

Central Skagit Rural Partial County Library District  
Regular Board Meeting Agenda  
September 16, 2021  
7:00 p.m.  
110 West State Street, Sedro-Woolley, WA  
Via Zoom Meeting Platform

1. Call to Order
2. Public Comment
3. Approval of Agenda
4. Consent Agenda Items

Approval of July 15, 2021 Regular Meeting Minutes  
Approval of July 2021 Payroll in the amount of \$39,788.36  
Approval of July 2021 Vouchers in the amount of \$39,392.45  
Approval of August 2021 Payroll in the amount of \$39,316.47  
Approval of August 2021 Vouchers in the amount of \$77,403.00  
Treasury Reports for July and August 2021  
Balance Sheet for July and August 2021

5. Conflict of Interest
5. Communications
6. Director's Report
8. New Business
  - A. 2022 Budget Discussion and Planning (E,N)
  - B. Director Evaluation Subcommittee Appointments (E,N possible D)
  - C. Trustee Vacancy Subcommittee Appointments (E,N possible D)
  - D. Mask Mandate Discussion (E,N)
  - E. Sedro-Woolley School District Interlocal Agreement (Information)
9. Other Business
10. Adjournment

*There may be an Executive Session at any time during the meeting or following the regular meeting.*

Legend:

E = Explore Topic  
N = Narrow Options  
D = Decision

Information = Informational items and updates on projects  
Parking Lot = Items tabled for a later discussion

**Current Parking Lot Items: None**

Jeanne Williams is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: Mar 18, 2021 07:00 PM Pacific Time (US and Canada)

Every month on the Third Thu, until Jan 20, 2022, 11 occurrence(s)

Jul 15, 2021 07:00 PM

Aug 19, 2021 07:00 PM

Sep 16, 2021 07:00 PM

Oct 21, 2021 07:00 PM

Nov 18, 2021 07:00 PM

Dec 16, 2021 07:00 PM

Jan 20, 2022 07:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

[https://us02web.zoom.us/meeting/tZUtcOiqrzkrHNMz1Ci7FBS8ro0bL6zRISrH/ics?icsTo  
ken=98tyKuGprjwrGNWXsR-ARpwcAo\\_Cd-  
rzmHpcgo1whk7GCnd1QDCuJO0SMJ4pCurc](https://us02web.zoom.us/join/98tyKuGprjwrGNWXsR-ARpwcAo_Cd-rzmHpcgo1whk7GCnd1QDCuJO0SMJ4pCurc)

Join Zoom Meeting

<https://us02web.zoom.us/j/81071212167?pwd=R3VBNkFtdXlZUWo3MStXc0ppWFhTQT09>

Meeting ID: 810 7121 2167

Passcode: 053762

One tap mobile

+12532158782,,81071212167#,,,,\*053762# US (Tacoma)

+16699009128,,81071212167#,,,,\*053762# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 810 7121 2167

Passcode: 053762

Find your local number: <https://us02web.zoom.us/u/kEVgQ0pvd>

Central Skagit Rural Partial County Library District  
Regular Board Meeting Minutes  
July 15, 2021  
7:00 p.m.  
110 West State Street, Sedro-Woolley, WA  
Via Zoom Meeting Platform

1. Call to Order 7:02 pm

Trustees Present: Tim Howland, Chair  
Jane Zillig, Vice Chair  
Mindy Coslor  
Darcy Resetar  
Heather Swenson

Staff Present: Jeanne Williams, Director

2. Public Comment No public comment.

3. Approval of Agenda

*Motion to approve the Agenda as presented.*

Motion 1: Mindy Coslor  
Motion 2: Jane Zillig  
Unanimous

4. Consent Agenda Items

*Motion to approve the Consent Agenda as presented.*

Motion 1: Mindy Coslor  
Motion 2: Heather Swenson  
Unanimous

Approval of June 17, 2021 Regular Meeting Minutes  
Approval of June 2021 Payroll in the amount of \$37,309.46  
Approval of June 2021 Vouchers in the amount of \$108,484.99  
Treasury Reports for June 2021  
Balance Sheet for June 2021 (if available)

5. Conflict of Interest None reported.

6. Communications None reported.

## 7. Director's Report (attached to previous Board Meeting materials)

Jeanne Williams shared that she met with Tim Howland and Jane Zillig for a training of the library taxing structure and general finances. She also related the figures in the consent agenda to the county reports that are part of the consent agenda. She further explained that the figures provided for payroll and payables are the items turned into the county for the month through the end of that month. The items turned in at the end of the month to the county generally roll over to the next month because of the county's processing time. Jeanne further shared that the library district's account number is reflected as L03, though the auditor still has the library district listed as north central. Regardless of the discrepancy in names, the county uses the account number for deposits and accounts payable. Jeanne Williams shared that the expense reports that the Board sees as part of the director's report shows the cumulative income and expenses.

Jeanne Williams further shared activities involving the finalization of the technology in the large meeting room. She further shared that the library would be working in partnership with the Sedro-Woolley School District to help families sign up for the Emergency Broadband Benefit.

Heather Swenson shared that she had talked with key staff at the school district about creating an interlocal agreement and doing file transfers in order to get all school district children loaded into the library database to use their student numbers to check out materials. Jeanne Williams will send examples of interlocal agreements to Heather Swenson. The school district staff felt that this project would be beneficial.

Jeanne Williams also shared that she had reached out to the Sedro-Woolley Municipal Court to let them know that the library could coordinate with them to make sure that citizens having to attend court online through Zoom could get assistance from the library to be set up in a focus room with the equipment needed.

Jeanne Williams shared a concern about the electrical room reaching high temperatures, which could shorten the life of the network and server equipment located in the room. The architects are checking to be sure that the equipment designed is working as intended.

Jeanne Williams also shared that she had been working with a solar EV charging station vendor to find out if this might be an option for the library. The architect confirmed that the weight of the unit would not be an issue for the parking lot. This system, by BEAM, is a self-contained EV charging station that could be placed away from the building, which would be much safer if a car were to catch fire.

Jeanne Williams also shared that she would be training Kendra Trachta, Assistant Director, on how to pay invoices and process payroll and benefits. She further shared that the pollinator garden plantings have been set up with the students and teachers at the State Street High School.

8. Unfinished Business

A. Retreat Planning Update

Jeanne Williams shared that she was working with Kate Laughlin on the retreat agenda. It will involve training on intellectual freedom as well as facilitated discussions on transition planning and future strategic planning.

B. Grand Opening Ceremony Update and Possible Budget

The Trustees discussed setting a budget for the grand opening ceremony. In the absence of any of the requested quotes for services, the Board tabled the discussion until a later date. Jeanne Williams will work with the staff at the city of Sedro-Woolley to determine the cost-splitting and budget desired. The Board expressed interest in getting donations to cover the costs.

9. New Business

A. Deferred Compensation Plan (Appendix 1)

Jeanne Williams explained that this plan would be administered by the Department of Retirement Services much like the PERS retirement. The difference here would be that the library district would not contribute to the plan, but rather, that employees would be able to have certain amounts deducted from their pay as extra retirement savings.

*Motion to join the Washington State Deferred Compensation Plan by adopting Resolution 2021-6.*

Motion 1: Mindy Coslor  
Motion 2: Heather Swenson  
Unanimous

B. Signature Authority for Assistant Director (Appendix 2)

Jeanne Williams explained that this resolution would allow the Assistant Director to sign to have the Skagit Auditor's Office process bills, payments and payroll in the absence of the Director. For any processing of payments through the Skagit County Auditor's Office, all receipts must be provided. This agency serves as a control measure over anything processed by junior taxing districts.

*Motion to adopt Resolution 2021-7 granting the Assistant Director signature authority.*


Motion 1: Darcy Resetar  
Motion 2: Mindy Coslor  
Unanimous


10. Adjournment 8:38pm


*Motion to adjourn.*


Motion 1: Heather Swenson  
Motion 2: Jane Zillig  
Unanimous


*There may be an Executive Session at any time during the meeting or following the regular meeting.*

DocuSigned by:  
 9/24/2021  
B4BD56BF0A1048E...

DocuSigned by:  
 9/25/2021  
B144D0A1670D4E0...

