

Central Skagit Rural Partial County Library District
Regular Board Meeting Agenda
November 18, 2021
7:00 p.m.
110 West State Street, Sedro-Woolley, WA
Via Zoom Meeting Platform

1. Call to Order
2. Public Comment
3. Approval of Agenda
4. Consent Agenda Items

Approval of October 21, 2021 Budget Hearing Minutes
Approval of October 21, 2021 Regular Meeting Minutes
Approval of October 2021 Payroll in the amount of \$38,257.25
Approval of October 2021 Vouchers in the amount of \$113,432.19
Treasury Reports for October 2021
Balance Sheets for October 2021

5. Conflict of Interest
5. Communications
6. Director's Report
8. New Business

- A. Sedro-Woolley School District Memorandum of Understanding (D)
- B. 2022 Meeting Dates (E)
- C. Upright Piano Loan – Community Room (Discussion)
- D. Resolution No. 2021-8 Skagit Auditor as 2022 Accounting Officer (D)

9. Unfinished Business

- A. 2022 Budget (N, D)
 - i. Resolution 2021-9 IDP Increase 1%
 - ii. Resolution 2021-10 2022 Budget Expense Total
- B. Trustee Vacancy Update

10. Other Business

11. Adjournment

There may be an Executive Session at any time during the meeting or following the regular meeting.

Legend:

E = Explore Topic

N = Narrow Options

D = Decision

Information = Informational items and updates on projects

Parking Lot = Items tabled for a later discussion

Current Parking Lot Items: None

Jeanne Williams is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: Mar 18, 2021 07:00 PM Pacific Time (US and Canada)

Every month on the Third Thu, until Jan 20, 2022, 11 occurrence(s)

Jul 15, 2021 07:00 PM

Aug 19, 2021 07:00 PM

Sep 16, 2021 07:00 PM

Oct 21, 2021 07:00 PM

Nov 18, 2021 07:00 PM

Dec 16, 2021 07:00 PM

Jan 20, 2022 07:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us02web.zoom.us/meeting/tZUtcOiqrzkrHNMz1Ci7FBS8ro0bL6zRISrH/ics?icsToken=98tyKuGprjwrGNWXsR-ARpwcAo_Cd-rzmHpcgo1whk7GCnd1QDCuJO0SMJ4pCurc

Join Zoom Meeting

<https://us02web.zoom.us/j/81071212167?pwd=R3VBNkFtdXlZUWo3MStXc0ppWFhTQT09>

Meeting ID: 810 7121 2167

Passcode: 053762

One tap mobile

+12532158782,,81071212167#,,,,*053762# US (Tacoma)

+16699009128,,81071212167#,,,,*053762# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 810 7121 2167

Passcode: 053762

Find your local number: <https://us02web.zoom.us/j/81071212167?pwd=R3VBNkFtdXlZUWo3MStXc0ppWFhTQT09>

Central Skagit Rural Partial County Library District
Budget Hearing Minutes
October 21, 2021
6:30 p.m.
110 West State Street
Sedro-Woolley, WA 98284

1. Tim Howland, Chair, opened the Budget Hearing at 6:20pm.

Trustees Present:

Tim Howland, Chair
Jane Zillig, Vice Chair
Mindy Coslor
Darcy Resetar
Heather Swenson

Staff Present:

Jeanne Williams, Director

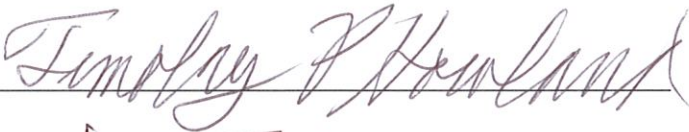
Public Attendees

None

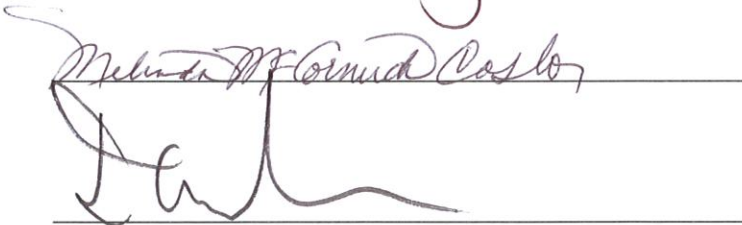
2. Public Testimony on 2022 Budget Draft

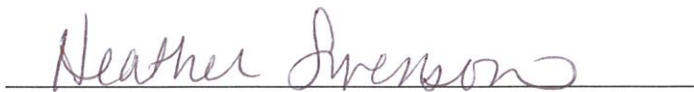
No one wished to comment on the 2022 Budget Draft.

3. Tim Howland, Chair, closed the Budget Hearing at 6:50 pm.









Central Skagit Rural Partial County Library District
Regular Board Meeting Minutes
October 21, 2021
7:00 p.m.
110 West State Street, Sedro-Woolley, WA
Via Zoom Meeting Platform

1. Call to Order 6:53pm

Trustees Present: Tim Howland, Chair
Jane Zillig, Vice Chair
Mindy Coslor
Darcy Resetar
Heather Swenson

Staff Present: Jeanne Williams, Director

2. Public Comment Letter attached, Appendix 1

3. Approval of Agenda

Motion to approve the Agenda as presented.

Motion 1: Heather Swenson
Motion 2: Mindy Coslor
Unanimous

4. Consent Agenda Items

Motion to approve the Consent Agenda as presented.

Motion 1: Mindy Coslor
Motion 2: Jane Zillig
Unanimous

Approval of August 21, 2021 Retreat Minutes
Approval of September 1 2021 Regular Meeting Minutes
Approval of September 2021 Payroll in the amount of \$
Approval of September 2021 Vouchers in the amount of \$42,484.81
Treasury Reports for September 2021
Balance Sheets for September 2021

5. Conflict of Interest None reported.

5. Communications None reported.

6. Director's Report (attached to previous meeting materials)

In addition to going over the Director's Report, Jeanne Williams shared that no had yet applied for the upcoming Trustee vacancy. She also shared that Catherine McHugh has everything that she needs to get started on the Jeanne Williams' evaluation. Jeanne Williams also shared that she is exploring the option of surplus of the bookmobile to opt for a more manageable vehicle that would not require special training to drive and that could be parked at the library rather than at an offsite facility. The age of the bookmobile is such that, aside from the growing maintenance costs, it is also not ADA accessible and is very loud and uncomfortable to operate.

8. New Business

A. 2022 Draft Budget

Jeanne Williams shared that the only changes to the draft budget compared to that presented in September was a salary comparison increase. In looking at wages in neighboring libraries in Skagit, Whatcom, Snohomish and Island counties, several CSLD positions fall well below. The current structure would move the lowest paid positions up incrementally to be more competitive while also allowing for cost of living adjustments for the rest of the positions. In the long run, having competitive pay and lower turnover ends up being less costly than low wages and high turnover.

Jeanne Williams also shared that, in a worst case scenario, if reserve funds were used to cover overages in expenses versus income, by 2026, the district would still have an unallocated cash balance of approximately \$1.5 million. However, it is likely that income will be higher than considered in the budget due to the growth in Sedro-Woolley. In considering keeping an emergency and a liquidity fund based on best practices, that amount would be approximately \$500,000. So, the Board could potentially fund special projects such as library kiosks or a smaller book delivery van and still have funds set aside.

The Board also discussed the limited options for investment to local governments. Jeanne Williams shared that, in discussion with the Deputy Treasurer, the only option to purchase long term bonds with higher yields would be to piggyback on other taxing district or Treasury purchases, which could make liquidation of funds in an emergency very complicated.

9. Adjournment 7:35pm

Motion to adjourn.

Motion 1: Jane Zillig

Motion 2: Heather Swenson

Unanimous

There may be an Executive Session at any time during the meeting or following the regular meeting.

Legend:

E = Explore Topic

N = Narrow Options

D = Decision

Information = Informational items and updates on projects

Parking Lot = Items tabled for a later discussion

Current Parking Lot Items: None

Lanally P Hoerlark

Melinda McCormick Cosloy

[Signature]

Neather Swenson

[Signature]

Central Skagit Rural Partial County Library District
 720 Metcalf Street
 Sedro Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District, hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

Total Vouchers: \$113,432.19

VOUCHER DATE	VENDOR	INVOICE NO.	DATE	CATEGORY	AMOUNT
10/1/2021	EIG*PowWeb 866-53928		09/16/21	5014930	\$4.29
	ADOBE ACROPRO SUBS 408-536-6		09/14/21	5014930	\$27.11
	SUNSET PARK SELF STORA SEDRO WOO		09/07/21	5014510	\$100.00
	EIG*PowWeb 866-53928		09/07/21	5014930	\$136.71
	MYFAX		09/27/21	5014930	\$10.00
10/1/2021	Ingram	54866847	09/16/21	5013515	\$18.11
	Ingram	54866848	09/16/21	5013515	\$97.78
	Ingram	54866849	09/16/21	5013515	\$13.28
	Ingram	54872327	09/16/21	5013515	\$8.76
	Ingram	54872328	09/16/21	5013515	\$234.44
	Ingram	54872329	09/16/21	5013515	\$58.11
	Ingram	54923738	09/20/21	5013515	\$237.99
	Ingram	54923739	09/20/21	5013515	\$185.11
	Ingram	54923740	09/20/21	5013515	\$136.67
	Ingram	54951612	09/21/21	5013515	\$8.33
	Ingram	54951613	09/21/21	5013515	\$8.59
	Ingram	54951614	09/21/21	5013515	\$15.37
	Ingram	54951615	09/21/21	5013515	\$59.73
	Ingram	54951616	09/21/21	5013515	\$132.35
	Ingram	54951617	09/21/21	5013515	\$14.35
	Ingram	54951618	09/21/21	5013515	\$45.92
	Ingram	54951619	09/21/21	5013515	\$20.47
	Ingram	54951620	09/21/21	5013515	\$11.74
	Ingram	54951621	09/21/21	5013515	\$7.68
	Ingram	54951622	09/21/21	5013515	\$10.08
	Ingram	54951623	09/21/21	5013515	\$26.83
	Ingram	54951624	09/21/21	5013515	\$11.22
	Ingram	54951625	09/21/21	5013515	\$16.28
	Ingram	54951626	09/21/21	5013515	\$12.90
	Ingram	54951627	09/21/21	5013515	\$14.83
	Ingram	54963124	09/22/21	5013515	\$30.63

