealing with staff shortages and rehiring staff as well as pandemic-related additional work, so this project will need to move to my 2022 transition plan.
  - The Anacortes Library director is getting a quote for the Skagit libraries to migrate into that ILS – Apollo by Biblionix.
  - The Mt. Vernon director and I will be working on ways to move materials between MVPL and CSLD outside of the ILS migration project.
3. Services Objective: Through strategic collection development; maintenance; and marketing of library collection; increase the percentage of collection checked out any given time by at least 3 percentage points by the close of 2020 (where the total percentage of items checked out would be at least 11% of the collection at any given time).
- The lockdown and curbside services caused circulation of materials to plummet to 50% of normal circulation in 2020 and 77% of normal circulation in 2021.
  - Even with these lower circulation numbers, there has been an increase of 1 percentage point in the percentage of the collection checked out at a time to 8%.
4. Services Objective: Successfully migrate the CSLD website to a new, more robust platform and create policies and procedures for the new library meeting room management software that will be integrated into the library website.
- This objective was met and the website much better represents our branding around the logo.
  - The website is more intuitive and allows better placement of information, calendars and access to digital resources.
  - Meeting rooms reservation software functions.
5. Services Objective: Navigate the changes to library services caused by the Covid-19 pandemic in order to successfully serve the community using innovation and creativity. CSLD will have to be flexible and nimble in order to provide a safe environment for both patrons and staff.

- As discussed during Board Retreat, the CSLD will need to function in a transitional plan for at least another year in order to better plan for building and staffing costs.
- I expect that we will see massive changes continue over the next year to library services and plan to be flexible and responsive.

## 8. Unfinished Business

### A. Trustee Vacancy Update

Two candidates are eligible for the candidacy and those interviews will be set up for January 6, 2022 starting at 5:30pm. Applications have been shared with the Trustees and interview questions will be shared with the candidates when interview times are confirmed.

### B. 2022 Meeting Dates

#### Special Meetings

January 6 – Trustee Candidate Interviews

August 20 – Retreat

October 20 – 6:30pm Budget Hearing

#### Regular Meetings

January 20

February 17

March 17

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 17

December 15

*Motion to accept the 2022 Board Meeting dates.*

Motion 1: Darcy Resetar

Motion 2: Jane Zillig

Unanimous

9. Adjournment 7:32pm

Motion 1: Heather Swenson

Motion 2: Jane Zillig

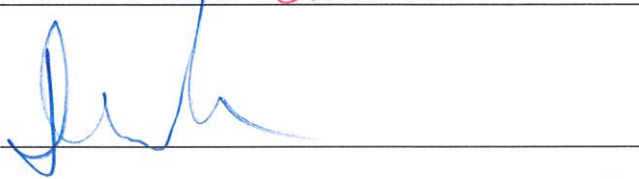
**Current Parking Lot Items: None**



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Heather Swenson

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Central Skagit Rural Partial County Library District  
 720 Metcalf Street  
 Sedro Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District, hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