DocuSigned by:  
 10/17/2021  
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 10/17/2021  
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 9/28/2021  
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# Appendix 1

DocuSign Envelope ID: A668DF5F-1A14-44AA-BC43-79E56778DE4D



## Deferred Compensation Program (DCP)

Resolution No. 2021-6

This resolution can be used to:

- Authorize an organization's participation in the Washington State Deferred Compensation Program (DCP)
- Change the automatic enrollment option for organizations currently participating in DCP

Send completed form to:  
 Department of Retirement Systems  
 Employer Support Services  
 PO Box 48380 • Olympia, WA 98504-8380

*drs.wa.gov/dcp* • 800.547.6657  
 email: *employersupport@drs.wa.gov*

### Participation Status

Central Skagit Rural Partial County Library District \_\_\_\_\_ (legal name of organization),  
 a political subdivision of Washington state, authorizes and approves this resolution.

- This organization is requesting to participate in the Washington State Deferred Compensation Program.  
 Or  
 This organization already offers DCP and is changing the automatic enrollment option.

### Automatic Enrollment Option

RCW 41.50.770 permits counties, municipalities, and other political subdivisions to participate in the DCP automatic enrollment provision as outlined in [WAC Chapter 415-501](#).

Does the organization want to participate in automatic enrollment?  Yes  No

### Employer Contributions

Does (or will) the organization contribute dollars to any employee DCP account?  Yes  No

If yes, and the organization will participate in automatic enrollment, delay submitting employer contributions for DCP participants until at least 90 days following the initial employee deferral.

### Authorizing Signature(s)

#### The organization:

1. Requests to participate in DCP, as allowed by [RCW 41.50.770](#).
2. Has reviewed the program provisions and agrees to accept all terms and conditions.
3. Understands and agrees that all employee deferrals are held in trust by the Washington State Investment Board for the exclusive benefit of program participants and eligible beneficiaries.

Passed this 15th day of July, 2021

Signature

Title

Director

Printed Name

Jeanne Williams

Optional: To include additional Resolution signatures, add a separate sheet of paper.



Resolution 2021 – 6  
Deferred Compensation Program  
Washington State Department of Retirement Systems  
Signature Page – Trustees

DocuSigned by:  
*Timothy Howland* 7/19/2021  
B4BD56BE6A1048E...  
\_\_\_\_\_  
Tim Howland, Chair

DocuSigned by:  
*Jane Zillig* 7/20/2021  
B141D9A1679D4E3...  
\_\_\_\_\_  
Jane Zillig, Vice Chair

DocuSigned by:  
*Mindy Coslor* 8/3/2021  
71DCCCA35831457...  
\_\_\_\_\_  
Mindy Coslor, Trustee

DocuSigned by:  
*Darcy Resetar* 8/4/2021  
0E676793E13B469...  
\_\_\_\_\_  
Darcy Resetar, Trustee

DocuSigned by:  
*Heather Swenson* 8/4/2021  
EF8F7274194E48E...  
\_\_\_\_\_  
Heather Swenson, Trustee

## Appendix 2

DocuSign Envelope ID: A668DF5F-1A14-44AA-BC43-79E56778DE4D



720 Metcalf Street  
Sedro-Woolley, WA 98284  
360.755.3985  
www.centralskagitlibrary.org

### Resolution No. 2021-7 Issue of Warrants

WHEREAS, pursuant to RCW 42.24.180, in order to expedite the payment of claims, the legislative body authorized the Library Director to issue warrants prior to the Board acting to approve the claims through Resolution 5-2014;

and WHEREAS, the Board of Trustees deems it advisable to also authorize the Assistant Director to issue warrants in the Director's absence;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees hereby authorized the Assistant Director to issue warrants prior to the Board acting to approve the claims in the absence of the Director.

Adopted this 15<sup>th</sup> day of July, 2021.

DocuSigned by:  
*Timothy Howland* 7/19/2021  
845D998F0A1048E...

DocuSigned by:  
*Jane Billig* 7/20/2021  
814459A467384E3...

DocuSigned by:  
*Melinda McCormick Cooley* 8/3/2021  
74988A35894457...

DocuSigned by:  
*Darcy Resetar* 8/4/2021  
88276783618B459...

DocuSigned by:  
*Heather Swenson* 8/4/2021  
E98F7274104E40E...



Skagit County Office Of The Treasurer  
 Jackie Brunson, Treasurer  
 P.O. Box 518  
 Mount Vernon, Washington 98273  
 Phone (360) 416-1750

### General Ledger Detail Report

For Date Range: 7/1/2021 To: 7/31/2021

#### L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

<b>Beginning Cash Balance</b>	<b>\$1,108,932.68</b>
Cash Receipts	\$2,845.37
Investments Interest	\$78.61
Taxes Collected	\$2,816.37
State Forest Funds	\$10,531.39
District IGT Increases	\$44.80
<b>Subtotal Cash Increases</b>	<b>\$16,316.54</b>
Investments Purchased	-\$78.61
Other Cash Decreases	-\$2,191.29
District Accounts Payable	-\$36,087.08
District Payroll	-\$46,235.36
District IGT Decreases	-\$0.42
<b>Subtotal Cash Decreases</b>	<b>-\$84,592.76</b>
<b>Ending Cash Balance</b>	<b>\$1,040,656.46</b>
<b>Beginning Investments</b>	<b>\$1,335,208.72</b>
Investments Purchased	\$78.61
<b>Ending Investments</b>	<b>\$1,335,287.33</b>
<b>Beginning Taxes Receivable</b>	<b>\$432,566.52</b>
Taxes Receivable	-\$2,855.00
<b>Ending Taxes Receivable</b>	<b>\$429,711.52</b>



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**Monthly Investment Ledger Report 8/5/2021**

**For Date Range 7/1/2021 To 7/30/2021**

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
7/1/2021		INTEREST	SP INTEREST PAYMENT			\$0.00	\$82.75	\$0.00
7/1/2021		FEE	SP HANDLING FEE			\$0.00	\$0.00	-\$4.14
7/1/2021		REDIST	SP PURCHASE INTEREST			\$78.61	\$0.00	\$0.00
<b>2015-48</b>	<b>SP</b>	<b>L0301</b>	<b>2/25/2015</b>	<b>0.18</b>	<b>1/1/3000</b>	<b>\$1,335,287.33</b>	<b>\$138,418.01</b>	<b>-\$2,630.68</b>
<b>**** L0301</b>	<b>CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT</b>					<b>\$1,335,287.33</b>	<b>\$138,418.01</b>	<b>-\$2,630.68</b>

**Monthly Investment Ledger Report**                      **8/5/2021**

**For Date Range 7/1/2021 To 7/30/2021**

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
<b>Grandtotal</b>						<b>\$1,335,287.33</b>		



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**State Pool District Report**

7/1/2021 To: 7/31/2021

Bank 680 STATE TREAS LGIP

Interest Rate: 0.18

Fund: L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

InvestmentID: 2015-48

Beginning Balance:	\$1,335,208.72
Transactions:	\$78.61
Ending Balance:	\$1,335,287.33
Average Daily Balance:	\$1,335,287.33
Interest:	\$200.85
Fee:	\$10.04
Net Interest:	\$190.81



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## General Ledger Detail Report

For Date Range: 8/1/2021 To: 8/31/2021

### L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

<b>Beginning Cash Balance</b>	<b>\$1,040,656.46</b>
Cash Receipts	\$3,431.76
Investments Interest	\$190.81
Taxes Collected	\$5,230.56
State Forest Funds	\$969.05
Timber Excise	\$5,951.64
Leasehold Excise Tax	\$3.57
<b>Subtotal Cash Increases</b>	<b>\$15,777.39</b>
Investments Purchased	-\$190.81
District Accounts Payable	-\$100,038.37
District Payroll	-\$47,024.24
<b>Subtotal Cash Decreases</b>	<b>-\$147,253.42</b>
<b>Ending Cash Balance</b>	<b>\$909,180.43</b>
<b>Beginning Investments</b>	<b>\$1,335,287.33</b>
Investments Purchased	\$190.81
<b>Ending Investments</b>	<b>\$1,335,478.14</b>
<b>Beginning Taxes Receivable</b>	<b>\$429,711.52</b>
Taxes Receivable	-\$4,514.29
<b>Ending Taxes Receivable</b>	<b>\$425,197.23</b>



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**Monthly Investment Ledger Report 9/8/2021**