	Ingram	54963125	09/22/21	5013515	\$28.45
	Ingram	54972364	09/22/21	5013515	\$13.72
	Ingram	54972365	09/22/21	5013515	\$8.73
	Ingram	54972366	09/22/21	5013515	\$14.51
	Ingram	54972367	09/22/21	5013515	\$199.60
	Ingram	54987550	09/23/21	5013515	\$22.09
	Ingram	54987551	09/23/21	5013515	\$162.82
	Ingram	54987552	09/23/21	5013515	\$20.31
	Ingram	54987553	09/23/21	5013515	\$150.28
	Ingram	54996623	09/23/21	5013515	\$14.64
	Ingram	54996624	09/23/21	5013515	\$182.03
	Ingram	54996625	09/23/21	5013515	\$23.97
	Ingram	54996626	09/23/21	5013515	\$602.95
	Ingram	54996627	09/23/21	5013515	\$27.80
	Ingram	54996628	09/23/21	5013515	\$12.99
	Ingram	54996629	09/23/21	5013515	\$37.38
10/1/2021	FEDEX OFFIC14300014332 BURLINGTON WA		08/27/21	5014911	\$284.92
	WM SUPERCENTER #2596 MOUNT VERNON WA		08/27/21	5013110	\$57.40
	PIONEER MARKET PLACE SEDRO WOOLLEY WA		08/30/21	5013110	\$9.74
	HAGGEN 3436 BURLINGTON WA		08/30/21	5013110	\$151.85
	RITE AID 05248 SEDRO WOOLLEY WA		08/30/21	5013110	\$16.26
	FRED-MEYER #0024 BURLINGTON WA		09/01/21	5013110	\$35.77
	ON THE CLOCK 888-7535999 MI		09/02/21	5014930	\$32.45
	ALLIXO TECHNOLOGIES LL 360-7073635 WA		09/02/21	5014912	\$378.67
	SEDRO WOOLLEY MINI STO 866-693-6683 WA		09/02/21	5014510	\$150.00
	INTERPRETING TECHNOLOG 3604195555 WA		09/03/21	5014930	\$162.74
	PUGET SOUND ENERGY INC 4254546363 WA		09/10/21	5014700	\$1,095.24
	FLUENTSTREAM 303-462-5683 CO		09/15/21	5014210	\$367.38
	CNGC/SPEEDPAY 888-522-1130 WA		09/20/21	5014700	\$23.89
	RTECH SOLUTIONS LLC KNOXVILLE TN		09/22/21	5014212	\$29.59
	DROPBOX*NK7G8GK6L4ZR DB.TT/CHELP DE		09/23/21	5014930	\$48.83
	OVERDRIVE DIST 2165736886 OH		09/24/21	5013515	\$29.99
	WWW COSTCO COM 800-955-2292 WA		09/24/21	5013511	\$195.29
	GUARDIAN SECURITY SYST SEATTLE WA		09/27/21	5014930	\$520.81
	CITY OF SEDRO-WOOLLEY 360-855-9925 WA		09/27/21	5014700	\$610.17
10/1/2021	Midwest Tape	501011422	09/20/21	5013515	\$17.68
	Midwest Tape	501011423	09/20/21	5013515	\$51.64
	Midwest Tape	501011424	09/20/21	5013515	\$72.07
	Midwest Tape	501011425	09/20/21	5013515	\$75.75

	Midwest Tape	501011426	09/20/21	5013515	\$25.82
	Midwest Tape	501011427	09/20/21	5013515	\$47.40
	Midwest Tape	501011429	09/20/21	5013515	\$58.46
	Midwest Tape	501011840	9/20/2021	5013515	\$25.82
10/1/2021	WA HCA		09/26/21	5012400	\$13,300.84
	Leaf	12363328	9/26/21	5013512	\$292.95
	Interpreting Technology	IT41002	09/30/21	5014110	\$1,039.05
10/8/2021	Ingram	55019251	09/24/21	5013515	\$17.98
	Ingram	55019252	09/24/21	5013515	\$24.06
	Ingram	55024584	09/26/21	5013515	\$107.44
	Ingram	55047157	09/27/21	5013515	\$14.53
	Ingram	55047158	09/27/21	5013515	\$8.96
	Ingram	55047159	09/27/21	5013515	\$71.86
	Ingram	55047160	09/27/21	5013515	\$146.23
	Ingram	55047161	09/27/21	5013515	\$14.94
	Ingram	55047162	09/27/21	5013515	\$40.98
	Ingram	55047163	09/27/21	5013515	\$67.66
	Ingram	55047164	09/27/21	5013515	\$15.02
	Ingram	55047165	09/27/21	5013515	\$38.59
	Ingram	55070123	09/28/21	5013515	\$39.04
	Ingram	55070124	09/28/21	5013515	\$35.20
	Ingram	55070125	09/28/21	5013515	\$50.30
	Ingram	55075562	09/28/21	5013515	\$13.90
10/8/2021	Hoopla	501068523	09/30/21	5014930	\$1,759.81
	Midwest Tape	501036198	09/27/21	5013515	\$17.68
	Midwest Tape	501036199	09/27/21	5013515	\$25.82
	Midwest Tape	501045310	09/27/21	5013515	\$143.61
	Midwest Tape	501045311	09/27/21	5013515	\$21.74
	Ingram	55112621	09/30/21	5013515	\$13.16
	Ingram	55112622	09/30/21	5013515	\$298.76
	Ingram	55112623	09/30/21	5013515	\$22.60
	Ingram	55112624	09/30/21	5013515	\$180.09
	Ingram	55075536	09/28/21	5013515	\$25.97
	SHLB	300001076	10/01/21	5013515	\$500.00
	Pacific Style Lawn	100611001	09/30/21	5013515	\$385.18
	Demco	7015661	09/29/21	5013515	\$73.12
	Demco	70160910	09/29/21	5013515	\$45.93
10/15/2021	Hillis Clark Martin & Pet	269607	10/07/21	5014110	\$42.00
	Skagit Publishing	14425	09/30/21	5014410	\$380.00

10/15/2021

Midwest Tape	501071520	10/01/21	5013515	\$52.44
Midwest Tape	501071521	10/01/21	5013515	\$33.95
Midwest Tape	501071522	10/01/21	5013515	\$29.88
Midwest Tape	501071523	10/01/21	5013515	\$21.74
Midwest Tape	501071525	10/01/21	5013515	\$20.93
Midwest Tape	501071526	10/01/21	5013515	\$106.67
Midwest Tape	501071527	10/01/21	5013515	\$17.68
Ingram	55163019	10/04/21	5013515	\$112.00
Ingram	55163020	10/04/21	5013515	\$146.96
Ingram	55163021	10/04/21	5013515	\$423.92
Ingram	55163022	10/04/21	5013515	\$34.23
SYNCB/Amazon	463593663983	11-Aug-2021	5013110	\$22.68
SYNCB/Amazon	443797699664	13-Aug-2021	5013180	\$49.88
SYNCB/Amazon	883973689547	14-Aug-2021	5013110	\$94.31
SYNCB/Amazon	735385389583	17-Aug-2021	5013110	\$30.28
SYNCB/Amazon	488778455774	17-Aug-2021	5013110	\$32.03
SYNCB/Amazon	946375977344	17-Aug-2021	5013110	\$32.88
SYNCB/Amazon	464543896546	17-Aug-2021	5013110	\$56.20
SYNCB/Amazon	637885565339	17-Aug-2021	5013110	\$57.36
SYNCB/Amazon	439473687935	17-Aug-2021	5013110	\$170.82
SYNCB/Amazon	455769544364	18-Aug-2021	5013110	-\$15.93
SYNCB/Amazon	757748375845	18-Aug-2021	5013110	\$25.00
SYNCB/Amazon	463658484746	19-Aug-2021	5013110	-\$14.40
SYNCB/Amazon	894668334563	19-Aug-2021	5013110	\$37.94
SYNCB/Amazon	483788745758	22-Aug-2021	5013110	\$5.95
SYNCB/Amazon	465565743759	22-Aug-2021	5013110	\$29.28
SYNCB/Amazon	444649675735	22-Aug-2021	5013110	\$79.74
SYNCB/Amazon	453499758966	23-Aug-2021	5013110	\$28.51
SYNCB/Amazon	938378485976	23-Aug-2021	5013110	\$86.61
SYNCB/Amazon	593584385537	24-Aug-2021	5013110	(\$95.51)
SYNCB/Amazon	467973586344	24-Aug-2021	5013110	\$18.94
SYNCB/Amazon	485889698354	24-Aug-2021	5013110	\$28.20
SYNCB/Amazon	448548398858	25-Aug-2021	5013110	\$54.20
SYNCB/Amazon	459393759943	26-Aug-2021	5013180	\$44.46
SYNCB/Amazon	495598997589	27-Aug-2021	5013180	\$4.87
SYNCB/Amazon	443946439935	02-Sep-2021	5013110	\$29.84
SYNCB/Amazon	463974796953	02-Sep-2021	5013110	\$32.72
SYNCB/Amazon	478874959393	02-Sep-2021	5013180	\$56.17
SYNCB/Amazon	435937948997	05-Sep-2021	5013110	\$45.37

SYNCB/Amazon	443846796953	05-Sep-2021	5013180	\$147.07
SYNCB/Amazon	465973378567	07-Sep-2021	5013515	\$15.71
SYNCB/Amazon	679546798689	08-Sep-2021	5013515	\$80.21
SYNCB/Amazon	588946393387	09-Sep-2021	5013515	\$24.75
SYNCB/Amazon	669484583734	11-Sep-2021	5013515	\$39.04
SYNCB/Amazon	983773445366	11-Sep-2021	5013515	\$62.03
SYNCB/Amazon	469883385688	11-Sep-2021	5013180	\$84.10
SYNCB/Amazon	688983389396	11-Sep-2021	5013110	\$147.01
SYNCB/Amazon	574468574974	14-Sep-2021	5013110	\$64.44
SYNCB/Amazon	454935558448	22-Sep-2021	5013512	\$156.81
SYNCB/Amazon	675837799647	23-Sep-2021	5013515	\$5.41
SYNCB/Amazon	696895557467	23-Sep-2021	5013110	\$59.56
SYNCB/Amazon	469788848564	26-Sep-2021	5013515	\$63.21
SYNCB/Amazon	499463877736	26-Sep-2021	5013515	\$78.51
SYNCB/Amazon	574437478498	29-Sep-2021	5013180	\$16.26
SYNCB/Amazon	598355443667	29-Sep-2021	5013110	\$52.52
SYNCB/Amazon	453968454689	29-Sep-2021	5013110	\$86.75
SYNCB/Amazon	456484498456	02-Oct-2021	5013515	\$83.40
SYNCB/Amazon	874498938689	02-Oct-2021	5013515	\$146.42
SYNCB/Amazon	448669779849	03-Oct-2021	5013515	\$10.84
SYNCB/Amazon	544369693686	03-Oct-2021	5013110	\$13.40
SYNCB/Amazon	449838499595	03-Oct-2021	5013110	\$24.94
SYNCB/Amazon	638645353648	05-Oct-2021	5013110	\$43.38
10/15/2021 Baker & Taylor	2036171350	09/01/21	5013515	\$16.99
Baker & Taylor	2036171351	09/01/21	5013515	\$18.24
Baker & Taylor	2036171352	09/01/21	5013515	\$17.31
Baker & Taylor	2036171701	09/03/21	5013515	\$38.56
Baker & Taylor	2036171702	09/03/21	5013515	\$14.48
Baker & Taylor	2036171703	09/03/21	5013515	\$55.14
Baker & Taylor	2036171704	09/03/21	5013515	\$19.29
Baker & Taylor	2036171705	09/03/21	5013515	\$13.83
Baker & Taylor	2036171706	09/03/21	5013515	\$15.81
Baker & Taylor	2036171707	09/03/21	5013515	\$62.59
Baker & Taylor	2036171708	09/03/21	5013515	\$18.65
Baker & Taylor	2036171709	09/03/21	5013515	\$14.11
Baker & Taylor	2036186211	09/10/21	5013515	\$97.01
Baker & Taylor	2036186212	09/10/21	5013515	\$10.51
Baker & Taylor	2036186213	09/10/21	5013515	\$26.89
Baker & Taylor	2036186214	09/10/21	5013515	\$32.51