Total Vouchers: \$64,130.91

VOUCHER DATE	VENDOR	INVOICE NO.	DATE	CATEGORY	AMOUNT
12/3/2021	Midwest Tape Hoopla	501314606	11/23/21	5014930	\$69.99
	Midwest Tape Hoopla	501344473	11/30/21	5014930	\$8.99
	Midwest Tape Hoopla	501350195	11/30/21	5014930	\$2,131.70
	Midwest Tape Hoopla	501352843	11/30/21	5014930	\$1,828.33
	Kanopy	275319	11/30/21	5014930	\$61.00
12/3/2021	J2 *MYFAX SERVICES 877-437-3		11/26/21	5014930	\$10.00
	EIG*PowWeb 866-53928		11/16/21	5014930	\$4.29
	ADOBE ACROPRO SUBS 408-536-6		11/15/21	5014930	\$27.11
	IN *ZOOBEAN INC 202-32162		11/10/21	5014930	\$945.00
	SUNSET PARK SELF STORA SEDRO WOO		11/08/21	5014510	\$100.00
	EIG*PowWeb 866-53928		11/05/21	5014930	\$136.71
12/3/2021	E AND E LUMBER SEDRO SEDRO WOOLLEY WA		10/28/21	5013110	\$30.36
	PY *SKAGIT SELF STORAG 360-8565065 WA		10/28/21	5014510	\$80.00
	E AND E LUMBER SEDRO SEDRO WOOLLEY WA		10/28/21	5013110	(\$30.36)
	VZWRSS*APOCC VISB 800-922-0204 FL		10/29/21	5014212	\$350.76
	SQ *KERF DESIGN INC. gosq.com WA		10/29/21	5013110	\$43.40
	WALGREENS #10994 SEDRO WOOLLEY WA		11/01/21	5013110	\$4.87
	SEDRO WOOLLEY MINI STO 866-693-6683 WA		11/02/21	5014510	\$150.00
	ALLIXO TECHNOLOGIES LL 360-7073635 WA		11/02/21	5014212	\$378.67
	ON THE CLOCK 888-7535999 MI		11/02/21	5014930	\$35.40
	INTERPRETING TECHNOLOG 3604195555 WA		11/03/21	5014930	\$162.74
	OVERDRIVE DIST 2165736886 OH		11/04/21	5014930	\$64.99
	FLUENTSTREAM 303-462-5683 CO		11/12/21	5014210	\$401.53
	RTECH SOLUTIONS LLC KNOXVILLE TN		11/19/21	5014212	\$29.59
	THE LIBRARY STORE INC. TREMONT IL		11/19/21	5013110	\$120.37
	USPS PO 5476600270 SEDRO WOOLLEY WA		11/23/21	5014220	\$117.56
	DROPBOX*XK6V6QTS85YG DB.TT/CHELP DE		11/23/21	5014930	\$48.83
	CNGC/SPEEDPAY 888-522-1130 WA		11/24/21	5014700	\$23.89
	CITY OF SEDRO-WOOLLEY 360-855-9925 WA		11/26/21	5014700	\$610.17
	SMART FOODSERVICE 570 BURLINGTON WA		11/26/21	5013110	\$19.07
	MARK'S PLUMBING PARTS 8177316211 TX		11/26/21	5013110	\$105.78

12/3/2021

Baker & Taylor	2036237802	10/14/21	5013515	\$56.16
Baker & Taylor	2036272467	10/15/21	5013515	\$12.12
Baker & Taylor	2036268475	10/20/21	5013515	\$205.28
Baker & Taylor	2036268476	10/20/21	5013515	\$19.16
Baker & Taylor	2036268478	10/20/21	5013515	\$18.54
Baker & Taylor	2036268479	10/20/21	5013515	\$56.62
Baker & Taylor	2036268480	10/20/21	5013515	\$84.95
Baker & Taylor	2036268481	10/20/21	5013515	\$39.19
Baker & Taylor	2036268482	10/20/21	5013515	\$11.86
Baker & Taylor	2036282547	10/22/21	5013515	\$103.70
Baker & Taylor	2036282548	10/22/21	5013515	\$82.96
Baker & Taylor	2036296445	10/27/21	5013515	\$12.77
Baker & Taylor	2036294494	11/01/21	5013515	\$149.23
Baker & Taylor	2036294495	11/01/21	5013515	\$19.27
Baker & Taylor	2036294496	11/01/21	5013515	\$36.07
Baker & Taylor	2036294497	11/01/21	5013515	\$33.62
Baker & Taylor	2036294498	11/01/21	5013515	\$18.65
Baker & Taylor	2036294499	11/01/21	5013515	\$28.87
Baker & Taylor	2036302586	11/02/21	5013515	\$95.78
Baker & Taylor	2036302587	11/02/21	5013515	\$32.29
Baker & Taylor	2036302588	11/02/21	5013515	\$19.29
Baker & Taylor	2036302589	11/02/21	5013515	\$8.83
Baker & Taylor	2036302590	11/02/21	5013515	\$77.74
Baker & Taylor	2036302591	11/02/21	5013515	\$95.02
Baker & Taylor	2036302592	11/02/21	5013515	\$39.19
Baker & Taylor	2036302593	11/02/21	5013515	\$61.96
Baker & Taylor	2036312184	11/05/21	5013515	\$39.03
Baker & Taylor	2036312185	11/05/21	5013515	\$19.57
Baker & Taylor	2036319918	11/10/21	5013515	\$89.49
Baker & Taylor	2036319919	11/10/21	5013515	\$22.90
Baker & Taylor	2036319920	11/10/21	5013515	\$30.83
Baker & Taylor	2036319921	11/10/21	5013515	\$71.71
Baker & Taylor	2036319922	11/10/21	5013515	\$18.66
Baker & Taylor	2036319923	11/10/21	5013515	\$31.88
Baker & Taylor	2036319924	11/10/21	5013515	\$53.06
Baker & Taylor	2036319925	11/10/21	5013515	\$19.29
Baker & Taylor	2036319926	11/10/21	5013515	\$19.27
Baker & Taylor	2036319927	11/10/21	5013515	\$78.26