**For Date Range 7/31/2021 To 8/31/2021**

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
8/4/2021		INTEREST	SP INTEREST PAYMENT			\$0.00	\$200.85	\$0.00
8/4/2021		FEE	SP HANDLING FEE			\$0.00	\$0.00	-\$10.04
8/4/2021		REDIST	SP PURCHASE INTEREST			\$190.81	\$0.00	\$0.00
<b>2015-48</b>	<b>SP</b>	<b>L0301</b>	<b>2/25/2015</b>	<b>0.08</b>	<b>1/1/3000</b>	<b>\$1,335,478.14</b>	<b>\$138,618.86</b>	<b>-\$2,640.72</b>
<b>**** L0301</b>	<b>CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT</b>					<b>\$1,335,478.14</b>	<b>\$138,618.86</b>	<b>-\$2,640.72</b>



**Monthly Investment Ledger Report**                      **9/8/2021**

**For Date Range 7/31/2021 To 8/31/2021**

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
<b>Grandtotal</b>						<b>\$1,335,478.14</b>		



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**State Pool District Report**

8/1/2021 To: 8/31/2021

Bank 680 STATE TREAS LGIP

Interest Rate: 0.08

Fund: L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

InvestmentID: 2015-48

Beginning Balance:	\$1,335,287.33
Transactions:	\$190.81
Ending Balance:	\$1,335,478.14
Average Daily Balance:	\$1,335,459.67
Interest:	\$89.82
Fee:	\$4.49
Net Interest:	\$85.33

**Central Okanagit Library District**  
**Custom Transaction Detail Report**  
 July 1 - 30, 2021

Date	Num	Name	Memo	Account	Cir	Debit
07/09/2021	53638264	Ingram		Adult Books		13.44
07/09/2021	53638265	Ingram		Adult Books		36.60
07/09/2021	53638266	Ingram		Adult Books		26.17
07/09/2021	53638267	Ingram		YA Books		17.80
07/09/2021	53638268	Ingram		JUV Books		11.94
07/09/2021	53638269	Ingram		JUV Books		76.77
07/09/2021	53638270	Ingram		JUV Books		84.15
07/09/2021	53638271	Ingram		YA Books		653.55
07/09/2021	53638272	Ingram		JUV Books		66.31
07/09/2021	53638273	Ingram		JUV Books		6.47
07/09/2021	53638274	Ingram		Adult Books		8.62
07/09/2021	53655448	Ingram		YA Books		47.56
07/09/2021	53701676	Ingram		YA Books		9.85
07/09/2021	53701677	Ingram		YA Books		86.35
07/09/2021	53701678	Ingram		JUV Books		65.78
07/09/2021	53701679	Ingram		JUV Books		22.34
07/09/2021	53721712	Ingram		JUV Books		26.74
07/09/2021	53726110	Ingram		Adult Books		110.86
07/09/2021	53726111	Ingram		JUV Books		73.82
07/09/2021	53726112	Ingram		Adult Books		22.87
07/09/2021	53726113	Ingram		JUV Books		154.94
07/09/2021	53743524	Ingram		Adult Books		47.91
07/09/2021	53541493	Ingram		Adult Books		25.81
07/09/2021	53541494	Ingram		Adult Books		36.39
07/09/2021	53541495	Ingram		Adult Books		30.86
07/09/2021	53596400	Ingram		Adult Books		113.10
07/09/2021	53596401	Ingram		YA Books		33.33
07/09/2021	53596402	Ingram		YA Books		17.15
07/09/2021	53601212	Ingram		JUV Books		12.39
07/09/2021	53601213	Ingram		Adult Books		19.85
07/09/2021	53601214	Ingram		Adult Books		65.27
07/09/2021	53618939	Ingram		YA Books		8.06
07/09/2021	53618940	Ingram		YA Books		8.97
07/09/2021	53618941	Ingram		YA Books		7.17
07/09/2021	53618942	Ingram		JUV Books		13.27
07/09/2021	53618943	Ingram		JUV Books		13.98
07/09/2021	53618944	Ingram		JUV Books		11.72
07/09/2021	53618945	Ingram		JUV Books		25.13
07/09/2021	53618946	Ingram		YA Books		20.38
07/09/2021	53618947	Ingram		JUV Books		57.30
07/09/2021	53618948	Ingram		JUV Books		26.47
07/09/2021	53618949	Ingram		Adult Books		32.73
07/14/2021	500653631	Hoopla Midwest Tape		5014930 Licensing (Software)		1,898.25
07/14/2021	30720	TRAF-SYS		5014930 Licensing (Software)		390.60
07/14/2021	12038065	Leaf Copier Lease		5013512 Equipment		292.95
07/14/2021	32797	Signs Plus Inc.		5014911 Printing		1,692.60
07/14/2021	100610630	Pacific Style Lawn Maintenance		5014110 Professional Services		363.48
07/14/2021	500626480	Midwest Tape		Adult DVD		93.48
07/14/2021	500626482	Midwest Tape		JUV DVD		25.82
07/14/2021	500626483	Midwest Tape		JUV DVD		120.72
07/14/2021	500626484	Midwest Tape		Adult DVD		33.95
07/14/2021	500626485	Midwest Tape		Adult DVD		17.84
07/14/2021	500626486	Midwest Tape		Adult DVD		74.57
07/14/2021	500626487	Midwest Tape		Adult DVD		67.90
07/14/2021	500677759	Midwest Tape		Adult DVD		46.91

**Central Skagit Library District**  
**Custom Transaction Detail Report**  
 July 1 - 30, 2021

07/30/21  
 Cash Basis

07/14/2021	500681600	Midwest Tape	Adult DVD	67.90
07/14/2021	500681601	Midwest Tape	JUV DVD	53.04
07/14/2021	500681602	Midwest Tape	Adult DVD	54.29
07/14/2021	500681603	Midwest Tape	Adult DVD	21.74
07/14/2021	500670644	Midwest Tape	JUV DVD	22.77
07/14/2021	500652305	Midwest Tape	Adult Audio	62.44
07/14/2021	500652305	Midwest Tape	Adult DVD	125.31
07/14/2021	500652307	Midwest Tape	Adult DVD	20.93
07/14/2021	500652308	Midwest Tape	Adult DVD	17.68
07/14/2021	500652309	Midwest Tape	JUV DVD	53.04
07/14/2021	500656530	Midwest Tape	Adult DVD	33.39
07/14/2021	71135376	WA Dept. of Enterprise Services	5014930 Dues/Subs/Memberships	1,080.00
07/14/2021	01452DA21291068	OVERDRIVE DIST 216573688	5014930 Licensing (Software)	65.00
07/14/2021	AR30863	Michael Business Mach	5014911 Printing	921.06
07/15/2021	53750450	Ingram	Adult Books	50.87
07/23/2021	53854441	Ingram	JUV Books	26.34
07/23/2021	53854442	Ingram	Adult Books	22.58
07/23/2021	53854443	Ingram	Adult Books	160.16
07/23/2021	53854444	Ingram	Adult Books	34.11
07/23/2021	53858734	Ingram	YA Books	13.78
07/23/2021	53858735	Ingram	YA Books	8.17
07/23/2021	53858736	Ingram	JUV Books	29.56
07/23/2021	53858737	Ingram	JUV Books	4.07
07/23/2021	53858738	Ingram	JUV Books	5.14
07/23/2021	53858739	Ingram	JUV Books	58.75
07/23/2021	53858740	Ingram	JUV Books	77.43
07/23/2021	53858741	Ingram	YA Books	76.74
07/23/2021	53858742	Ingram	YA Books	11.89
07/23/2021	53858743	Ingram	JUV Books	36.98
07/23/2021	53858744	Ingram	YA Books	28.21
07/23/2021	53858745	Ingram	YA Books	12.70
07/23/2021	53858746	Ingram	YA Books	11.92
07/23/2021	53858747	Ingram	JUV Books	15.79
07/23/2021	53858748	Ingram	JUV Books	6.86
07/23/2021	53858749	Ingram	YA Books	12.80
07/23/2021	53750449	Ingram	JUV Books	16.65
07/23/2021	53750450	Ingram	Adult Books	20.62
07/23/2021	53750451	Ingram	Adult Books	17.74
07/23/2021	53791159	Ingram	JUV Books	12.42
07/23/2021	53791160	Ingram	Adult Books	38.67
07/23/2021	53796221	Ingram	Adult Books	48.20
07/23/2021	53796222	Ingram	JUV Books	43.12
07/23/2021	53796223	Ingram	JUV Books	31.17
07/23/2021	53796224	Ingram	JUV Books	14.88
07/23/2021	53796225	Ingram	YA Books	57.46
07/23/2021	53811474	Ingram	YA Books	25.23
07/23/2021	53811475	Ingram	JUV Books	14.02
07/23/2021	53811476	Ingram	Adult Books	18.06
07/23/2021	53811477	Ingram	Adult Books	21.71
07/23/2021	53839506	Ingram	Adult Books	32.84
07/23/2021	0145DA21296864	OVERDRIVE DIST 216573688	5014930 Licensing (Software)	38.00
07/23/2021	6977233	Demco	5013110 Office Supplies	72.74
07/23/2021	6975432	Demco	5013512 Equipment	2,869.48
07/23/2021	27995	Frontline Cleaning	5014187 Janitorial	1,276.40
07/23/2021	500705569	Midwest Tape	Adult DVD	21.74
07/23/2021	500705830	Midwest Tape	Adult DVD	34.92
07/23/2021	2036037748	Baker & Taylor	Adult Books	75.24
07/23/2021	2036037749	Baker & Taylor	Adult Books	77.55