Baker & Taylor	2036186215	09/10/21	5013515	\$18.66
Baker & Taylor	2036186216	09/10/21	5013515	\$13.83
Baker & Taylor	2036186217	09/10/21	5013515	\$13.81
Baker & Taylor	2036186218	09/10/21	5013515	\$15.15
Baker & Taylor	2036186219	09/10/21	5013515	\$8.76
Baker & Taylor	2036193280	09/14/21	5013515	\$57.71
Baker & Taylor	2036191416	09/16/21	5013515	\$116.34
Baker & Taylor	2036191417	09/16/21	5013515	\$31.21
Baker & Taylor	2036191418	09/16/21	5013515	\$19.29
Baker & Taylor	2036191419	09/16/21	5013515	\$39.06
Baker & Taylor	2036191420	09/16/21	5013515	\$72.97
Baker & Taylor	2036191421	09/16/21	5013515	\$18.04
Baker & Taylor	2036191422	09/16/21	5013515	\$46.78
Baker & Taylor	2036191423	09/16/21	5013515	\$112.93
Baker & Taylor	2036191424	09/16/21	5013515	\$11.83
Baker & Taylor	2036191673	09/21/21	5013515	\$95.35
Baker & Taylor	2036213671	09/24/21	5013515	\$173.52
Baker & Taylor	2036213672	09/24/21	5013515	\$39.17
Baker & Taylor	2036213673	09/24/21	5013515	\$14.48
Baker & Taylor	2036213674	09/24/21	5013515	\$41.99
Baker & Taylor	2036213675	09/24/21	5013515	\$33.12
Baker & Taylor	2036213676	09/24/21	5013515	\$54.97
Baker & Taylor	2036213677	09/24/21	5013515	\$38.58
Baker & Taylor	2036228687	10/01/21	5013515	\$156.78
Baker & Taylor	2036228688	10/01/21	5013515	\$14.48
Baker & Taylor	2036228689	10/01/21	5013515	\$19.25
Baker & Taylor	2036228690	10/01/21	5013515	\$92.89
Baker & Taylor	2036228691	10/01/21	5013515	\$53.57
Baker & Taylor	3249087	10/02/21	5013515	(\$19.72)
Baker & Taylor	2036237292	10/04/21	5013515	\$131.25
Baker & Taylor	2036237293	10/04/21	5013515	\$19.90
Baker & Taylor	2036237294	10/04/21	5013515	\$13.81
Baker & Taylor	2036237295	10/04/21	5013515	\$59.56
Baker & Taylor	2036237296	10/04/21	5013515	\$95.64
Baker & Taylor	2036237297	10/04/21	5013515	\$33.77
Baker & Taylor	2036237298	10/04/21	5013515	\$59.59
Baker & Taylor	2036237299	10/04/21	5013515	\$19.90
Baker & Taylor	2036242742	10/08/21	5013515	\$14.48
Baker & Taylor	2036242743	10/08/21	5013515	\$167.86

10/15/2021

Baker & Taylor	2036255050	10/12/21	5013515	\$154.49
Baker & Taylor	2036255051	10/12/21	5013515	\$43.15
Baker & Taylor	2036255052	10/12/21	5013515	\$19.90
Baker & Taylor	2036255053	10/12/21	5013515	\$14.10
Baker & Taylor	2036255054	10/12/21	5013515	\$14.10
Baker & Taylor	2036255055	10/12/21	5013515	\$63.37
Baker & Taylor	2036255056	10/12/21	5013515	\$14.49
Baker & Taylor	2036255057	10/12/21	5013515	\$19.25
Baker & Taylor	2036255058	10/12/21	5013515	\$38.56
Ingram	55135795	10/01/21	5013515	\$55.58
Ingram	55135796	10/01/21	5013515	\$14.53
Ingram	55135797	10/01/21	5013515	\$9.88
Ingram	55135798	10/01/21	5013515	\$16.55
Ingram	55135799	10/01/21	5013515	\$14.23
Ingram	55135800	10/01/21	5013515	\$46.77
Ingram	55135801	10/01/21	5013515	\$23.99
Ingram	55135802	10/01/21	5013515	\$20.67
Ingram	55188545	10/05/21	5013515	\$9.31
Ingram	55188546	10/05/21	5013515	\$7.68
Ingram	55188547	10/05/21	5013515	\$14.42
Ingram	55188548	10/05/21	5013515	\$34.86
Ingram	55188549	10/05/21	5013515	\$14.60
Ingram	55188550	10/05/21	5013515	\$21.63
Ingram	55188551	10/05/21	5013515	\$9.94
Ingram	55188552	10/05/21	5013515	\$16.56
Ingram	55188553	10/05/21	5013515	\$5.71
Ingram	55188554	10/05/21	5013515	\$9.40
Ingram	55188555	10/05/21	5013515	\$15.70
Ingram	55188556	10/05/21	5013515	\$28.00
Ingram	55201072	10/06/21	5013515	\$17.63
Ingram	55201073	10/06/21	5013515	\$7.23
Ingram	55201074	10/06/21	5013515	\$13.50
Ingram	55201075	10/06/21	5013515	\$183.44
Ingram	55201076	10/06/21	5013515	\$33.50
Ingram	55209161	10/06/21	5013515	\$13.28
Ingram	55209162	10/06/21	5013515	\$835.07
Ingram	55209163	10/06/21	5013515	\$543.03
Ingram	55209164	10/06/21	5013515	\$301.23
Ingram	55209165	10/06/21	5013515	\$20.48

	Ingram	55209166	10/06/21	5013515	\$31.01
	Ingram	55209167	10/06/21	5013515	\$14.22
10/15/2021	Ingram	55209168	10/06/21	5013515	\$14.16
	Ingram	55209169	10/06/21	5013515	\$145.16
	Ingram	55231482	10/07/21	5013515	\$16.95
	Ingram	55231483	10/07/21	5013515	\$21.32
	Ingram	55231484	10/07/21	5013515	\$22.42
	Ingram	55231485	10/07/21	5013515	\$8.23
	Ingram	55231486	10/07/21	5013515	\$24.91
	Ingram	55231487	10/07/21	5013515	\$14.23
	Ingram	55231488	10/07/21	5013515	\$41.33
	TLC	2021120050	09/16/21	5014930	\$13,755.63
	Jeanne Williams		09/27/21	5012400	\$81.38
	Skagit Law Group	39034	09/30/21	5014110	\$175.00
10/22/2021	Frontline Cleaning	28738	10/15/21	5014187	\$869.79
	City of Sedro-Woolley	729	10/15/21	5016210	\$7,012.03
	Demco	7023309	10/12/21	5013110	\$88.24
	Midwest Tape	501114085	10/11/21	5013515	\$21.74
	Midwest Tape	501114086	10/11/21	5013515	\$35.36
	Midwest Tape	501114088	10/11/21	5013515	\$56.67
	Midwest Tape	501114089	10/11/21	5013515	\$54.29
	Midwest Tape	501114580	10/11/21	5013515	\$30.70
	Midwest Tape	501114581	10/11/21	5013515	\$48.54
	Midwest Tape	501114582	10/11/21	5013515	\$21.74
10/22/2021	Ingram	55241955	10/08/21	5013515	\$51.80
	Ingram	55241956	10/08/21	5013515	\$28.44
	Ingram	55249759	10/08/21	5013515	\$15.38
	Ingram	55249760	10/08/21	5013515	\$12.90
	Ingram	55249761	10/08/21	5013515	\$12.48
	Ingram	55249762	10/08/21	5013515	\$14.24
	Ingram	55249763	10/08/21	5013515	\$14.24
	Ingram	55249764	10/08/21	5013515	\$90.78
	Ingram	55249765	10/08/21	5013515	\$152.19
	Ingram	55249766	10/08/21	5013515	\$43.47
	Ingram	55249767	10/08/21	5013515	\$14.16
	Ingram	55249768	10/08/21	5013515	\$26.14
	Ingram	55249769	10/08/21	5013515	\$19.80
	Ingram	55249770	10/08/21	5013515	\$13.40
	Ingram	55249771	10/08/21	5013515	\$30.39

	Ingram		55256026	10/10/21	5013515	\$22.89
	Ingram		55256027	10/10/21	5013515	\$301.88
	Ingram		55256028	10/10/21	5013515	\$20.34
	Ingram		55276821	10/11/21	5013515	\$31.81
	Ingram		55276822	10/11/21	5013515	\$1,143.54
	Ingram		55276823	10/11/21	5013515	\$26.77
10/29/2021	Midwest Tape Hoopla		500930536	09/01/21	5014930	\$140.50
	Midwest Tape Hoopla		500981300	09/14/21	5014930	\$20.69
	Midwest Tape Hoopla		501114703	10/12/21	5014930	\$49.99
	Midwest Tape Hoopla		501126505	10/13/21	5014930	\$27.50
	Midwest Tape Hoopla		501147725	10/19/21	5014930	\$17.50
	Midwest Tape Hoopla		500893853	08/24/21	5014930	\$10,764.00
	Midwest Tape Hoopla		501120468	10/12/21	5014930	\$3,271.88
	Midwest Tape Hoopla		501126878	10/21/21	5014930	\$3,550.60
	Midwest Tape Hoopla		501136814	10/15/21	5014930	\$3,021.38
	Midwest Tape Hoopla		501005536	09/17/21	5014930	\$2,281.41
	Midwest Tape Hoopla		500924626	08/31/21	5014930	\$1,167.78
	Midwest Tape Hoopla		500893854	08/24/21	5014930	\$1,481.48
	Midwest Tape Hoopla		501021401	09/21/21	5014930	\$931.23
	Midwest Tape Hoopla		501015805	09/21/21	5014930	\$152.49
	Midwest Tape Hoopla		501045651	09/28/21	5014930	\$32.89
10/29/2021	SKAGIT PUD	3604247104	WA	09/28/21	5014700	\$43.12
	SKAGIT PUD	3604247104	WA	09/28/21	5014700	\$774.37
	PY *SKAGIT SELF STORAG	360-8565065	WA	09/28/21	5014510	\$109.50
	LOWES #00035*	MOUNT VERNON	WA	09/28/21	5013512	\$108.68
	VZWRLSS*APOCC VISB	800-922-0204	FL	09/29/21	5014212	\$350.59
	OVERDRIVE DIST	2165736886	OH	10/01/21	5014930	\$47.50
	INTERPRETING TECHNOLOG	3604195555	WA	10/04/21	5014930	\$162.74
	SEDRO WOOLLEY MINI STO	866-693-6683	WA	10/04/21	5014510	\$150.00
	ALLIXO TECHNOLOGIES LL	360-7073635	WA	10/04/21	5014212	\$378.67
	ON THE CLOCK	888-7535999	MI	10/04/21	5014930	\$32.45
	THE LIBRARY STORE INC.	TREMONT	IL	10/08/21	5013512	\$166.87
	CNGC/SPEEDPAY	888-522-1130	WA	10/12/21	5014700	\$24.80
	THE LIBRARY STORE INC.	TREMONT	IL	10/12/21	5013512	\$14.18
	THE SEATTLE TIMES	8005420820	WA	10/12/21	5014930	\$727.53
	PUGET SOUND ENERGY INC	4254546363	WA	10/12/21	5014700	\$1,095.52
	THE LIBRARY STORE INC.	TREMONT	IL	10/12/21	5013110	\$198.30
	QUILL CORPORATION	800-982-3400	SC	10/14/21	5013512	\$412.28
	FLUENTSTREAM	303-462-5683	CO	10/22/21	5014210	\$401.53