	Baker & Taylor	2036325062	11/11/21	5013515	\$60.09
	Baker & Taylor	2036336687	11/15/21	5013515	\$98.32
	Baker & Taylor	2036336688	11/15/21	5013515	\$21.04
	Baker & Taylor	2036336689	11/15/21	5013515	\$33.14
	Baker & Taylor	2036336690	11/15/2021	5013515	\$27.24
	Baker & Taylor	2036336691	11/15/21	5013515	\$52.52
	Baker & Taylor	2036336692	11/15/21	5013515	\$32.50
	Baker & Taylor	2036336693	11/15/21	5013515	\$26.78
	Baker & Taylor	2036336694	11/15/21	5013515	\$40.11
	Baker & Taylor	2036336695	11/15/21	5013515	\$76.16
	Baker & Taylor	2036334592	11/17/21	5013515	\$51.02
	Baker & Taylor	2036358171	11/29/21	5013515	\$179.18
	Baker & Taylor	2036358172	11/29/21	5013515	\$19.29
	Baker & Taylor	2036358173	11/29/21	5013515	\$36.26
	Baker & Taylor	2036358174	11/29/21	5013515	\$60.48
	Baker & Taylor	2036358175	11/29/21	5013515	\$109.15
12/3/2021	WA HCA		11/29/21	5012400	\$13,300.84
	Enduris Washington	R22-589-1	07/29/21	5014610	\$38.00
	Leaf	12589286	12/21/21	5013512	\$292.95
	Midwest Tape	501290220	11/17/21	5013515	\$78.86
	Midwest Tape	501290221	11/17/21	5013515	\$32.21
	Midwest Tape	501290223	11/17/21	5013515	\$41.43
	Midwest Tape	501290224	11/17/21	5013515	\$45.12
	Midwest Tape	501290225	11/17/21	5013515	\$113.56
	Midwest Tape	501290226	11/17/21	5013515	\$17.68
	Ingram	56075255	11/23/21	5013515	\$19.71
	Ingram	56075256	11/23/21	5013515	\$20.49
	Ingram	56075257	11/23/21	5013515	\$122.33
	Ingram	56075258	11/23/21	5013515	\$142.25
	Ingram	56075259	11/23/21	5013515	\$499.39
12/3/2021	Ingram	56075260	11/23/21	5013515	\$794.39
12/10/2021	Pacific Style Lawn M.	100611130	11/30/21	5014110	\$363.48
	Demco	7047504	11/29/21	5013110	\$88.24
	Midwest Tape	501310028	11/23/21	5013515	\$263.34
	Midwest Tape	501315170	11/23/21	5013515	\$25.82
	Midwest Tape	501315171	11/23/21	5013515	\$29.88
	Midwest Tape	501315172	11/23/21	5013515	\$30.70
	Midwest Tape	501291500	11/18/21	5013515	\$8.67