## Custom Transaction Detail Report

July 1 - 30, 2021

07/30/21  
Cash Basis

07/23/2021	2036037750	Baker & Taylor	Adult Books	9.22
07/23/2021	2036037751	Baker & Taylor	Adult Books	17.78
07/23/2021	2036037752	Baker & Taylor	Adult Books	32.51
07/23/2021	2036037753	Baker & Taylor	Adult Books	19.74
07/23/2021	2036037754	Baker & Taylor	Adult Books	18.66
07/23/2021	2036042174	Baker & Taylor	Adult Books	41.19
07/23/2021	2036042175	Baker & Taylor	Adult Books	13.83
07/23/2021	2036042176	Baker & Taylor	Adult Books	13.03
07/23/2021	2036057385	Baker & Taylor	Adult Books	57.27
07/23/2021	2036051720	Baker & Taylor	Adult Books	16.99
07/23/2021	2036051721	Baker & Taylor	Adult Books	16.99
07/23/2021	2036057471	Baker & Taylor	Adult Books	19.90
07/23/2021	2036057472	Baker & Taylor	Adult Books	18.66
07/23/2021	2036057473	Baker & Taylor	Adult Books	19.90
07/23/2021	2036057474	Baker & Taylor	Adult Books	75.90
07/23/2021	2036057475	Baker & Taylor	Adult Books	36.09
07/23/2021	2036057476	Baker & Taylor	Adult Books	18.90
07/23/2021	2036057477	Baker & Taylor	Adult Books	32.22
07/23/2021	2036057478	Baker & Taylor	Adult Books	37.83
07/23/2021	2036069336	Baker & Taylor	Adult Books	42.69
07/23/2021	2036065002	Baker & Taylor	Adult Books	148.60
07/23/2021	2036065003	Baker & Taylor	Adult Books	42.34
07/23/2021	2036065004	Baker & Taylor	Adult Books	66.41
07/23/2021	2036065005	Baker & Taylor	Adult Books	37.34
07/23/2021	2036065006	Baker & Taylor	Adult Books	38.30
07/23/2021	2036065007	Baker & Taylor	Adult Books	56.63
07/23/2021	2036065008	Baker & Taylor	Adult Books	33.91
07/23/2021	2035987545	Baker & Taylor	Adult Books	25.50
07/23/2021	2036078045	Baker & Taylor	Adult Books	16.99
07/23/2021	2036078046	Baker & Taylor	Adult Books	18.55
07/23/2021	2036062420	Baker & Taylor	Adult Books	16.71
07/23/2021	2036062421	Baker & Taylor	Adult Books	44.10
07/23/2021	2036085589	Baker & Taylor	Adult Books	98.30
07/23/2021	2036085590	Baker & Taylor	Adult Books	19.29
07/23/2021	2036085591	Baker & Taylor	Adult Books	18.65
07/23/2021	2036085592	Baker & Taylor	Adult Books	23.70
07/23/2021	2036085593	Baker & Taylor	Adult Books	14.48
07/23/2021	2036085594	Baker & Taylor	Adult Books	18.04
07/23/2021	2036085595	Baker & Taylor	Adult Books	28.10
07/23/2021	2036085596	Baker & Taylor	Adult Books	33.77
07/23/2021	2036085597	Baker & Taylor	Adult Books	120.36
07/23/2021	2036075728	Baker & Taylor	Adult Books	77.13
07/23/2021	2036075729	Baker & Taylor	Adult Books	8.57
07/23/2021	2036075730	Baker & Taylor	Adult Books	23.04
07/23/2021	2036075731	Baker & Taylor	Adult Books	56.61
07/23/2021	2036075732	Baker & Taylor	Adult Books	32.42
07/23/2021	2036075733	Baker & Taylor	Adult Books	13.83
07/23/2021	2036075734	Baker & Taylor	Adult Books	18.66
07/23/2021	2036075735	Baker & Taylor	Adult Books	19.29
07/23/2021	2036075736	Baker & Taylor	Adult Books	52.03
07/23/2021	2036075737	Baker & Taylor	Adult Books	85.38
07/30/2021		Guardian Security	5014930 Dues/Subs/Memberships	564.21
07/30/2021		City of Sedro-Woolley	5014700 Utilities	372.80
07/30/2021		Allixo	5014212 Telephone Internet	378.67
07/30/2021		Sedro-Woolley Mini Storage	5014510 Rent	150.00
07/30/2021		Interpreting Technology	5014930 Licensing (Software)	162.74
07/30/2021		Rainbow Printing	5013110 Office Supplies	700.00
07/30/2021		Interpreting Technology	5014110 Professional Services	331.79

## Custom Transaction Detail Report

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07/30/2021	Amazon	5013515 Library Materials	10.84
07/30/2021	Amazon	5013110 Office Supplies	46.64
07/30/2021	FEDEX	5014911 Printing	32.00
07/30/2021	SMART FOODSERVICE 570 BURLINGTON WA	5013110 Office Supplies	65.74
07/30/2021	Fluentstream	5014210 Telephone	368.45
07/30/2021	Amazon	5013515 Library Materials	19.67
07/30/2021	USPS	5014220 Postage	110.00
07/30/2021	Amazon	5013515 Library Materials	30.00
07/30/2021	Puget Sound Energy	5014700 Utilities	538.02
07/30/2021	Amazon	5013110 Office Supplies	37.59
07/30/2021	Amazon	5013110 Office Supplies	14.64
07/30/2021	Amazon	5013110 Office Supplies	21.69
07/30/2021	Amazon	5013515 Library Materials	10.68
07/30/2021	Amazon	5013515 Library Materials	17.78
07/30/2021	Amazon	5013515 Library Materials	17.31
07/30/2021	Amazon	5013515 Library Materials	40.40
07/30/2021	Amazon	5013515 Library Materials	14.92
07/30/2021	Amazon	5013515 Library Materials	5.87
07/30/2021	Amazon	5013515 Library Materials	18.28
07/30/2021	Amazon	5013110 Office Supplies	17.35
07/30/2021	Amazon	5013515 Library Materials	5.75
07/30/2021	Amazon	5013110 Office Supplies	6.50
07/30/2021	Amazon	5013110 Office Supplies	68.46
07/30/2021	Amazon	5013515 Library Materials	27.11
07/30/2021	Amazon	5013515 Library Materials	55.34
07/30/2021	Amazon	5013515 Library Materials	42.45
07/30/2021	Amazon	5013515 Library Materials	16.62
07/30/2021	Amazon	5013515 Library Materials	8.61
07/30/2021	E and E Lumber	5013110 Office Supplies	9.53
07/30/2021	Amazon	5013515 Library Materials	39.51
07/30/2021	Amazon	5013515 Library Materials	10.77
07/30/2021	Amazon	5013511 Computer Eq	139.10
07/30/2021	Amazon	5013110 Office Supplies	21.65
07/30/2021	FRED-MEYER #0024 BURLINGTON WA	5013110 Office Supplies	94.06
07/30/2021	Association for Rural and Small Libraries	5014930 Dues/Subs/Memberships	49.00
07/30/2021	RTECH SOLUTIONS LLC 8653229299 TN	5014212 Telephone Internet	29.59
07/30/2021	Amazon	5013110 Office Supplies	32.52
07/30/2021	Amazon	5013110 Office Supplies	54.20
07/30/2021	Dropbox	5014930 Licensing (Software)	48.83
07/30/2021	PAYPAL *SEEDLINGSBR 402-935-7	5014920 Ed/Training	30.00
07/30/2021	Amazon	5013110 Office Supplies	32.31
07/30/2021	City of Sedro-Woolley	5014700 Utilities	453.36
07/30/2021	Haigh, MaKayla REIMB	5013110 Office Supplies	10.84
07/30/2021	WA Health Care Authority	5721020 Admin Bene	2,075.52
07/30/2021	WA Health Care Authority	5722020 Lib Svs Benefits	11,225.32
07/30/2021	RITE AID STORE - 5248 SEDRO WOOL	5013110 Office Supplies	20.60
07/30/2021	J2 *MYFAX SERVICES 877-437-3	5014930 Licensing (Software)	10.00
07/30/2021	POWWEB	5014930 Licensing (Software)	4.29
07/30/2021	Adobe	5014930 Licensing (Software)	27.11
07/30/2021	J2 *MYFAX SERVICES 877-437-3	5014930 Licensing (Software)	10.00
07/30/2021	Sunset Park Storage	5014510 Rent	100.00
07/30/2021	POWWEB	5014930 Licensing (Software)	136.71
07/30/2021	ON THE CLOCK 888-75359	5014930 Licensing (Software)	32.45
07/30/2021	Facebook	5014410 Advertising	12.20
07/30/2021	IT40355 Interpreting Technology	5014110 Professional Services	2,494.12
07/30/2021	53964589 Ingram	JUV Books	10.68
07/30/2021	53964590 Ingram	JUV Books	23.00
07/30/2021	53964591 Ingram	Adult Books	19.96