	RTECH SOLUTIONS LLC KNOXVILLE TN		10/22/21	5014212	\$40.59
	DROPBOX*WZFJBR2JL25V DB.TT/CCHELP DE		10/25/21	5014930	\$48.83
	CITY OF SEDRO-WOOLLEY 360-855-9925 WA		10/26/21	5014700	\$610.17
10/29/2021	WA HCA		10/26/21	5012400	\$13,300.84
	Skagit Valley Publishing	15107	10/20/21	5014410	\$145.08
	Midwest Tape	501181716	10/26/21	5014930	\$13.78
	Midwest Tape	501142667	10/18/21	5013515	\$140.19
	Midwest Tape	501142669	10/18/21	5013515	\$38.02
	Midwest Tape	501146140	10/18/21	5013515	\$21.74
	Midwest Tape	501146141	10/18/21	5013515	\$51.62
	Midwest Tape	501146142	10/18/21	5013515	\$29.88
	Midwest Tape	501146143	10/18/21	5013515	\$23.15
	Midwest Tape	501146144	10/18/21	5013515	\$17.84
	Ingram	55458318	10/21/21	5013515	\$15.08
	Ingram	55458319	10/21/21	5013515	\$13.78
	Ingram	55458320	10/21/21	5013515	\$1,080.39
	Ingram	55458321	10/21/21	5013515	\$20.83
	Ingram	55458322	10/21/21	5013515	\$27.78
10/29/2021	Ingram	55340019	10/14/21	5013515	\$47.15
	Ingram	55340020	10/14/21	5013515	\$44.05
	Ingram	55344150	10/14/21	5013515	\$18.62
	Ingram	55344151	10/14/21	5013515	\$91.22
	Ingram	55344152	10/14/21	5013515	\$26.01
	Ingram	55344153	10/14/21	5013515	\$10.23
	Ingram	55344154	10/14/21	5013515	\$17.01
	Ingram	55344155	10/14/21	5013515	\$10.91
	Ingram	55344156	10/14/21	5013515	\$24.63
	Ingram	55344157	10/14/21	5013515	\$17.54
	Ingram	55344158	10/14/21	5013515	\$22.32
	Ingram	55344159	10/14/21	5013515	\$16.52
	Ingram	55361066	10/15/21	5013515	\$12.24
	Ingram	55361067	10/15/21	5013515	\$18.84
	Ingram	55361068	10/15/21	5013515	\$17.27
	Ingram	55361069	10/15/21	5013515	\$18.27
	Ingram	55417729	10/19/21	5013515	\$18.80
	Ingram	55417730	10/19/21	5013515	\$12.33
	Ingram	55417731	10/19/21	5013515	\$10.12
	Ingram	55417732	10/19/21	5013515	\$26.07
	Ingram	55417733	10/19/21	5013515	\$38.41

	Ingram	55434297	10/20/21	5013515	\$359.02
	Ingram	55434298	10/20/21	5013515	\$15.36
	Ingram	55434299	10/20/21	5013515	\$161.05
	Ingram	55439570	10/20/21	5013515	\$31.26
	Ingram	55439571	10/20/21	5013515	\$302.13
	Ingram	55439572	10/20/21	5013515	\$284.20
	Ingram	55439573	10/20/21	5013515	\$24.16
	Ingram	55439574	10/20/21	5013515	\$15.73
	Ingram	55439575	10/20/21	5013515	\$75.75
	Ingram	55439576	10/20/21	5013515	\$12.62
	Ingram	55439577	10/20/21	5013515	\$15.17
10/29/2021	J2 *MYFAX SERVICES 877-437-3		10/26/21	5014930	\$10.00
	EIG*PowWeb 866-53928		10/18/21	5014930	\$4.29
	LORITO BOOKS INC. LORITOBOK		10/18/21	5013515	\$850.95
	ADOBE ACROPRO SUBS 408-536-6		10/14/21	5014930	\$27.11
	SMART FOODSERVICE 570 BURLINGTO		10/12/21	5013110	\$45.78
	SUNSET PARK SELF STORA SEDRO WOO		10/06/21	5014510	\$100.00
	EIG*PowWeb 866-53928		10/05/21	5014930	\$136.71
10/29/2021	Midwest Tape Hoopla	501192652	10/27/21	5014930	\$2,345.29
	Midwest Tape Hoopla	501142907	10/18/21	5014930	(\$200.00)

Emily J. Howland

Melinda McCormick Coster

Heather Swenson

Andrew



Skagit County Office Of The Treasurer
Jackie Brunson, Treasurer
P.O. Box 518
Mount Vernon, Washington 98273
Phone (360) 416-1750

General Ledger Detail Report

For Date Range: 10/1/2021 To: 10/31/2021

L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

Beginning Cash Balance	\$845,851.16
Cash Receipts	\$242.30
Investments Interest	\$90.61
Taxes Collected	\$313,527.31
State Forest Funds	\$7.46
Leasehold Excise Tax	\$1.67
District IGT Increases	\$79.44
Subtotal Cash Increases	\$313,948.79
Investments Purchased	-\$90.61
Other Cash Decreases	-\$2,244.80
District Accounts Payable	-\$92,701.48
District Payroll	-\$46,237.80
District IGT Decreases	-\$0.42
Subtotal Cash Decreases	-\$141,275.11
Ending Cash Balance	\$1,018,524.84
Beginning Investments	\$1,335,563.47
Investments Purchased	\$90.61
Ending Investments	\$1,335,654.08
Beginning Taxes Receivable	\$409,470.71
Taxes Receivable	-\$313,870.54
Ending Taxes Receivable	\$95,600.17

Grandtotals

CashReceipts	\$242.30
Investments Interest	\$90.61
Investments Redeemed	\$0.00
Other Non Revenue	\$0.00
Taxes Collected	\$313,527.31
Other Taxes	\$0.00
Correction Increases	\$0.00
Federal Forest Funds	\$0.00
DNR Payment In Lieu of Taxes	\$0.00
Sale Of Tax Title Property	\$0.00
State Apportionment	\$0.00
State Forest Funds	\$7.46
Timber Excise	\$0.00
Impact Fees	\$0.00
Sale Of Bonds	\$0.00
Transfers In	\$0.00
Accrued Interest Bonds	\$0.00
Leasehold Excise Tax	\$1.67
Local Real Estate Excise Tax	\$0.00
Park Impact Fees	\$0.00
Traffic Impact Fees	\$0.00
Fire Impact Fees	\$0.00
Special Assessments Principal	\$0.00
Special Assessments Interest	\$0.00
Registered Warrants Issued	\$0.00
District Journal Debits	\$0.00
District IGT Increases	\$79.44
Warrants Redeemed	\$0.00
Warrants Interest	\$0.00
Investments Purchased	-\$90.61
Transfers Out	\$0.00
Other Cash Decreases	-\$2,244.80
Correction Decreases	\$0.00
Cash To Fiscal Agent	\$0.00
Cash Disbursements	\$0.00
Refund of State DNR Funds	\$0.00
Registered Warrants Redeemed	\$0.00
Registered Warrants Interest	\$0.00
District Accounts Payable	-\$92,701.48

District Payroll	-46,237.80
District Journal Credits	\$0.00
District IGT Decreases	-\$0.42
Warrants Issued	\$0.00
Warrants Voided	\$0.00
Bonds Redeemed Voted	\$0.00
Bonds Redeemed Non Voted	\$0.00
Bonds Interest Voted	\$0.00
Bonds Interest Non Voted	\$0.00
Accrued Interest Payable	\$0.00
Bonds Issued Voted	\$0.00
Bonds Maturing Voted	\$0.00
Bonds Issued Non Voted	\$0.00
Bonds Maturing Non Voted	\$0.00
Bonds Refunded Voted	\$0.00
Bonds Refunded Non Voted	\$0.00
Taxes Receivable	-\$313,870.54
Long Term Debt Repayment	\$0.00
Payoff Principal Interfund Loan	\$0.00
Interfund Loan Interest	\$0.00
Repayment Interfund Loan Principal	\$0.00
Interfund Loan Interest Earnings	\$0.00
Interfund Loan	\$0.00
Interfund Loan Proceeds	\$0.00
Ending Cash Balance	\$1,018,524.84
Ending Investments	\$1,335,654.08
Ending Taxes Receivable	\$95,600.17
Ending Warrants Outstanding Balance	\$0.00
Ending Fiscal Agent Cash Balance	\$0.00
Ending Registered Warrants Outstanding Balance	\$0.00
Ending Long Term Debt	\$0.00
Report List: -1	



Skagit County Office Of The Treasurer
 Jackie Brunson, Treasurer
 P.O. Box 518
 Mount Vernon, Washington 98273
 Phone (360) 416-1750

Monthly Investment Ledger Report 11/5/2021

For Date Range 10/1/2021 To 10/29/2021

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
10/1/2021		INTEREST	SP INTEREST PAYMENT			\$0.00	\$95.38	\$0.00
10/1/2021		FEE	SP HANDLING FEE			\$0.00	\$0.00	-\$4.77
10/1/2021		REDIST	SP PURCHASE INTEREST			\$90.61	\$0.00	\$0.00
2015-48	SP	1.0301	2/25/2015	0.09	1/1/5000	\$1,335,654.08	\$138,804.06	-\$2,649.98
**** L0301						\$1,335,654.08	\$138,804.06	-\$2,649.98

CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

Monthly Investment Ledger Report 11/5/2021

For Date Range 10/1/2021 To 10/29/2021

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fec
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Grandtotal						\$1,335,654.08		
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11/5/2021

State Pool District Report

10/1/2021 To: 10/31/2021

Bank 680 STATE TREAS L.GIP Interest Rate: 0.09

Fund: 1.0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

InvestmentID: 2015-48

Beginning Balance:	\$1,335,563.47
Transactions:	\$90.61
Ending Balance:	\$1,335,654.08
Average Daily Balance:	\$1,335,654.08
Interest:	\$105.67
Fee:	\$5.28
Net Interest:	\$100.39

As of October 31, 2021

	2021 Projected Income	YTD 2021 Actual Income	2021 Projected Expenses	YTD 2021 Actual Expenses	Percentage of Projected Expenses
INCOME					
Tax Funds	\$905,000.00	\$833,653.46			
Timber Funds	\$80,000.00	\$86,644.08			
Leasehold Excise Tax		\$173.74			
Timber Excise		\$24,535.62			
Cash (Fees, Cards Purchased)		\$6,408.88			
Library Svs Contract	\$70,000.00				
IGT Increase		\$341.15			
Donations		\$2,800.00			
Investment Earnings		\$1,205.93			
	\$1,055,000	\$955,762.86			

ONGOING EXPENSES

Personnel Expense			\$860,930	\$604,004	70.16%
Bookmobile			\$450	\$0	0.00%
Utilities			\$12,000	\$22,674	188.95%
Licensing/Dues/Subscrip 5014930			\$94,635	\$133,152	140.70%
Furniture, Fixtures, Equipment			\$4,000	\$0	0.00%
General Expenses			\$129,500	\$164,084	126.71%
Contingency Fund			\$30,000		0.00%
Library Materials (5013515 Books, DVDs, Audio)			\$85,000	\$55,143	64.87%
ONGOING EXPENSE TOTALS			\$1,216,515	\$979,057	80.48%

ONE-TIME EXPENDITURES

FF&E Invoicing from 2020			\$476,343	\$509,891	
Opening Day Collection			\$50,000	\$26,911	
Moving Costs			\$20,000	\$6,373	
FF&E Design			\$25,000	\$25,000	
Total One Time Expenditures			\$571,343	\$568,175	
FF&E Unallocated Uses			\$50,000	\$108,762	
Library Vehicle			\$30,000		
Total Use of Unallocated Funds			\$80,000	\$108,762	

Total Expenditures YTD **\$1,867,858** **\$1,655,994** **88.66%**

**Memorandum of
Understanding and Data
Sharing Agreement
Between
Sedro-Woolley School District
And
Central Skagit Libraries for the Student Account Project**

This Memorandum of Understanding (MOU) and Data Sharing Agreement (Agreement) is entered into as of the 16th day of November, 2021 (Effective Date) by and between the Sedro-Woolley School District and Central Skagit Libraries (CSL).

I. Purpose

The purpose of this MOU is to clearly define roles and responsibilities of CSL and Sedro-Woolley School District as they relate to the "Student Account" project (Student Account). This agreement also serves as a planning document for the joint project.