	Midwest Tape	501355710	12/01/21	5013515	\$31.72
	Midwest Tape	501345370	11/30/21	5013515	\$32.69
	Midwest Tape	501345371	11/30/21	5013515	\$27.11
	Midwest Tape	501345372	11/30/21	5013515	\$81.01
	Midwest Tape	501345374	11/30/21	5013515	\$29.88
	Midwest Tape	501345375	11/30/21	5013515	\$77.75
	Midwest Tape	501645376	11/30/21	5013515	\$31.29
	Midwest Tape	501345377	11/30/21	5013515	\$25.82
12/10/2021	Midwest Tape Hoopla	501379006	12/07/21	5014930	\$28.00
	OCLC	1000182917	12/08/21	5014930	\$1,365.78
	Ebsco	787095	12/01/21	5014930	\$702.74
	MPLC	504379122	12/01/21	5014930	\$95.00
12/10/2021	Ingram	55977809	11/18/21	5013515	\$18.56
	Ingram	55977810	11/18/21	5013515	\$11.10
	Ingram	55977811	11/18/21	5013515	\$26.38
	Ingram	56098118	11/24/21	5013515	\$16.82
	Ingram	56098119	11/24/21	5013515	\$57.08
	Ingram	56098120	11/24/21	5013515	\$103.91
	Ingram	56098121	11/24/21	5013515	\$76.41
	Ingram	56104326	11/24/21	5013515	\$53.02
	Ingram	56104327	11/24/21	5013515	\$24.23
	Ingram	56104328	11/24/21	5013515	\$185.84
	Ingram	56104329	11/24/21	5013515	\$14.31
	Ingram	56135255	11/26/21	5013515	\$16.39
	Ingram	56135256	11/26/21	5013515	\$59.87
	Ingram	56135257	11/26/21	5013515	\$15.84
	Ingram	56135258	11/26/21	5013515	\$14.15
	Ingram	56135259	11/26/21	5013515	\$227.86
	Ingram	56135260	11/26/21	5013515	\$23.48
	Ingram	56135261	11/26/21	5013515	\$14.83
	Ingram	56135262	11/26/21	5013515	\$17.19
	Ingram	56135263	11/26/21	5013515	\$21.70
	Ingram	56135264	11/26/21	5013515	\$12.84
	Ingram	56135265	11/26/21	5013515	\$16.13
	Ingram	56135266	11/26/21	5013515	\$11.12
	Ingram	56135267	11/26/21	5013515	\$62.38
	Ingram	56212214	11/30/21	5013515	\$251.49
	Ingram	56212215	11/30/21	5013515	\$21.08

	Ingram	56212216	11/30/21	5013515	\$9.18
	Ingram	56212217	11/30/21	5013515	\$15.94
	Ingram	56212218	11/30/21	5013515	\$14.64
	Ingram	56212219	11/30/21	5013515	\$30.05
	Ingram	56212220	11/30/21	5013515	\$10.77
	Ingram	56272215	12/02/21	5013515	\$25.66
	Ingram	56272216	12/02/21	5013515	\$25.57
12/10/2021	Jeanne Williams		11/27/21	5012400	\$81.38
12/17/2021	SYNCB/Amazon	938335436668	11/10/21	5013110	\$111.53
	SYNCB/Amazon	597955765443	11/10/21	5013110	\$44.88
	SYNCB/Amazon	485588389468	11/10/21	5013110	\$42.91
	SYNCB/Amazon	776453995599	11/10/21	5013110	\$39.05
	SYNCB/Amazon	988943389866	11/10/21	5013110	\$14.96
	SYNCB/Amazon	539733465764	11/11/21	5013110	\$71.47
	SYNCB/Amazon	973599563456	11/13/21	5013180	\$36.01
	SYNCB/Amazon	466579499755	11/13/21	5013110	\$67.26
	SYNCB/Amazon	946798585737	11/13/21	5013110	\$131.94
	SYNCB/Amazon	585876478583	11/15/21	5013110	\$47.18
	SYNCB/Amazon	448548566367	11/15/21	5013110	\$32.49
	SYNCB/Amazon	564393399849	11/16/21	5013110	\$28.85
	SYNCB/Amazon	534375744537	11/18/21	5013110	\$15.18
	SYNCB/Amazon	635863637764	11/19/21	5013110	\$16.26
	SYNCB/Amazon	846586357484	11/22/21	5013180	\$187.59
	SYNCB/Amazon	435766669983	11/22/21	5013110	\$66.16
	SYNCB/Amazon	447579974697	11/22/21	5013110	\$31.77
	SYNCB/Amazon	977744984489	11/22/21	5013110	\$24.94
	SYNCB/Amazon	448955375674	11/22/21	5013110	\$38.94
	SYNCB/Amazon	479967565585	11/22/21	5013110	\$36.90
	SYNCB/Amazon	758786668359	11/23/21	5013110	\$16.44
	SYNCB/Amazon	859893434865	11/23/21	5013110	\$9.75
	SYNCB/Amazon	433446845678	11/24/21	5013110	\$29.83
	SYNCB/Amazon	438795787649	11/24/21	5013515	\$19.70
	SYNCB/Amazon	453988785779	11/24/21	5013515	\$6.50
	SYNCB/Amazon	789853738533	11/24/21	5013515	\$26.52
	SYNCB/Amazon	448499467967	11/24/21	5013515	\$16.23
	SYNCB/Amazon	785754697665	11/24/21	5013515	\$53.15
	SYNCB/Amazon	833688676469	11/24/21	5013110	\$303.71
	SYNCB/Amazon	563586997943	11/24/21	5013515	\$18.39