## Custom Transaction Detail Report

July 1 - 30, 2021

07/30/2021	53964592	Ingram	Adult Books	46.06
07/30/2021	53964593	Ingram	YA Books	52.81
07/30/2021	53964594	Ingram	YA Books	9.11
07/30/2021	53964595	Ingram	YA Books	32.48
07/30/2021	53964596	Ingram	YA Books	24.20
07/30/2021	53964597	Ingram	JUV Books	21.15
07/30/2021	53964598	Ingram	JUV Books	17.76
07/30/2021	53964599	Ingram	JUV Books	42.37
07/30/2021	53964600	Ingram	JUV Books	40.49
07/30/2021	53964601	Ingram	YA Books	27.83
07/30/2021	53964602	Ingram	JUV Books	26.47
07/30/2021	53964603	Ingram	JUV Books	37.61
07/30/2021	53964604	Ingram	Adult Books	10.09
				<b>39,392.45</b>

Central Skagit Rural Partial County Library District  
 PO BOX 665  
 110 West State Street  
 Sedro-Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

DocuSigned by:

*Timothy Howland*

9/24/2021

B4BD56BF6A1048E...

DocuSigned by:

*Jane Billig*

9/25/2021

B141D0A1670D4E3...

DocuSigned by:

*Melinda McCormick Coster*

10/17/2021

71DCCCA35831457...

DocuSigned by:

*Darcy Resetar*

10/17/2021

0CC7C703C10B459...

DocuSigned by:

*Heather Swenson*

9/28/2021

EFBF7274184E46E...

Central Skagit Rural Partial County Library District  
 720 Metcalf Street  
 Sedro Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District, hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

**Total Vouchers: \$77,403.00**

VOUCHER					
DATE	VENDOR	INVOICE NO.	DATE	CATEGORY	AMOUNT
8/5/2021	Midwest Tape	500756233	07/26/21	5013515	\$97.73
	Midwest Tape	500756235	07/26/21	5013515	\$26.63
	Midwest Tape	500756236	07/26/21	5013515	\$29.88
	Midwest Tape	500756237	07/26/21	5013515	\$118.68
	Midwest Tape	500749016	07/22/21	5013515	\$30.70
	Midwest Tape	500733651	07/19/21	5013515	\$16.37
	Midwest Tape	500733653	07/19/21	5013515	\$139.94
	Midwest Tape	500733654	07/19/21	5013515	\$33.95
	Midwest Tape	500733655	07/19/21	5013515	\$95.66
	Midwest Tape	500733656	07/19/21	5013515	\$25.82
	Midwest Tape	500733657	07/19/21	5013515	\$17.68
	Midwest Tape	500733658	07/19/21	5013515	\$42.69
	Midwest Tape	500733659	07/19/21	5013515	\$17.68
	Hoopla Midwest Tape	500789705	07/31/21	5014930	\$1,820.00
8/5/2021	Leaf	12146508	07/27/21	5013512	\$292.95
	Ingram	53944000	07/22/21	5013515	\$37.43
	Ingram	54016660	07/27/21	5013515	\$15.56
	Ingram	54016661	07/27/21	5013515	\$23.46
	Ingram	54016662	07/27/21	5013515	\$87.86
8/12/2021	Ingram	54036752	07/28/21	5013515	\$38.50
	Ingram	54036753	07/28/21	5013515	\$35.25
	Ingram	54036754	07/28/21	5013515	\$13.11
	Ingram	54036755	07/28/21	5013515	\$82.60
	Ingram	54036756	07/28/21	5013515	\$30.31
	Ingram	54124028	08/03/21	5013515	\$26.08
	Ingram	54124029	08/03/21	5013515	\$36.91
	Ingram	54124030	08/03/21	5013515	\$47.74



	Ingram	54124031	08/03/21	5013515	\$11.61
	Ingram	54124032	08/03/21	5013515	\$64.70
	Ingram	54144347	08/04/21	5013515	\$31.86
	Ingram	54185114	08/06/21	5013515	\$36.51
	Ingram	54185115	08/06/21	5013515	\$9.06
	Ingram	54185116	08/06/21	5013515	\$16.33
	Ingram	54185117	08/06/21	5013515	\$7.05
	Ingram	54185118	08/06/21	5013515	\$9.04
8/12/2021	Ingram	54185119	08/06/21	5013515	\$64.93
	Ingram	54185120	08/06/21	5013515	\$57.97
	Ingram	54185121	08/06/21	5013515	\$11.96
	Ingram	54185122	08/06/21	5013515	\$12.58
	Ingram	54185123	08/06/21	5013515	\$4.99
	Ingram	54185124	08/06/21	5013515	\$7.77
	Ingram	54185125	08/06/21	5013515	\$11.55
	Ingram	54185126	08/06/21	5013515	\$9.12
	Ingram	54185127	08/06/21	5013515	\$16.05
8/12/2021	Package Nexus	8502	06/21/21	5014110	\$350.00
	Reliance Barcode	11578	08/06/21	5013110	\$892.52
	Special T Window Films	2245	08/06/21	5014110	\$2,051.19
	Pacific Style Lawn	100610804	07/31/21	5014110	\$363.48
	Midwest Tape	500785663	07/30/21	5013515	\$58.25
	Midwest Tape	500785665	07/30/21	5013515	\$93.72
	Midwest Tape	500785666	07/30/21	5013515	\$24.19
	Midwest Tape	500785667	07/30/21	5013515	\$21.74
	Midwest Tape	500785668	07/30/21	5013515	\$43.49
	Midwest Tape	500785669	07/30/21	5013515	\$13.61
	Midwest Tape	500785730	07/30/21	5013515	\$48.70
	Midwest Tape	500785731	07/30/21	5013515	\$20.44
	Ebsco (Stacks)	1000163272-1	08/11/21	5014930	\$7,980.00
8/13/2021	SYNCB/Amazon	967933849476	06/11/21	5013110	\$40.56
	SYNCB/Amazon	438777746663	06/16/21	5013110	\$42.00
	SYNCB/Amazon	884765568578	06/17/21	5013512	\$67.21
	SYNCB/Amazon	669998874354	06/18/21	5013110	\$30.27