II. Background

Student Account is a CSL initiative designed to provide access to and promote the use of public library resources for every student enrolled in the Sedro-Woolley School District. In partnership with Sedro-Woolley School District, CSL will make available to students and teachers a wide array of both physical and digital library resources: research databases, print materials, downloadable eBooks and other tools. Student ID or lunch numbers will serve as CSL account numbers and give students (until completion of high school) consistent, year-round access to all physical and digital resources. Students may also check out in-library use equipment, such as laptops.

This MOU between Sedro-Woolley School District and CSL is meant to facilitate the exchange of specific student data from Sedro-Woolley School District to CSL. This exchange of student data is necessary to enable CSL to provide access to CSL's resources and collections to all students attending Sedro-Woolley School District schools. For the purpose of this MOU, "student" is defined as any person attending a Sedro-Woolley School District school.

This student information will be shared with and utilized by CSL in a manner consistent with the Family Educational Rights and Privacy Act of 1974 (FERPA). Nothing in this MOU may be

construed to allow either CSL or Sedro-Woolley School District to maintain, use or share student information in a manner not consistent with FERPA.

This MOU summarizes the focus and intent of the working relationship between CSL and Sedro-Woolley School District and is designed to ensure coordination of efforts to bring public library resources and services to all Sedro-Woolley School District students. It is not intended to limit any additional collaborative activities that CSL and Sedro-Woolley School District may wish to engage in.

III. Term

Effective Date: November 16, 2021 through September 1, 2023. This agreement may be extended upon the mutual written consent of both parties.

IV. Responsibilities of Sedro-Woolley School District

Sedro-Woolley School District will:

- Allow CSL access to electronic student data and arrange for periodic and regular transfers of such data as deemed appropriate by both parties (See: Description of Data).
- Provide a mechanism for parents to "opt-out" of the sharing of student data.
- Student ID or lunch numbers will serve as CSL library account numbers and give students (until completion of high school) consistent, year-round access to all physical and digital resources. Students may also check out in-library use equipment, such as laptops.
- Sedro-Woolley School District will not include student records that have been opted-out of the program in data transfers to CSL.
- Allow CSL to engage with Sedro-Woolley School District personnel and students for the purposes of promoting and educating Sedro-Woolley School District staff and students about available resources and their use.

V. Responsibilities of Central Skagit Libraries

CSL will:

- Provide access to all of CSL's physical and digital library resources as agreed to for students enrolled in the Sedro-Woolley School District.

- Provide necessary support for Sedro-Woolley School District personnel, students and CSL staff to enable and encourage effective use of CSL resources by school staff and students.
- Abide by any restrictions set forth by Sedro-Woolley School District in terms of data sharing.
- Abide by FERPA and maintain the confidentiality of student data released to CSL.

VI. Process

- Sedro-Woolley School District will design and administer an “opt-out” procedure for parents.
- Sedro-Woolley School District will transmit limited batch of student data for test purposes.
- CSL will format student identification or lunch numbers to integrate them into CSL patron database.
- CSL will begin uploading agreed upon student data to the CSL patron database at regular intervals.

VII. Description of Data

A. Data Set: Data shared by the parties under this MOU shall be limited to the data elements specifically defined and authorized by the parties as follows:

Data Set	Population	Source	Frequency
Student Full Name	Grades K-12 Students	Sedro-Woolley School District	Monthly
Student ID/Lunch #	Grades K-12 Students	Sedro-Woolley School District	Monthly
Student Home Address	Grades K-12 Students	Sedro-Woolley School District	Monthly

Student Home Telephone Number	Grades K-12 Students	Sedro-Woolley School District	Monthly
Student DOB	Grades K-12 Students	Sedro-Woolley School District	Monthly
Parent/Guardian E-Mail Address	Grades K-12 Students	Sedro-Woolley School District	Monthly
Student School Name	Grades K-12 Students	Sedro-Woolley School District	Monthly
Student Grade Level	Grades K-12 Students	Sedro-Woolley School District	Montly

B. Student data will be transmitted to CSL in an ASCII text, comma delimited file.

VIII. Data Set Creation, Delivery and Frequency:

Sedro-Woolley School District or designee will transmit an ASCII text, comma delimited file to a secure site for upload to CSL's database. Sedro-Woolley School District agrees to provide the data monthly, with specific timing of updates to be negotiated between designated representatives of Sedro-Woolley School District and CSL.

IX. Permissible Data Use and Sharing Under this Agreement:

Data will be used solely for the following purposes:

- For inclusion in CSL's library patron database which is used to allow students to access physical and digital library resources.
- For communications of library events, programs, and resources.
- For program evaluation purposes.

X. Ownership of Data:

All data shared as part of this agreement will remain the property of Sedro-Woolley School District. This MOU represents and warrants that the data covered under this agreement shall

not be disclosed, released, revealed, showed, sold, rented, leased, or loaned to any person or organization except as [a] specified herein, [b] approved in an executed Data Sharing Agreement, or [c] as required by law.

XI. Custodial Responsibility and Data Stewardship:

A) CSL agrees not to use the data for any purposes other than for those specified in this agreement. In addition, CSL agrees to fully cooperate with Sedro-Woolley School District in the event that an adult individual or the parent or guardian of a child under 18 years old requests the opportunity to review his/her personally identifiable information disclosed to CSL by Sedro-Woolley School District or wishes to revoke consent to share data with CSL.

B) For the purposes of this agreement and ensuring the parties compliance with the terms of this agreement and all applicable state and federal laws, the parties designate CSL as the custodian of their patron database. CSL will be responsible for the observance of all conditions for use and for establishment and maintenance of security arrangements to prevent unauthorized use of student data as specified in this agreement.

C) While CSL will make its best efforts to facilitate the secure transmission of data between the parties, CSL is not responsible for ensuring the internal or network security of any party for breaches of security occurring prior to the confirmed receipt of or access to data.

D) CSL and Sedro-Woolley School District will inform each other, in writing, of the staff member(s) assigned to each role, as well as changes in staffing for these roles. CSL and Sedro-Woolley School District agree that roles specified below may be performed by multiple staff members.

XII. Roles:

CSL and Sedro-Woolley School District agree to provide appropriate staff support to execute their data stewardship, data management, and custodial responsibilities under this agreement.

A) The following person(s) will serve as primary contact(s) at Sedro-Woolley School District and CSL for matters relating to the transfer and management of data:

CSL	Sedro-Woolley School District
Jeanne Williams and Kendra Trachta: admin@centralskagitlibrary.org	Anita Rodriguez: arodriguez@sbsd101.org

B) The following person(s) will serve as primary contact(s) at Sedro-Woolley School District and CSL for matters relating to the administration of this agreement:

CSL	Sedro-Woolley School District
Jeanne Williams and Kendra Trachta: admin@centralskagitlibrary.org	Michael Olson: molson@swsd101.org

XIII. Termination of this Agreement:

This agreement may be terminated at any time by either party with sixty (60) days written notice.

XIV. Indemnification:

CSL agrees to protect, defend, indemnify and hold Sedro-Woolley School District, its officers, agents, and employees harmless from any and all claims and losses for bodily injury, including death, and/or property damage to the extent that such claims or losses arise or result from CSL's negligent performance under this MOU.

Sedro-Woolley School District agrees to protect, defend, indemnify and hold CSL, its officers, agents, and employees harmless from any and all claims and losses for bodily injury, including death, and/or property damage to the extent that such claims or losses arise or result from Sedro-Woolley School District's negligent performance under this MOU.

XV. Severability:

If any term or condition of this MOU and Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions or applications of the MOU and Agreement which can be given effect without the invalid term, condition, or application and, to this end, the terms and conditions of this MOU and Agreement are declared severable.

XVI. Changes to MOU/Agreement:

Changes to this MOU and Agreement approved in writing by CSL and Sedro-Woolley School District will be deemed part of this MOU and Agreement and subject to all provisions.

XVII. Governing Law and Venue:

This MOU and Agreement shall be governed by the laws of the State of Washington and any action or litigation undertaken to enforce the terms of this MOU and Agreement shall be conducted in Snohomish County, Washington.

XVIII. Whole Agreement:

The parties agree that this agreement, together with all appendices, if any, constitute the entire agreement between the parties and supersedes all prior or existing written or oral agreements between the parties and may not be amended other than in writing signed by both parties.

XIX. Attorney's Fees and Costs:

In the event of litigation arising out of the MOU and Agreement, the losing party agrees to pay the prevailing party's attorney fees incident to said litigation, together with all costs and expenses incurred in connection with such action, whether incurred in trial court or appeal.

XX. Opportunity Without Discrimination:

CSL and Sedro-Woolley School District agree to comply with all applicable state and federal rules and regulations which prohibit discrimination on the basis of race, color, creed, religion, national origin, age, sex, marital status, or the presence of any sensory, mental, or physical disability. Inquiries or complaints regarding compliance may be directed to CSL or Sedro-Woolley School District.

XXI. Authority:

The terms and conditions of this MOU and Agreement to which the parties agree are being entered into by appropriate protocols of both agencies.

Central Skagit Libraries

By:

Jeanne Williams

Name & Title: Jeanne Williams, Director

11/19/2021

Date

Sedro-Woolley School District:

By:

Shirley M. Nichols Superintendent

Name & Title:

OCT 25 2021

Date:

Potential 2022 Board Meeting Dates

Special Meetings

January 6 – Trustee Candidate Interviews

August 20 – Retreat

October 20 – 6:30pm Budget Hearing

Regular Meetings

January 20

February 17

March 17

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 17

December 15



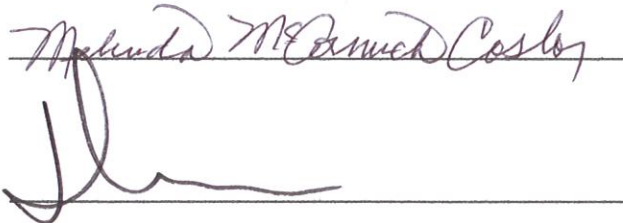
720 Metcalf Street
Sedro-Woolley, WA 98284
360.755.3985
www.centralskagitlibrary.org

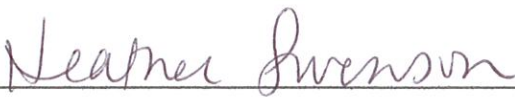
Resolution No. 2021-8
Auditing Officer

Be it resolved by the Trustees of the Central Skagit Rural Partial County Library District, on November 18, 2021, that we declare the Skagit County Auditor to be the Auditing Officer for the Central Skagit Rural Partial County Library District for the year 2022 at a cost of \$19,000.53. It is further resolved that payment for services will be by Intergovernmental transfer initiated by the Skagit County Auditor on a calendar quarterly basis.

Adopted this 18th day of November, 2021.