12/17/2021


SYNCB/Amazon	448374789638	11/24/21	5013515	\$5.64
SYNCB/Amazon	444737474697	11/24/21	5013515	\$35.86
SYNCB/Amazon	458645745967	11/28/21	5013515	\$14.09
SYNCB/Amazon	859655594945	11/28/21	5013515	\$14.08
SYNCB/Amazon	453964447468	11/28/21	5013515	\$77.25
SYNCB/Amazon	475654946563	11/30/21	5013515	\$5.99
SYNCB/Amazon	895796986855	11/30/21	5013515	\$28.80
SYNCB/Amazon	988687366586	11/30/21	5013515	\$36.78
SYNCB/Amazon	655434368849	12/01/21	5013515	\$25.65
SYNCB/Amazon	937777545583	12/03/21	5013512	\$1,691.02
SYNCB/Amazon	677736599397	12/03/21	5013110	\$75.94
SYNCB/Amazon	888795498433	12/08/21	5013110	\$14.65
SYNCB/Amazon	558577596468	11/16/21	5013110	(\$48.72)
SYNCB/Amazon	834695364754	12/02/21	5013110	(\$66.16)
Ingram	56297461	12/03/21	5013515	\$15.47
Ingram	56297463	12/03/21	5013515	\$15.79
Ingram	56297464	12/03/21	5013515	\$33.62
Ingram	56297465	12/03/21	5013515	\$40.83
Ingram	56307435	12/05/21	5013515	\$16.67
Ingram	56307436	12/05/21	5013515	\$81.83
Ingram	56307437	12/05/21	5013515	\$18.60
Ingram	56307438	12/05/21	5013515	\$30.46
Ingram	56378297	12/07/21	5013515	\$13.60
Ingram	56378298	12/07/21	5013515	\$25.98
Ingram	56378299	12/07/21	5013515	\$143.21
Ingram	56378300	12/07/21	5013515	\$52.50
Ingram	56378301	12/07/21	5013515	\$47.48
Ingram	56378302	12/07/21	5013515	\$365.65
Ingram	56378303	12/07/21	5013515	\$14.30
Ingram	56378304	12/07/21	5013515	\$7.50
Ingram	56378305	12/07/21	5013515	\$30.30
Ingram	56378306	12/07/21	5013515	\$16.86
Ingram	56378307	12/07/21	5013515	\$32.16
Ingram	56378308	12/07/21	5013515	\$45.59
Ingram	56378309	12/07/21	5013515	\$22.27
Ingram	56378310	12/07/21	5013515	\$18.75
Ingram	56378311	12/07/21	5013515	\$39.73
Ingram	56378312	12/07/21	5013515	\$28.63

	Ingram	56393212	12/08/21	5013515	\$10.92
	Ingram	56393213	12/08/21	5013515	\$45.87
	Ingram	56393214	12/08/21	5013515	\$75.74
	Ingram	56393215	12/08/21	5013515	\$244.50
	Ingram	56407028	12/08/21	5013515	\$27.39
	Ingram	56407029	12/08/21	5013515	\$151.20
	Ingram	56407030	12/08/21	5013515	\$34.39
12/17/2021	Ingram	56297462	12/03/21	5013515	\$57.95
12/17/2021	Ingram	56462906	12/10/21	5013515	\$105.72
	Ingram	56462907	12/10/21	5013515	\$47.60
	Ingram	56473506	12/10/21	5013515	\$17.40
	Ingram	56473507	12/10/21	5013515	\$102.97
	Ingram	56473508	12/10/21	5013515	\$21.77
	Ingram	56473509	12/10/21	5013515	\$75.21
	Ingram	56473510	12/10/21	5013515	\$45.19
	Ingram	56473511	12/10/21	5013515	\$15.82
	Ingram	56473512	12/10/21	5013515	\$54.07
	Ingram	56473513	12/10/21	5013515	\$6.85
	Ingram	56473514	12/10/21	5013515	\$12.33
	Ingram	56473515	12/10/21	5013515	\$14.69
	Ingram	56473516	12/10/21	5013515	\$181.84
	Ingram	56473517	12/10/21	5013515	\$87.15
	Ingram	56473518	12/10/21	5013515	\$24.24
	Ingram	56473519	12/10/21	5013515	\$12.30
	Ingram	56520118	12/13/21	5013515	\$18.37
	Ingram	56520119	12/13/21	5013515	\$14.61
	Ingram	56520120	12/13/21	5013515	\$30.51
	Ingram	56520121	12/13/21	5013515	\$8.45
12/17/2021	Catherine McHugh	989	12/17/21	5014110	\$2,375.00
12/17/2021	Midwest Tape Hoopla	501412536	12/14/21	5014930	\$79.99
	Frontline Cleaning	29191	12/09/21	5014187	\$250.00
	Public Libraries of WA	2022-006	12/09/21	5014930	\$202.49
	Midwest Tape	501379725	12/07/21	5013515	\$88.18
	Midwest Tape	501379726	12/07/21	5013515	\$25.82
	Midwest Tape	501379727	12/07/21	5013515	\$54.07
	Midwest Tape	501379728	12/07/21	5013515	\$97.13
	Midwest Tape	501379729	12/07/21	5013515	\$18.98
	Midwest Tape	501379860	12/07/21	5013515	\$61.88