SYNCB/Amazon	465879434734	06/23/21	5013515	\$34.16
SYNCB/Amazon	545546748897	06/23/21	5013110	\$52.88
SYNCB/Amazon	679898536937	06/23/21	5013515	\$10.84
SYNCB/Amazon	466776598588	06/23/21	5013515	\$59.42
SYNCB/Amazon	576689558849	06/23/21	5013515	\$18.54
SYNCB/Amazon	867487937997	06/23/21	5013515	\$91.13
SYNCB/Amazon	636765544368	06/27/21	5013110	\$123.68
SYNCB/Amazon	534958383885	06/27/21	5013511	\$649.81
SYNCB/Amazon	566637366467	06/27/21	5013110	\$43.89
SYNCB/Amazon	479356938378	06/30/21	5013180	\$36.02
SYNCB/Amazon	948386349355	06/30/21	5013180	\$146.34
SYNCB/Amazon	468936355749	06/30/21	5013515	\$20.55
SYNCB/Amazon	444578386965	6/30/2021	5013515	\$22.23
SYNCB/Amazon	648765783757	06/30/21	5013515	\$15.14
SYNCB/Amazon	939964757944	07/03/21	5013515	\$387.42
SYNCB/Amazon	598867377976	07/23/21	5013180	\$51.88
SYNCB/Amazon	893793758668	07/23/21	5013515	\$15.18
SYNCB/Amazon	438455538444	07/23/21	5013515	\$404.34
SYNCB/Amazon	645544936666	07/23/21	5013515	\$22.65
SYNCB/Amazon	488399636955	07/23/21	5013180	\$42.27
SYNCB/Amazon	856556457768	07/23/21	5013515	\$76.69
SYNCB/Amazon	434454378348	07/23/21	5013515	\$28.15
SYNCB/Amazon	486968863849	07/24/21	5013515	\$9.75
SYNCB/Amazon	597955858346	07/25/21	5013180	\$110.58
SYNCB/Amazon	866787954374	07/27/21	5013512	\$58.58
SYNCB/Amazon	467349634686	07/27/21	5013515	\$28.20
SYNCB/Amazon	473798498476	07/28/21	5013512	\$95.51
SYNCB/Amazon	455574477896	07/30/21	5013110	\$21.69
SYNCB/Amazon	885854446638	07/31/21	5013512	(\$58.58)
SYNCB/Amazon	477559453589	07/31/21	5013110	\$145.81
SYNCB/Amazon	988664698854	08/04/21	5013110	\$45.54
SYNCB/Amazon	459334846776	08/04/21	5013110	\$17.00
SYNCB/Amazon	444854337736	08/04/21	5013180	\$103.06
SYNCB/Amazon	564378636938	08/05/21	5013110	\$62.71

	SYNCB/Amazon	447776767556	08/06/21	5013110	(\$17.34)
	SYNCB/Amazon	536345543369	08/09/21	5013110	\$55.69
	SYNCB/Amazon	532655	07/18/21	5013110	(\$42.50)
8/13/2021	Ingram	54032551	07/28/21	5013515	\$9.32
	Ingram	54032552	07/28/21	5013515	\$5.06
	Ingram	54032553	07/28/21	5013515	\$18.78
	Ingram	54032554	07/28/21	5013515	\$45.82
8/20/2021	Enduris Washington	R22-589-1	07/29/21	5014610	\$33,175.00
	Enduris Washington	R22-589-2	08/12/21	5014610	(\$198.00)
	Enduris Washington	R21-589-6	08/12/21	5014610	(\$38.00)
	Interpreting Technology	IT40651	08/16/21	5014110	\$105.57
	KCDA	300565973	08/12/21	5016411	\$12,107.60
	Scholastic	31149493	08/09/21	5014930	\$6,193.76
	Midwest Tape	500823030	08/09/21	5013515	\$17.68
	Midwest Tape	500823031	08/09/21	5013515	\$13.61
	Midwest Tape	500823032	08/09/21	5013515	\$71.74
	Midwest Tape	500823033	08/09/21	5013515	\$38.02
	Midwest Tape	500823034	08/09/21	5013515	\$101.35
	Midwest Tape	500823035	08/09/21	5013515	\$39.43
	Midwest Tape	500823036	08/09/21	5013515	\$21.74
	Midwest Tape	500823037	08/09/21	5013515	\$56.08
	Ingram	54300945	08/15/21	5013515	\$66.01
	Reliance Barcode	254	08/16/21	5013110	\$19.53
8/27/2021	Overdrive	01452MG21324988	08/19/21	5014930	\$2,000.00
	WA DES	15119460	05/11/21	5014110	\$617.85
	City of Sedro-Woolley	712	08/25/21	5014110	\$1,895.17
	Frontline Cleaning	28245	08/16/21	5014187	\$1,255.38
	Midwest Tape	500853739	08/16/21	5013515	\$21.74
	Midwest Tape	500854030	08/16/21	5013515	\$213.85
	Midwest Tape	500854032	08/16/21	5013515	\$29.07
	Midwest Tape	500854033	08/16/21	5013515	\$17.68
	Midwest Tape	500854034	08/16/21	5013515	\$25.82
	Midwest Tape	500854035	08/16/21	5013515	\$51.64
	Jeanne Williams		08/26/21	5012400	\$65.79

8/27/2021	Ingram	54362821	08/18/21	5013515	\$16.83
	Ingram	54362822	08/18/21	5013515	\$34.06
	Ingram	54362823	08/18/21	5013515	\$27.37
	Ingram	54362824	08/18/21	5013515	\$20.28
	Ingram	54362825	08/18/21	5013515	\$15.18
	Ingram	54362826	08/18/21	5013515	\$39.17
	Ingram	54362827	08/18/21	5013515	\$24.72
	Ingram	54362828	08/18/21	5013515	\$55.01
	Ingram	54362829	08/18/21	5013515	\$63.77
	Ingram	54362830	08/18/21	5013515	\$13.00
	Ingram	54362831	08/18/21	5013515	\$41.69
	Ingram	54362832	08/18/21	5013515	\$46.17
	Ingram	54362833	08/18/21	5013515	\$98.48
	Ingram	54362834	08/18/21	5013515	\$23.25
	Ingram	54362835	08/18/21	5013515	\$25.40

DocuSigned by:  
  
 Timothy Howland 9/24/2021  
B4BD36BF6A1048E...

DocuSigned by:  
  
 Jane Billig 9/25/2021  
B141D0A1670D4E3...

DocuSigned by:  
  
 Melinda McCormick Coster 10/17/2021  
71DCCCA35831437...

DocuSigned by:  
  
 Darcy Resetar 10/17/2021  
86676703C40B450...

DocuSigned by:  
  
 Heather Swenson 9/28/2021  
E4BF7274184E46E...

# September 2021 Director's Report

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As of 9/16/2021

1. The Grand Opening Event was a great success! Thank you everyone, it was a lovely day.
  
2. August:
  - Work done on the Grand Opening plans and flyers.
  - Took part in demonstrations for a change to how we order materials and load records, will include an update to our ILS system in the coming months.
  - Preparing for the Board Retreat, which was also a great success.
  - Set-up for Hoopla Flex, a system where we can add titles to our Hoopla offerings that are newer and work the way that the titles in the WA Anytime Library work. This will give patrons options for newer releases that have much shorter hold waits than the WAL because our titles are only available to our patrons.
  - On 8/25 I presented to the Sedro-Woolley City Council on our annual report as well as some updates since that report was submitted.
  - Met with SWSD to work out technical details involving an interlocal agreement to have student and teach data uploaded into the patron database to facilitate use of the library.
  
3. September:
  - Vacation travel, Assistant Director handled issues while away

**As of August 31, 2021**

	2021 Projected Income	YTD 2021 Actual Income	2021 Projected Expenses	YTD 2021 Actual Expenses	Percentage of Projected Expenses
<b>INCOME</b>					
Tax Funds	\$905,000.00	\$501,475.96			
Timber Funds	\$80,000.00	\$72,417.74			
Leasehold Excise Tax		\$172.07			
Timber Excise		\$24,535.62			
Cash (Fees, Cards Purchased)		\$5,641.04			
Library Svcs Contract	\$70,000.00				
IGT Increase		\$261.71			
Donations		\$2,800.00			
Investment Earnings		\$1,029.99			
	<b>\$1,055,000</b>	<b>\$608,334.13</b>			

**ONGOING EXPENSES**

Personnel Expense			\$860,930	\$468,492	54.42%
Bookmobile			\$450	\$0	0.00%
Utilities			\$12,000	\$17,840	148.67%
Licensing/Dues/Subscrip 5014930			\$94,635	\$82,974	87.68%
Furniture, Fixtures, Equipment			\$4,000	\$13,176	329.40%
General Expenses			\$129,500	\$138,266	106.77%
Contingency Fund			\$30,000		0.00%
Library Materials (5013515 Books, DVDs, Audio)			\$85,000	\$57,010	67.07%
<b>ONGOING EXPENSE TOTALS</b>			<b>\$1,216,515</b>	<b>\$777,757</b>	<b>63.93%</b>

**ONE-TIME EXPENDITURES**

FF&E Invoicing from 2020			\$476,343	\$509,891	
Opening Day Collection			\$50,000		
Moving Costs			\$20,000	\$6,373	
FF&E Design			\$25,000	\$25,000	
<b>Total One Time Expenditures</b>			<b>\$571,343</b>	<b>\$541,264</b>	
FF&E Unallocated Uses			\$50,000	\$83,667	
Library Vehicle			\$30,000		
<b>Total Use of Unallocated Funds</b>			<b>\$80,000</b>	<b>\$83,667</b>	