**Central Skagit Library District
2022 Budget Draft**

	Estimated Cash as of 12/31/2021	Estimated 2022 Receipts and Expenses	2022 % of Operations
Unallocated Cash	\$2,450,000		
Estimated Timber Funds Receipts		\$30,000	
2022 Estimated Tax/Cash/Grant/Interest Receipts CSLD		\$917,000	
2022 Estimated Receipts Sedro-Woolley Less Bond Payment		\$120,000	
2022 Total Estimated Receipts		\$1,067,000	

<u>Operational Expenditures</u>			
Personnel		\$844,713	68.05%
Supplies and Equipment		\$60,000	4.83%
Library Materials		\$80,000	6.45%
Services/Licensing/Dues		\$256,535	20.67%
			0.00%
			0.00%
Total Estimated Operational Expenditures		\$1,241,248	100.00%
Total Estimated Receipts Less Total Estimated Operational Expenditures		-\$174,248	
Total Estimated Unallocated Cash Balance		\$2,275,752	

Green represents Income, New Library and Unallocated Funds
Aqua represents Operational Expenditures

	2022	2023	2024	2025	2026
Unallocated Cash	\$2,275,752	\$2,101,574	\$1,990,941	\$1,865,583	\$1,725,062
Estimated Timber Funds Receipts	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
2021 Estimated Tax/Cash/Grant/Interest Receipts CSLD	\$926,170	\$935,432	\$949,463	\$963,705	\$978,161
2021 Estimated Receipts Sedro-Woolley Less Bond Payment	\$110,900	\$117,554	\$124,607	\$132,084	\$140,009
2021 Total Estimated Receipts	\$1,067,070	\$1,082,986	\$1,104,070	\$1,125,789	\$1,148,169

Operational Expenditures					
Personnel	\$844,713	\$785,188	\$808,744	\$833,006	\$857,996
Supplies and Equipment	\$60,000	\$61,800	\$63,654	\$65,564	\$67,531
Library Materials	\$80,000	\$82,400	\$84,872	\$87,418	\$90,041
Services/Licensing/Dues	\$256,535	\$264,231	\$272,158	\$280,323	\$288,732
Total Estimated Operational Expenditures	\$1,241,248	\$1,193,619	\$1,229,428	\$1,266,310	\$1,304,300

Total Estimated Receipts Less Total Estimated Operational Expenditures	-\$174,178	-\$110,633	-\$125,357	-\$140,522	-\$156,130
-------------------------------------------------------------------------------	------------	------------	------------	------------	------------

Estimated Use of Unallocated Funds					
Remote Lockers	TBD				
Total Use of Unallocated Cash	\$0				
Total Estimated Unallocated Cash Balance	\$2,101,574	\$1,990,941	\$1,865,583	\$1,725,062	\$1,568,931

Central Skagit Library District 2020 DRAFT Budget Proposal

	Hourly	Hrs /month	Yearly	PERS	Payroll Tax Exp	Health	Total
2022 rate changes reflect position salary comparison adjustments and changes in salary thresholds (excluding Director).							
Director MLIS (1% COLA)	\$47.39	173	\$98,563.62	\$10,102.77	\$7,687.96	\$25,848.00	\$142,202
Assistant Director MLIS	\$39.15	173	\$81,425.74	\$8,346.14	\$6,351.21	\$18,245.00	\$114,368
Technical Services Specialist (\$23-\$28 DOEE)	\$27.00	72	\$23,328.00		\$1,819.58		\$25,148
Librarian MLIS (range \$27-\$30 DOEE)	\$30.00	173	\$48,579.00	\$4,979.35	\$3,789.16	\$11,650.00	\$68,998
Facilities Assistant	\$14.75	72	\$12,744.00		\$994.03		\$13,738
Circulation Manager	\$25.36	173	\$52,744.74	\$5,406.34	\$4,114.09	\$25,848.00	\$88,113
Library Associate MH	\$17.75	173	\$36,849.00	\$3,777.02	\$2,752.78	\$11,212.00	\$54,591
Library Associate (Circulation and Technology)	\$20.26	173	\$42,059.76	\$4,311.13	\$3,280.66	\$11,212.00	\$60,864
Library Associate SF	\$17.50	173	\$36,330.00	\$3,723.83	\$2,833.74	\$9,253.80	\$52,141
Library Associate CB	\$18.00	80	\$17,280.00	\$1,771.20	\$1,347.84	\$11,212.00	\$31,611
Head of Tech Services (3 months)	\$26.53	173	\$13,769.07	\$1,411.33	\$1,073.99	\$2,805.00	\$19,059
Library Page	\$14.48	48	\$8,340.48		\$650.56		\$8,991
Youth Services Specialist	\$22.87	173	\$47,478.12	\$4,866.51	\$3,703.29	\$26,902.00	\$82,950
Young Adult Services	\$19.74	173	\$40,980.24	\$4,200.47	\$3,196.46	\$11,212.00	\$59,589
Unemployment Insurance							\$10,000
Training and Travel Expense							\$6,000
Labor and Industries Worker's Compensation							\$6,350
Total Staffing 2022			\$560,471.77	\$52,896.08	\$43,595.35	\$165,399.80	\$844,713

2022 Software and Licensing Expenses TOTAL	\$101,535
Public Computer Session and Print Management	\$685
Scholastic	\$5,500
Hoopla	\$24,000
TLC (Integrated Library System)	\$9,000
Gale/Ebsco/Other Databases	\$30,150
Washington Anytime Library	\$24,000
Learning Express Library	\$2,200
Stacks Website Platform	\$6,000

2022 General and Administration Expenses TOTAL	\$155,000
Library Programming	\$20,000
Office Supplies	\$35,000
Landscaping	\$5,000
Professional Services Legal	\$5,000
Professional Services Technology	\$10,000
Building Insurance	\$35,000
Utilities/Internet/Alarm	\$45,000
General Expenses	\$54,000

**Resolution No. 2021-9
RCW 84.55.120
2022 IDP Increase**

WHEREAS, the Board of Trustees of the Central Skagit Rural Partial County Library District has met and considered its budget for calendar year 2022; and,

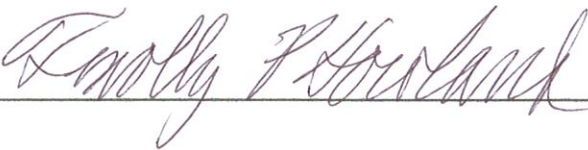
WHEREAS, the district's actual levy amount from the previous year was \$897,825.30 and,

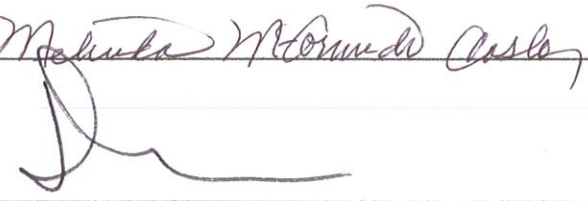
WHEREAS, the population of the district is more than 10,000; and now, therefore,

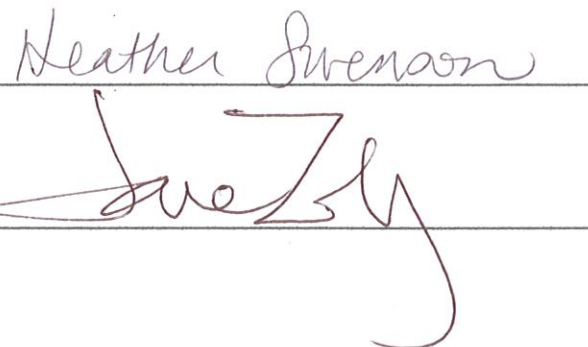
BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$8978, which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, and annexations that have occurred and refunds made.

Adopted this 18th day of November, 2021.









720 Metcalf Street
Sedro-Woolley, WA 98284
360.755.3985
www.centralskagitlibrary.org

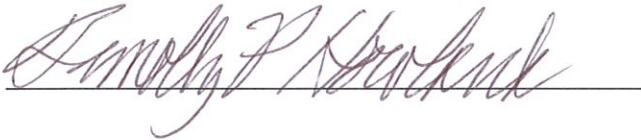
**Resolution No. 2021-10
2022 Budget Expenditures**

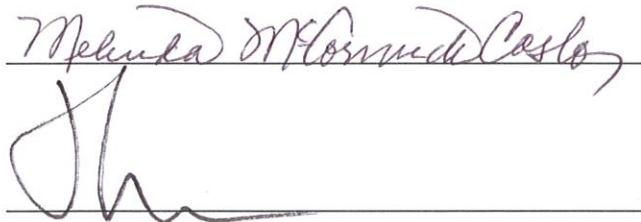
WHEREAS, the Board of Trustees of the Central Skagit Rural Partial County Library District has met and considered its budget for calendar year 2022; and,

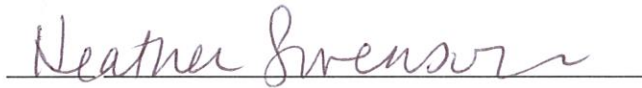
WHEREAS, a budget hearing was held on October 21, 2021;

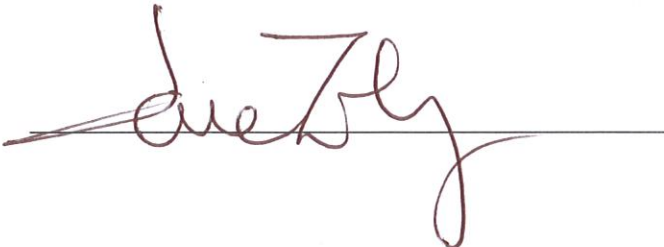
BE IT RESOLVED, by the governing body of the taxing district, that the Central Skagit Rural Partial County Library District adopts the 2022 Budget with total expenditures equaling \$1,241,248.

Adopted this 18th day of November, 2021.









SKAGIT COUNTY JR DISTRICTS
 BALANCE SHEET
 OCTOBER 2021

DESCRIPTION	BEGINNING BALANCE	CURRENT DEBITS	CURRENT CREDITS	ENDING BALANCE
Fnd L03 NORTH CENTRAL RURAL LIBRARY DI				
Sub 001 NORTH CENTRAL RURAL LIBRARY DI				
Typ 001 ASSETS				
Obj 111 CASH AND CASH EQUIVALENTS	856,376.49	313,948.79	141,275.11-	1,029,050.17
Obj 118 TEMPORARY INVESTMENTS	1,335,563.47	90.61		1,335,654.08
Obj 121 TAXES RECEIVABLE (NET)	409,470.71		313,870.54-	95,600.17
Typ 002 LIABILITIES & FUND EQUITY				
Obj 213 ACCOUNTS/VOUCHERS PAYABLE	5,242.29-	92,701.48	106,359.49-	18,900.30-
Obj 231 OTHER ACCRUED LIABILITIES	20,038.00-	20,038.00	19,433.13-	19,433.13-
Obj 257 DEFERRED REVENUE	409,470.71-	313,870.54		95,600.17-
Obj 287 UNRESERVED FUND BALANCE	3,026,944.22-			3,026,944.22-

SKAGIT COUNTY JR DISTRICTS
 REVENUE/EXPENDITURE
 OCTOBER 2021

Fnd L03 NORTH CENTRAL RURAL LIBRARY

DESCRIPTION	PRIOR MONTH END BALANCE	CURRENT DEBITS	CURRENT CREDITS	MONTH END BALANCE	2021 BUDGET
Sub 001 NORTH CENTRAL RURAL LIBRARY					
Typ 003 REVENUES					
Obj 310 TAXES	544,833.84-		313,528.98-	858,362.82-	
Obj 330 INTERGOVERNMENTAL REVENUES	86,492.40-			86,492.40-	
Obj 360 MISCELLANEOUS REVENUES	10,226.12-		340.37-	10,566.49-	
Typ 005 EXPENDITURES					
Obj 510 SALARIES AND WAGES	347,892.62	38,257.25		386,149.87	
Obj 520 PERSONNEL BENEFITS	181,629.69	36,303.96	79.44-	217,854.21	
Obj 530 SUPPLIES -CONSUMPTION / RE	105,977.72	101,854.31	81,354.34-	126,477.69	
Obj 540 SERVICES AND PASS THRU PMT	273,078.71	93,031.74	40,867.31-	325,243.14	
Obj 560 CAPITAL OUTLAYS	593,258.17	7,012.03		600,270.20	
Obj 599 BUDGET EXPENDITURES					1,867,858.00
Fnd L03 NORTH CENTRAL RURAL LIBRARY D	860,284.55	276,459.29	436,170.44-	700,573.40	1,867,858.00