12/22/2021	Midwest Tape	501413018	12/14/21	5013515	\$54.88
	Midwest Tape	501413019	12/14/21	5013515	\$100.22
	Midwest Tape	501413091	12/14/21	5013515	\$51.64
	Midwest Tape	501413092	12/14/21	5013515	\$58.95
	Midwest Tape	501413093	12/14/21	5013515	\$24.51
	Midwest Tape	501413094	12/14/21	5013515	\$11.17
	Midwest Tape	501413095	12/14/21	5013515	\$20.93
	Midwest Tape	501413096	12/14/21	5013515	\$53.35
	Midwest Tape	501413097	12/14/21	5013515	\$23.04
	Midwest Tape	501413098	12/14/21	5013515	\$16.37
	Midwest Tape	501413099	12/14/21	5013515	\$16.86
	Midwest Tape	501413100	12/14/21	5013515	\$17.68
	Midwest Tape	501413101	12/14/21	5013515	\$10.35
	Enduris	R22-589-1	07/29/21	5014610	\$38.00
12/22/2021	Demco	7056283	12/16/21	5013110	\$63.50
	Ingram	565486363	12/14/21	5013515	\$49.22
	Ingram	56548364	12/14/21	5013515	\$110.32
	Ingram	56548365	12/14/21	5013515	\$11.68
	Ingram	56566014	12/14/21	5013515	\$33.12
	Ingram	56555015	12/14/21	5013515	\$22.05
	Ingram	56555016	12/14/21	5013515	\$13.10
	Ingram	56555017	12/14/21	5013515	\$135.88
	Ingram	56615138	12/16/21	5013515	\$94.62
	Ingram	56615139	12/16/21	5013515	\$25.21
12/30/2021	VZWRSS*APOCC VISB 800-922-0204 FL		11/29/21	5014212	\$350.76
	PY *SKAGIT SELF STORAG 360-8565065 WA		11/29/21	5014510	\$80.00
	SKAGIT PUD 3604247104 WA		11/30/21	5014700	\$373.83
	SKAGIT PUD 3604247104 WA		11/30/21	5014700	\$43.12
	BRODART SUPPLIES 570-326-2461 PA		12/01/21	5013110	\$44.44
	SEDRO WOOLLEY MINI STO 866-693-6683 WA		12/02/21	5014510	\$150.00
	INTERPRETING TECHNOLOG 3604195555 WA		12/02/21	5014930	\$162.74
	ALLIXO TECHNOLOGIES LL 360-7073635 WA		12/02/21	5014212	\$378.67
	ON THE CLOCK 888-7535999 MI		12/02/21	5014930	\$35.40
	PUGET SOUND ENERGY INC 4254546363 WA		12/20/21	5014700	\$2,584.19
	SMART FOODSERVICE 570 BURLINGTON WA		12/21/21	5013110	\$76.73
	RTECH SOLUTIONS LLC KNOXVILLE TN		12/21/21	5014212	\$29.59
	USPS PO 5476600270 SEDRO WOOLLEY WA		12/22/21	5014220	\$7.38
	DROPBOX*J92V1NMS894P DB.TT/CHELP DE		12/23/21	5014930	\$48.83