**Total Expenditures YTD** **\$1,867,858** **\$1,402,688** **75.10%**

SKAGIT COUNTY JR DISTRICTS  
BALANCE SHEET  
JULY 2019

DESCRIPTION	BEGINNING BALANCE	CURRENT DEBITS	CURRENT CREDITS	ENDING BALANCE
Fnd L03 NORTH CENTRAL RURAL LIBRARY DI				
Sub 001 NORTH CENTRAL RURAL LIBRARY DI				
Typ 001 ASSETS				
Obj 111 CASH AND CASH EQUIVALENTS	631,050.47	7,738.75	89,442.51-	549,346.71
Obj 118 TEMPORARY INVESTMENTS	2,387,652.06	4,867.50		2,392,519.56
Obj 121 TAXES RECEIVABLE (NET)	425,985.56		2,645.87-	423,339.69
Typ 002 LIABILITIES & FUND EQUITY				
Obj 213 ACCOUNTS/VOUCHERS PAYABLE		41,918.03	46,377.82-	4,459.79-
Obj 231 OTHER ACCRUED LIABILITIES	17,071.42-	17,071.42	15,995.40-	15,995.40-
Obj 257 DEFERRED REVENUE	425,985.56-	2,645.87		423,339.69-
Obj 287 UNRESERVED FUND BALANCE	2,856,522.63-			2,856,522.63-

SKAGIT COUNTY JR DISTRICTS  
 REVENUE/EXPENDITURE  
 JULY 2019

Fnd L03 NORTH CENTRAL RURAL LIBRARY

DESCRIPTION	PRIOR MONTH END BALANCE	CURRENT DEBITS	CURRENT CREDITS	MONTH END BALANCE	2019 BUDGET
Sub 001 NORTH CENTRAL RURAL LIBRARY					
Typ 003 REVENUES					
Obj 310 TAXES	489,623.26-		2,491.99-	492,115.25-	
Obj 330 INTERGOVERNMENTAL REVENUES	221,399.19-		47.97-	221,447.16-	
Obj 340 CHARGES FOR GOODS AND SERV	119,913.13-			119,913.13-	
Obj 360 MISCELLANEOUS REVENUES	33,969.36-		5,107.32-	39,076.68-	
Typ 005 EXPENDITURES					
Obj 510 SALARIES AND WAGES	213,642.00	31,399.27		245,041.27	
Obj 520 PERSONNEL BENEFITS	111,547.56	21,418.21	91.47-	132,874.30	
Obj 530 SUPPLIES -CONSUMPTION / RE	63,861.07	17,986.65	93.62-	81,754.10	
Obj 540 SERVICES AND PASS THRU PMT	118,345.83	17,248.27		135,594.10	
Obj 560 CAPITAL OUTLAYS	212,400.00			212,400.00	
Obj 599 BUDGET EXPENDITURES					2,265,561.00
	-----	-----	-----	-----	-----
Fnd L03 NORTH CENTRAL RURAL LIBRARY D	145,108.48-	88,052.40	7,832.37-	64,888.45-	2,265,561.00



SKAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 JULY 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance	
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI									
7	071519	PA	20226	S J	91364	2 2	3948.06			
7	071519	PA	20319	S J	91364	3 2	1857.99			
7	071519	PA	20363	S J	91417	72 2	1641.36			
7	071519	PA	20417	S J	91417	73 2	1102.50			
7	071519	PA	20420	S J	91417	74 2	810.00			
7	071519	PA	20472	S J	91417	75 2	139.50			
7	071519	PA	20462	S J	91417	76 2	1424.00			
7	071519	PA	20419	S J	91417	77 2	480.00			
7	071519	PA	20418	S J	91417	78 2	2130.20			
7	071519	PA	20448	S J	91417	79 2	1360.00			
7	071519	PA	20476	S J	91417	80 2	450.00			
7	071519	PA	20422	S J	91417	85 2	60.26			
7	073119	PA	20226	S J	91460	22 2	3948.06			
7	073119	PA	20319	S J	91460	23 2	1857.99			
7	073119	PA	20363	S J	91529	52 2	1895.38			
7	073119	PA	20417	S J	91529	53 2	1290.00			
7	073119	PA	20417	S J	91529	54 2	146.25			
7	073119	PA	20462	S J	91529	55 2	1520.00			
7	073119	PA	20462	S J	91529	56 2	42.00			
7	073119	PA	20419	S J	91529	57 2	420.00			
7	073119	PA	20418	S J	91529	58 2	2346.83			
7	073119	PA	20418	S J	91529	59 2	126.37			
7	073119	PA	20448	S J	91529	60 2	1632.00			
7	073119	PA	20476	S J	91529	61 2	450.00			
7	073119	PA	20478	S J	91529	62 2	200.00			
7	073119	PA	20422	S J	91529	63 2	120.52			
								-----	-----	
L03 5011100	SALARIES AND WAGES							213,642.00	245,041.27	
7	071019	PA		S J	91316	80000 2	1305.97			
7	072519	PA		S J	91443	80000 2	1178.42			
								-----	-----	
L03 5012100	SOCIAL SECURITY							15,037.79	17,522.18	
7	071019	PA		S J	91316	80000 2	2078.84			

SKAGIT COUNTY JR DISTRICTS  
TRANSACTION DETAIL  
JULY 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI						
7	072519	PA	S J	91443	80000	2	1843.41		
								-----	-----
L03	5012200		RETIREMENT					23,871.67	27,793.92
7	071019	PA	S J	91316	80000	2	218.06		
7	071519	GL 83263		83263	1	2	91.47-		
7	072519	PA	S J	91443	80000	2	208.67		
								-----	-----
L03	5012300		LABOR AND INDUSTRIES					2,488.53	2,823.79
7	070819	AP	503485 30361WA ST H	128945	1	2	13268.55		
								-----	-----
L03	5012400		MEDICAL					68,906.82	82,175.37
7	071019	GL 83239		83239	2	2	1316.29		
								-----	-----
L03	5012900		UNEMPLOYMENT COMPENSATION					1,242.75	2,559.04
7	070219	AP	502908 24334AMAZON.	128886	1	2	1074.14		
7	070819	AP	503197 25459US BANK	128937	1	2	34.20		
7	071719	AP	503890 31840BINTEC	129092	4	2	51.00		
7	071919	AP	503878 24334AMAZON.	129132	1	2	820.47		
								-----	-----
L03	5013110		OFFICE SUPPLIES					5,760.70	7,740.51
								-----	-----
L03	5013130		SOFTWARE SUPPLIES					651.25	651.25
7	070219	AP	502908 24334AMAZON.	128886	1	2	323.15		
7	070819	AP	503197 25459US BANK	128937	1	2	167.28		
7	070819	AP	503265 31905DEBORAH	128938	2	2	176.45		
7	071019	AP	503198 31871ELAN FI	128983	1	2	480.00		
7	071219	AP	503505 32109LASER T	129039	1	2	392.00		
7	071919	AP	503878 24334AMAZON.	129132	1	2	1371.31		
7	072919	AP	504451 31994ANDERSO	129217	5	2	150.00		
								-----	-----
L03	5013180		LIBRARY PROGRAM COSTS					10,259.64	13,319.83

SKAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 JULY 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance	
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI									
7	070819	AP	503197 25459US BANK	128937		1 2	55.73			
								-----	-----	
L03 5013200	FUEL								121.13	176.86
7	070219	AP	502908 24334AMAZON.	128886		1 2	356.97			
7	070819	AP	503197 25459US BANK	128937		1 2	94.38			
7	071919	AP	503878 24334AMAZON.	129132		1 2	32.70			
								-----	-----	
L03 5013511	LIBRARY COMPUTER EQUIP < \$50								2,083.27	2,567.32
7	070219	AP	502908 24334AMAZON.	128886		1 2	443.17			
7	070819	AP	503378 31621OASYS I	128938		7 2	248.15			
7	070819	AP	503347 30912LEAF	128938		8 2	322.25			
7	071919	AP	503878 24334AMAZON.	129132		1 2	138.23			
								-----	-----	
L03 5013512	LIBRARY EQUIPMENT < \$5000								3,413.77	4,565.57
7	070219	AP	503040 29687HOOPLA	128881		1 2	43.90			
7	070219	AP	503040 29687HOOPLA	128881		2 2	10.84			
7	070219	AP	503040 29687HOOPLA	128881		3 2	30.91			
7	070219	AP	503040 29687HOOPLA	128881		4 2	23.04			
7	070219	AP	503040 29687HOOPLA	128881		5 2	34.92			
7	070219	AP	503040 29687HOOPLA	128881		6 2	27.11			
7	070219	AP	503040 29687HOOPLA	128881		7 2	86.00			
7	070219	AP	503040 29687HOOPLA	128881		8 2	34.43			
7	070219	AP	503002 11813INGRAM	128884		5 2	166.68			
7	070219	AP	503002 11813INGRAM	128884		6 2	234.74			
7	070219	AP	503040 29687HOOPLA	128884		9 2	63.11			
7	070219	AP	503040 29687HOOPLA	128884		10 2	14.90			
7	070219	AP	503040 29687HOOPLA	128884		11 2	30.86			
7	070219	AP	503040 29687HOOPLA	128884		12 2	34.43			
7	070219	AP	503040 29687HOOPLA	128884		13 2	25.49			
7	070219	AP	503040 29687HOOPLA	128884		14 2	25.49			
7	070219	AP	503040 29687HOOPLA	128884		15 2	57.98			
7	070219	AP	502908 24334AMAZON.	128886		1 2	1089.38			