GL787 974 MO END JR DIST TRANS DTL Report Format 115

Period 10 ending October 31, 2021 Transaction status 1

Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI								
10	10/15/21	WILLIAMS, JEANNE M	PRL	20226	S	J		98280	22 PRF	4,066.61
10	10/15/21	SANCHEZ-DAVILA, SANDRA I	PRL	20319	S	J		98280	23 PRF	1,938.41
10	10/15/21	JOHNSON, TERESA J	PRL	20418	S	J		98280	24 PRF	2,175.86
10	10/15/21	TRACHTA, KENDRA	PRL	20493	S	J		98280	25 PRF	3,206.42
10	10/15/21	ALLEN, ALLIA E	PRL	20363	S	J		98315	74 PRF	1,669.60
10	10/15/21	BOHMBACH, CAROL F	PRL	20420	S	J		98315	75 PRF	647.20
10	10/15/21	FOX, SAMANTHA A	PRL	20504	S	J		98315	76 PRF	900.00
10	10/15/21	HAIGH, MAKAYLA R	PRL	20483	S	J		98315	77 PRF	1,155.20
10	10/15/21	HUGGINS, HILLARY A	PRL	20462	S	J		98315	78 PRF	1,419.20
10	10/15/21	MALONE, MARISSA B	PRL	20448	S	J		98315	79 PRF	1,460.80
10	10/15/21	SMITH, SUSAN C	PRL	20478	S	J		98315	80 PRF	184.82
10	10/31/21	WILLIAMS, JEANNE M	PRL	20226	S	J		98391	22 PRF	4,066.61
10	10/31/21	SANCHEZ-DAVILA, SANDRA I	PRL	20319	S	J		98391	23 PRF	1,938.41
10	10/31/21	JOHNSON, TERESA J	PRL	20418	S	J		98391	24 PRF	2,175.86
10	10/31/21	TRACHTA, KENDRA	PRL	20493	S	J		98391	25 PRF	3,206.42
10	10/31/21	ALLEN, ALLIA E	PRL	20363	S	J		98458	32 PRF	1,377.42
10	10/31/21	BOHMBACH, CAROL F	PRL	20420	S	J		98458	33 PRF	711.92
10	10/31/21	FOX, SAMANTHA A	PRL	20504	S	J		98458	34 PRF	1,113.75
10	10/31/21	HAIGH, MAKAYLA R	PRL	20483	S	J		98458	35 PRF	1,276.80
10	10/31/21	HUGGINS, HILLARY A	PRL	20462	S	J		98458	36 PRF	1,561.12
10	10/31/21	MALONE, MARISSA B	PRL	20448	S	J		98458	37 PRF	1,752.96
10	10/31/21	SMITH, SUSAN C	PRL	20478	S	J		98458	38 PRF	160.86
10	10/31/21	WALDEN, ALISSA M	PRL	20539	S	J		98458	39 PRF	91.00

L03	5011100	SALARIES AND WAGES								38,257.25
10	10/08/21	SOCIAL SECURITY	PRL		S	J		98231	80000 PRF	1,532.91
10	10/25/21	SOCIAL SECURITY	PRL		S	J		98353	80000 PRF	1,440.05

L03	5012100	SOCIAL SECURITY								2,972.96
10	10/08/21	RETIREMENT	PRL		S	J		98231	80000 PRF	2,016.02
10	10/25/21	RETIREMENT	PRL		S	J		98353	80000 PRF	1,910.54

L03	5012200	RETIREMENT								3,926.56
10	10/05/21	3RD QTR L & I ADJ	IGT	921431				92143	1 PRF	79.44-

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Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI								
10	10/08/21	LABOR AND INDUSTRIES	PRL		S J			98231 80000	PRF	249.63
10	10/25/21	LABOR AND INDUSTRIES	PRL		S J			98353 80000	PRF	226.53

L03	5012300	LABOR AND INDUSTRIES								396.72
10	10/05/21	WASTHEALTH CENTRAL SKAGIT LIBR A/P		536559 30361	WA ST HEALTH CARE AUTHORITY			138772	1 PRF	13,300.84
10	10/19/21	WILLIAMSJEAN CENTRAL SKAGIT LI A/P		536971 29489	WILLIAMS JEANNE -REIMBURSEMENT			138943	11 PRF	81.38
10	10/29/21	WASTHEALTH CENTRAL SKAGIT LIBR A/P		537787 30361	WA ST HEALTH CARE AUTHORITY			139098	1 PRF	13,300.84

L03	5012400	MEDICAL								26,683.06
10	10/05/21	3RD QTR 2020 ESD L03		ACH 921411				92141	1 PRF	2,244.80
10	10/14/21	3RD QTR WPFML ADJ		IGT 922571				92257	1 PRF	0.42

L03	5012900	UNEMPLOYMENT COMPENSATION								2,245.22
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P		536377 31871	ELAN FINANCIAL INSTITUTION			138758	1 PRF	271.02
10	10/08/21	DEMCO CENTRAL SKAGIT LIBRARY A/P		536644 10883	DEMCO			138830	14 PRF	45.93
10	10/21/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P		536872 24334	AMAZON.COM-PO BOX 530958			139006	1 PRF	1,365.02
10	10/25/21	DEMCO CENTRAL SKAGIT LIBRARY A/P		537230 10883	DEMCO			139033	3 PRF	88.24

L03	5013110	OFFICE SUPPLIES								1,770.21
10	10/21/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P		536872 24334	AMAZON.COM-PO BOX 530958			139006	1 PRF	402.81

L03	5013180	LIBRARY PROGRAM COSTS								402.81
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P		536377 31871	ELAN FINANCIAL INSTITUTION			138758	1 PRF	195.29

L03	5013511	LIBRARY COMPUTER EQUIP < \$50								195.29
10	10/05/21	LEAF CENTRAL SKAGIT LIBRARY A/P		536454 30912	LEAF			138772	2 PRF	292.95
10	10/21/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P		536872 24334	AMAZON.COM-PO BOX 530958			139006	1 PRF	156.81

L03	5013512	LIBRARY EQUIPMENT < \$5000								449.76
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P		536377 31871	ELAN FINANCIAL INSTITUTION			138758	1 PRF	29.99

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End L03 NORTH CENTRAL RURAL LIBRARY DI												
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	1	PRF	20.47
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	2	PRF	11.74
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	3	PRF	7.68
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	4	PRF	10.08
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	5	PRF	26.83
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	6	PRF	11.22
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	7	PRF	16.28
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	8	PRF	12.90
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	9	PRF	14.83
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	10	PRF	30.63
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	11	PRF	28.45
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	12	PRF	13.72
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	13	PRF	8.73
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	14	PRF	14.51
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	15	PRF	199.60
10	10/04/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138759	16	PRF	22.09
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	1	PRF	18.11
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	2	PRF	97.78
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	3	PRF	13.28
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	4	PRF	8.76
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	5	PRF	234.44
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	6	PRF	58.11
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	7	PRF	237.99
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	8	PRF	185.11
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	9	PRF	136.67
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	10	PRF	8.33
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	11	PRF	8.59
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	12	PRF	15.37
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	13	PRF	59.73
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	14	PRF	132.35
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	15	PRF	14.35
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138768	16	PRF	45.92
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	1	PRF	162.82
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	2	PRF	20.31
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	3	PRF	150.28
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	4	PRF	14.64

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End L03 NORTH CENTRAL RURAL LIBRARY DI												
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	5	PRF	182.03
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	6	PRF	23.97
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	7	PRF	602.95
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	8	PRF	27.80
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	9	PRF	12.99
10	10/05/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536436	11813	INGRAM LIBRARY SERVICES				138771	10	PRF	37.38
10	10/05/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536462	29687	HOOPLA BY MIDWEST TAPE LLC				138773	1	PRF	17.68
10	10/05/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536462	29687	HOOPLA BY MIDWEST TAPE LLC				138773	2	PRF	51.64
10	10/05/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536462	29687	HOOPLA BY MIDWEST TAPE LLC				138773	3	PRF	72.07
10	10/05/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536462	29687	HOOPLA BY MIDWEST TAPE LLC				138773	4	PRF	75.75
10	10/05/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536462	29687	HOOPLA BY MIDWEST TAPE LLC				138773	5	PRF	25.82
10	10/05/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536462	29687	HOOPLA BY MIDWEST TAPE LLC				138773	6	PRF	47.40
10	10/05/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536462	29687	HOOPLA BY MIDWEST TAPE LLC				138773	7	PRF	58.46
10	10/05/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536462	29687	HOOPLA BY MIDWEST TAPE LLC				138773	8	PRF	25.82
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	1	PRF	17.98
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	2	PRF	24.06
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	3	PRF	107.44
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	4	PRF	14.53
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	5	PRF	8.96
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	6	PRF	71.86
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	7	PRF	146.23
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	8	PRF	14.94
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	9	PRF	40.98
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	10	PRF	67.66
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	11	PRF	15.02
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	12	PRF	38.59
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	13	PRF	39.04
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	14	PRF	35.20
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	15	PRF	50.30
10	10/07/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138827	16	PRF	13.90
10	10/08/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536735	29687	HOOPLA BY MIDWEST TAPE LLC				138830	2	PRF	17.68
10	10/08/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536735	29687	HOOPLA BY MIDWEST TAPE LLC				138830	3	PRF	25.82
10	10/08/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536735	29687	HOOPLA BY MIDWEST TAPE LLC				138830	4	PRF	143.61
10	10/08/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	536735	29687	HOOPLA BY MIDWEST TAPE LLC				138830	5	PRF	21.74
10	10/08/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138830	6	PRF	13.16
10	10/08/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES				138830	7	PRF	298.76

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Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI										
10	10/08/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536693	11813	INGRAM LIBRARY SERVICES			138830	8	PRF	22.60	
10	10/08/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES			138830	9	PRF	180.09	
10	10/08/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536683	11813	INGRAM LIBRARY SERVICES			138830	10	PRF	25.97	
10	10/18/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537005	29687	HOOPLA BY MIDWEST TAPE LLC			138938	3	PRF	52.44	
10	10/18/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537005	29687	HOOPLA BY MIDWEST TAPE LLC			138938	4	PRF	33.95	
10	10/18/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537005	29687	HOOPLA BY MIDWEST TAPE LLC			138938	5	PRF	29.88	
10	10/18/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537005	29687	HOOPLA BY MIDWEST TAPE LLC			138938	6	PRF	21.74	
10	10/18/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537005	29687	HOOPLA BY MIDWEST TAPE LLC			138938	7	PRF	20.93	
10	10/18/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537005	29687	HOOPLA BY MIDWEST TAPE LLC			138938	8	PRF	106.67	
10	10/18/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537005	29687	HOOPLA BY MIDWEST TAPE LLC			138938	9	PRF	17.68	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138938	10	PRF	112.00	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138938	11	PRF	146.96	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138938	12	PRF	423.92	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138938	13	PRF	34.23	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	1	PRF	55.58	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	2	PRF	14.53	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	3	PRF	9.88	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	4	PRF	16.55	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	5	PRF	14.23	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	6	PRF	46.77	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	7	PRF	23.99	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	8	PRF	20.67	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	9	PRF	9.31	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	10	PRF	7.68	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	11	PRF	14.42	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	12	PRF	34.86	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	13	PRF	14.60	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	14	PRF	21.63	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	15	PRF	9.94	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138939	16	PRF	16.56	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138940	1	PRF	5.71	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138940	2	PRF	9.40	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138940	3	PRF	15.70	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138940	4	PRF	28.00	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138940	5	PRF	17.63	
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES			138940	6	PRF	7.23	