	FLUENTSTREAM	303-462-5683 CO	12/24/21	5014210	\$517.59
	CITY OF SEDRO-WOOLLEY	360-855-9925 WA	12/27/21	5014700	\$662.84
	GUARDIAN SECURITY SYST	2066226545 WA	12/27/21	5014930	\$520.81
	GUARDIAN SECURITY SYST SEATTLE	WA	12/27/21	5014930	\$520.81
12/30/2021	J2 *MYFAX SERVICES	877-437-3	12/27/21	5014930	\$10.00
	HP *HP.COM STORE	888-345-5	12/17/21	5013110	\$186.61
	EIG*PowWeb	866-53928	12/16/21	5014930	\$4.29
	ADOBE ACROPRO SUBS	408-536-6	12/14/21	5014930	\$27.11
	CNGC/SPEEDPAY	888-522-1	12/13/21	5014700	\$26.52
	MARK'S PLUMBING PARTS	817-73162	12/10/21	5013110	\$561.35
	SUNSET PARK SELF STORA	SEDRO WOO	12/06/21	5014510	\$100.00
	EIG*PowWeb	866-53928	12/06/21	5014930	\$136.71
12/30/2021	Leaf	12700522	12/27/21	5013512	\$292.95
	Midwest Tape Hoopla	501472111	12/28/21	5014930	\$6.89
	NewsBank	RTRN975133	01/01/22	5014930	\$273.50
	WA HCA		12/02/21	5012400	\$13,933.07
	Jeanne Williams		12/27/21	5012400	\$81.38



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Skagit County Office Of The Treasurer  
Jackie Brunson, Treasurer  
P.O. Box 518  
Mount Vernon, Washington 98273  
Phone (360)416-1750

### General Ledger Detail Report

For Date Range: 12/1/2021 To: 12/31/2021

#### L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

<b>Beginning Cash Balance</b>	<b>\$1,018,596.22</b>
Cash Receipts	\$74,280.29
Investments Interest	\$89.96
Taxes Collected	\$2,601.89
State Forest Funds	\$1,820.42
Leasehold Excise Tax	\$2.51
<b>Subtotal Cash Increases</b>	<b>\$78,795.07</b>
Investments Purchased	-\$89.96
District Accounts Payable	-\$48,594.05
District Payroll	-\$72,226.64
District IGT Decreases	-\$4,915.05
<b>Subtotal Cash Decreases</b>	<b>-\$125,825.70</b>
<b>Ending Cash Balance</b>	<b>\$971,565.59</b>
<b>Beginning Investments</b>	<b>\$1,335,754.47</b>
Investments Purchased	\$89.96
<b>Ending Investments</b>	<b>\$1,335,844.43</b>
<b>Beginning Taxes Receivable</b>	<b>\$28,274.34</b>
Taxes Receivable	-\$1,007.41
<b>Ending Taxes Receivable</b>	<b>\$27,266.93</b>



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Monthly Investment Ledger Report 1/10/2022

For Date Range 12/1/2021 To 12/31/2021

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
12/6/2021	INTEREST		SP INTEREST PAYMENT			\$0.00	\$94.70	\$0.00
12/6/2021	FEE		SP HANDLING FEE			\$0.00	\$0.00	-\$4.74
12/6/2021	REDIST		SP PURCHASE INTEREST			\$89.96	\$0.00	\$0.00
2015-48	SP	1.0301	2/25/2015	0.09	1/1/3000	\$1,335,844.43	\$139,004.43	-\$2,660.00
**** L0301						\$1,335,844.43	\$139,004.43	-\$2,660.00

CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

**Monthly Investment Ledger Report**      1/10/2022

**For Date Range 12/1/2021 To 12/31/2021**

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
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<b>Grandtotal</b>						<b>\$1,335,844.43</b>		
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1/10/2022

**State Pool District Report**

12/1/2021 To: 12/31/2021

Bank 680 STATE TREAS LGIP Interest Rate: 0.09

Fund: L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

InvestmentID: 2015-48

Beginning Balance:	\$1,335,754.47
Transactions:	\$89.96
Ending Balance:	\$1,335,844.43
Average Daily Balance:	\$1,335,829.92
Interest:	\$102.97
Fee:	\$5.15
Net Interest:	\$97.82