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Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI										
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	7	PRF	13.50
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	8	PRF	183.44
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	9	PRF	33.50
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	10	PRF	13.28
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	11	PRF	835.07
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	12	PRF	543.03
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	13	PRF	301.23
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	14	PRF	20.48
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	15	PRF	31.01
10	10/18/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138940	16	PRF	14.22
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	1	PRF	14.16
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	2	PRF	145.16
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	3	PRF	16.95
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	4	PRF	21.32
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	5	PRF	22.42
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	6	PRF	8.23
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	7	PRF	24.91
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	8	PRF	14.23
10	10/19/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	536964	11813	INGRAM LIBRARY SERVICES				138943	9	PRF	41.33
10	10/19/21	LIBRARYCORP CENTRAL SKAGIT LIB A/P	537089	31045	THE LIBRARY CORPORATION				138943	10	PRF	13,755.63
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	1	PRF	59.56
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	2	PRF	95.64
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	3	PRF	33.77
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	4	PRF	59.59
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	5	PRF	19.90
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	6	PRF	14.48
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	7	PRF	167.86
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	8	PRF	154.49
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	9	PRF	43.15
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	10	PRF	19.90
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	11	PRF	14.10
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	12	PRF	14.10
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	13	PRF	63.37
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	14	PRF	14.49
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	15	PRF	19.25
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138946	16	PRF	38.56

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Per	Date	Description	Trn	-----	Subsystem	Identification	-----	JC Reference	Batch	Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI										
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	1	PRF	173.52
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	2	PRF	39.17
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	3	PRF	14.48
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	4	PRF	41.99
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	5	PRF	33.12
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	6	PRF	54.97
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	7	PRF	38.58
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	8	PRF	156.78
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	9	PRF	14.48
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	10	PRF	19.25
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	11	PRF	92.89
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	12	PRF	53.57
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	13	PRF	19.72-
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	14	PRF	131.25
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	15	PRF	19.90
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138947	16	PRF	13.81
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	1	PRF	18.66
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	2	PRF	13.83
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	3	PRF	13.81
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	4	PRF	15.15
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	5	PRF	8.76
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	6	PRF	57.71
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	7	PRF	116.34
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	8	PRF	31.21
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	9	PRF	19.29
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	10	PRF	39.06
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	11	PRF	72.97
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	12	PRF	18.04
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	13	PRF	46.78
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	14	PRF	112.93
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	15	PRF	11.83
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138950	16	PRF	95.35
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138951	1	PRF	16.99
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138951	2	PRF	18.24
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138951	3	PRF	17.31
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC				138951	4	PRF	38.56

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Period 10 ending October 31, 2021 Transaction status 1

Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI								
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	5	PRF	14.48
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	6	PRF	55.14
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	7	PRF	19.29
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	8	PRF	13.83
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	9	PRF	15.81
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	10	PRF	62.59
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	11	PRF	18.65
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	12	PRF	14.11
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	13	PRF	97.01
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	14	PRF	10.51
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	15	PRF	26.89
10	10/19/21	BAKER&TAYLOR CENTRAL SKAGIT LI A/P	536883	B9381	BAKER & TAYLOR INC		138951	16	PRF	32.51
10	10/21/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P	536872	24334	AMAZON.COM-PO BOX 530958		139006	1	PRF	609.53
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	1	PRF	140.50
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	2	PRF	20.69
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	3	PRF	49.99
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	4	PRF	27.50
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	5	PRF	17.50
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	6	PRF	10,764.36
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	7	PRF	3,271.88
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	8	PRF	3,550.60
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	9	PRF	3,021.38
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	10	PRF	2,281.41
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	11	PRF	1,167.78
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	12	PRF	1,481.48
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	13	PRF	931.23
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	14	PRF	152.49
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139032	15	PRF	32.89
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139033	4	PRF	21.74
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139033	5	PRF	35.36
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139033	6	PRF	56.67
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139033	7	PRF	54.29
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139033	8	PRF	30.70
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139033	9	PRF	48.54
10	10/25/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537333	29687	HOOPLA BY MIDWEST TAPE LLC		139033	10	PRF	21.74
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES		139036	1	PRF	51.80

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Per	Date	Description	Trn	-----	Subsystem	Identification	-----	JC Reference	Batch	Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI										
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	2	PRF	28.44
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	3	PRF	15.38
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	4	PRF	12.90
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	5	PRF	12.48
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	6	PRF	14.24
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	7	PRF	14.24
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	8	PRF	90.78
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	9	PRF	152.19
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	10	PRF	43.47
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	11	PRF	14.16
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	12	PRF	26.14
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	13	PRF	19.80
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	14	PRF	13.40
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	15	PRF	30.39
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139036	16	PRF	22.89
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139037	1	PRF	301.88
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139037	2	PRF	20.34
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139037	3	PRF	31.81
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139037	4	PRF	1,143.54
10	10/25/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537279	11813	INGRAM LIBRARY SERVICES				139037	5	PRF	26.77
10	10/25/21	CORRECT BATCH# 138943 THE	JDR	925601					92560	1	APP	13,755.63
10	10/25/21	CORRECT BATCH# 139032 HOOPLA	JDR	925601					92560	1	APP	26,911.68
10	10/25/21	REV JV# 92560	JCR	925741					92574	1	APP	13,755.63-
10	10/25/21	REV JV# 92560	JCR	925741					92574	1	APP	26,911.68-
10	10/25/21	CORRECT BATCH# 138943 THE	JCR	925741					92574	1	APP	13,755.63-
10	10/25/21	CORRECT BATCH# 139032 HOOPLA	JCR	925741					92574	1	APP	26,911.68-
10	10/29/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537638	29687	HOOPLA BY MIDWEST TAPE LLC				139098	3	PRF	13.78
10	10/29/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537638	29687	HOOPLA BY MIDWEST TAPE LLC				139098	4	PRF	140.19
10	10/29/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537638	29687	HOOPLA BY MIDWEST TAPE LLC				139098	5	PRF	38.02
10	10/29/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537638	29687	HOOPLA BY MIDWEST TAPE LLC				139098	6	PRF	21.74
10	10/29/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537638	29687	HOOPLA BY MIDWEST TAPE LLC				139098	7	PRF	51.62
10	10/29/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537638	29687	HOOPLA BY MIDWEST TAPE LLC				139098	8	PRF	29.88
10	10/29/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537638	29687	HOOPLA BY MIDWEST TAPE LLC				139098	9	PRF	23.15
10	10/29/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	537638	29687	HOOPLA BY MIDWEST TAPE LLC				139098	10	PRF	17.84
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES				139098	11	PRF	15.08
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES				139098	12	PRF	13.78

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Transaction status 1

Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI								
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139098	13 PRF	1,080.39
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139098	14 PRF	20.83
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139098	15 PRF	27.78
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	1 PRF	47.15
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	2 PRF	44.05
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	3 PRF	18.62
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	4 PRF	91.22
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	5 PRF	26.01
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	6 PRF	10.23
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	7 PRF	17.01
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	8 PRF	10.91
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	9 PRF	24.63
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	10 PRF	17.54
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	11 PRF	22.32
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	12 PRF	16.52
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	13 PRF	12.24
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	14 PRF	18.84
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	15 PRF	17.27
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139099	16 PRF	18.27
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	1 PRF	18.80
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	2 PRF	12.33
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	3 PRF	10.12
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	4 PRF	26.07
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	5 PRF	38.41
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	6 PRF	359.02
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	7 PRF	15.36
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	8 PRF	161.05
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	9 PRF	31.26
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	10 PRF	302.13
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	11 PRF	284.20
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	12 PRF	24.16
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	13 PRF	15.73
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	14 PRF	75.75
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	15 PRF	12.62
10	10/29/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	537577	11813	INGRAM LIBRARY SERVICES			139102	16 PRF	15.17

L03 5013515 LIBRARY BOOKS < \$5,000

17,681.90

GL787 974 MO END JR DIST TRANS DTL Report Format 115

Period 10 ending October 31, 2021 Transaction status 1

Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount		
Fnd L03		NORTH CENTRAL RURAL LIBRARY DI										
10	10/05/21	INTERPR TECH CENTRAL SKAGIT LI A/P	536501	28470	INTERPRETING TECHNOLOGY			138772	3 PRF	1,039.05		
10	10/18/21	HCMP PS CENTRAL SKAGIT LIBRARY A/P	536959	29431	HILLIS CLARK MARTIN & PETERSON			138938	1 PRF	42.00		
10	10/19/21	SKAGITLAWLLC CENTRAL SKAGIT LI A/P	537068	22672	SKAGIT LAW GROUP PLLC			138943	12 PRF	175.00		

L03	5014110	PROFESSIONAL SERVICES										1,256.05
10	10/25/21	FRONTLINELLC CENTRAL SKAGIT LI A/P	537256	22930	FRONTLINE CLEANING SVCS LLC			139033	1 PRF	869.79		

L03	5014187	JANITORIAL										869.79
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P	536377	31871	ELAN FINANCIAL INSTITUTION			138758	1 PRF	367.38		

L03	5014210	TELEPHONE										367.38
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P	536377	31871	ELAN FINANCIAL INSTITUTION			138758	1 PRF	378.67		
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P	536377	31871	ELAN FINANCIAL INSTITUTION			138758	1 PRF	29.59		

L03	5014212	TELEPHONE INTERNET										408.26
10	10/18/21	SV HERALD CENTRAL SKAGIT LIBRA A/P	537073	13375	SKAGIT VALLEY PUBLISHING			138938	2 PRF	380.00		
10	10/29/21	SV HERALD CENTRAL SKAGIT LIBRA A/P	537729	13375	SKAGIT VALLEY PUBLISHING			139098	2 PRF	145.08		

L03	5014410	ADVERTISING										525.08
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P	536376	31871	ELAN FINANCIAL INSTITUTION			138757	1 PRF	100.00		
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P	536377	31871	ELAN FINANCIAL INSTITUTION			138758	1 PRF	150.00		

L03	5014510	RENTALS										250.00
10	10/04/21	ELAN CENTRAL SKAGIT LIBRARY A/P	536377	31871	ELAN FINANCIAL INSTITUTION			138758	1 PRF	1,729.30		

L03	5014700	UTILITIES										1,729.30
10	10/08/21	PACSTYLLAWN CENTRAL SKAGIT LIB A/P	536754	16939	PACIFIC STYLE LAWN MTC			138830	12 PRF	385.18		

L03	5014810	REPAIRS AND MAINTENANCE										385.18

November 2021 Director's Report

Activities as of 11/18/2021:

- I have been working on the CSLD equipment inventory to include all the new furniture. It will take some time to tag everything and get it into the spreadsheet.
- Kendra and I met with an outreach coordinator with Skagit Transit and learned that they will be putting a permanent bus stop outside the library on W State Street. They will also be working with us to do some programming to teach patrons about transit use and possibly make the library one of the guided tours they do when helping users learn how to use the system.
- I have been looking at software options to help manage patron print jobs from their own devices, currently PaperCut Printing appears to be the best option. I'm waiting for pricing but since we only have one printer, it should be very affordable.
- I also spent some time with Innovative (vendor) to get an idea of pricing for their library automation system as a possible host for all of the Skagit libraries but found it to be well above budget. They originally sent the Board Chair an email about their products.
- Set up and implemented our new streaming service Kanopy.
- I have also looked at discovery layer options to consider for the Skagit Libraries that would allow a better search experience for patrons using our online catalog.
- Attended the online Public Library Directors meeting and learned about more discovery layer options being implemented at other libraries.
- The facilities assistant hire did not work out, right now everyone is pitching in to keep the building clean. A potential candidate contacted me today and I am working on getting a meeting set up.
- I've been talking with Valdez Construction about some water encroachment issues in the north vestibule and leaks in the windows in the children's seating area. We also had some issues with the gutters and will need to find a service to keep those cleared out.