## SKAGIT COUNTY JR DISTRICTS

## TRANSACTION DETAIL

JULY 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI						
7	070819	AP	503349 29795LIBRARY	128931		1 2	224.70		
7	070819	AP	503306 11813INGRAM	128936		1 2	200.82		
7	070819	AP	503306 11813INGRAM	128936		2 2	19.29		
7	070819	AP	503306 11813INGRAM	128936		3 2	69.76		
7	070819	AP	503306 11813INGRAM	128936		4 2	11.99		
7	070819	AP	503306 11813INGRAM	128936		5 2	14.92		
7	070819	AP	503306 11813INGRAM	128936		6 2	28.99		
7	070819	AP	503272 31466WORLD T	128938		4 2	320.00		
7	070819	AP	503365 29687HOOPLA	128938		5 2	27.11		
7	070819	AP	503365 29687HOOPLA	128938		6 2	23.04		
7	070919	AP	503216 B9381BAKER &	128970		1 2	107.50		
7	070919	AP	503216 B9381BAKER &	128970		2 2	24.32		
7	070919	AP	503216 B9381BAKER &	128970		3 2	30.86		
7	070919	AP	503216 B9381BAKER &	128970		4 2	199.23		
7	070919	AP	503216 B9381BAKER &	128970		5 2	10.52		
7	070919	AP	503216 B9381BAKER &	128970		6 2	35.83		
7	070919	AP	503216 B9381BAKER &	128970		7 2	26.01		
7	070919	AP	503216 B9381BAKER &	128970		8 2	42.47		
7	070919	AP	503216 B9381BAKER &	128970		9 2	5.25		
7	070919	AP	503216 B9381BAKER &	128970		10 2	44.34		
7	070919	AP	503216 B9381BAKER &	128970		11 2	15.10		
7	070919	AP	503216 B9381BAKER &	128970		12 2	159.52		
7	070919	AP	503216 B9381BAKER &	128970		13 2	9.19		
7	070919	AP	503216 B9381BAKER &	128970		14 2	13.79		
7	070919	AP	503216 B9381BAKER &	128970		15 2	7.23		
7	070919	AP	503216 B9381BAKER &	128970		16 2	72.88		
7	070919	AP	503216 B9381BAKER &	128970		17 2	29.90		
7	070919	AP	503216 B9381BAKER &	128970		18 2	16.42		
7	070919	AP	503216 B9381BAKER &	128970		19 2	16.56		
7	070919	AP	503216 B9381BAKER &	128970		20 2	33.97		
7	070919	AP	503216 B9381BAKER &	128970		21 2	10.51		
7	070919	AP	503216 B9381BAKER &	128970		22 2	9.85		
7	070919	AP	503216 B9381BAKER &	128970		23 2	256.27		
7	070919	AP	503216 B9381BAKER &	128970		24 2	29.49		
7	070919	AP	503216 B9381BAKER &	128970		25 2	33.15-		

## SKAGIT COUNTY JR DISTRICTS

## TRANSACTION DETAIL

JULY 2019

Period	Date	ss	Ident	Batch Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI					
7	070919	AP	503216 B9381BAKER &	128970	26 2	16.83-		
7	070919	AP	503216 B9381BAKER &	128970	27 2	36.46		
7	070919	AP	503216 B9381BAKER &	128970	28 2	7.23		
7	070919	AP	503216 B9381BAKER &	128970	29 2	7.23		
7	070919	AP	503216 B9381BAKER &	128970	30 2	89.52		
7	070919	AP	503216 B9381BAKER &	128970	31 2	9.85		
7	070919	AP	503216 B9381BAKER &	128970	32 2	26.59		
7	070919	AP	503216 B9381BAKER &	128970	33 2	46.35		
7	070919	AP	503216 B9381BAKER &	128970	34 2	18.24		
7	070919	AP	503216 B9381BAKER &	128970	35 2	123.99		
7	070919	AP	503216 B9381BAKER &	128970	36 2	93.59		
7	070919	AP	503216 B9381BAKER &	128970	37 2	6.23		
7	070919	AP	503216 B9381BAKER &	128970	38 2	29.22		
7	070919	AP	503216 B9381BAKER &	128970	39 2	13.13		
7	070919	AP	503216 B9381BAKER &	128970	40 2	238.22		
7	070919	AP	503216 B9381BAKER &	128970	41 2	12.46		
7	070919	AP	503216 B9381BAKER &	128970	42 2	125.43		
7	070919	AP	503216 B9381BAKER &	128970	43 2	91.10		
7	070919	AP	503216 B9381BAKER &	128970	44 2	20.37		
7	070919	AP	503216 B9381BAKER &	128970	45 2	19.04		
7	070919	AP	503216 B9381BAKER &	128970	46 2	17.11		
7	070919	AP	503216 B9381BAKER &	128970	47 2	15.77		
7	070919	AP	503216 B9381BAKER &	128970	48 2	5.25		
7	070919	AP	503216 B9381BAKER &	128970	49 2	52.20		
7	070919	AP	503216 B9381BAKER &	128970	50 2	15.74		
7	070919	AP	503216 B9381BAKER &	128970	51 2	18.39		
7	070919	AP	503216 B9381BAKER &	128970	52 2	68.11		
7	070919	AP	503216 B9381BAKER &	128970	53 2	18.70		
7	070919	AP	503216 B9381BAKER &	128970	54 2	52.22		
7	070919	AP	503216 B9381BAKER &	128970	55 2	13.78		
7	070919	AP	503216 B9381BAKER &	128970	56 2	185.96		
7	070919	AP	503216 B9381BAKER &	128970	57 2	13.13		
7	070919	AP	503216 B9381BAKER &	128970	58 2	36.11		
7	070919	AP	503216 B9381BAKER &	128970	59 2	20.35		
7	070919	AP	503216 B9381BAKER &	128970	60 2	77.00		

## SKAGIT COUNTY JR DISTRICTS

## TRANSACTION DETAIL

JULY 2019

Period	Date	ss	Ident	Batch Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI					
7	070919	AP	503216 B9381BAKER &	128970	61 2	26.30		
7	070919	AP	503216 B9381BAKER &	128970	62 2	16.36		
7	070919	AP	503216 B9381BAKER &	128970	63 2	52.19		
7	070919	AP	503216 B9381BAKER &	128970	64 2	15.77		
7	070919	AP	503216 B9381BAKER &	128970	65 2	11.16		
7	070919	AP	503216 B9381BAKER &	128970	66 2	36.60		
7	070919	AP	503216 B9381BAKER &	128970	67 2	18.24		
7	070919	AP	503216 B9381BAKER &	128970	68 2	42.38		
7	070919	AP	503216 B9381BAKER &	128970	69 2	10.51		
7	070919	AP	503216 B9381BAKER &	128970	70 2	101.81		
7	070919	AP	503216 B9381BAKER &	128970	71 2	15.11		
7	070919	AP	503216 B9381BAKER &	128970	72 2	9.83		
7	070919	AP	503216 B9381BAKER &	128970	73 2	44.78		
7	070919	AP	503216 B9381BAKER &	128970	74 2	89.28		
7	070919	AP	503216 B9381BAKER &	128970	75 2	19.48		
7	070919	AP	503216 B9381BAKER &	128970	76 2	20.41		
7	070919	AP	503216 B9381BAKER &	128970	77 2	26.35		
7	070919	AP	503216 B9381BAKER &	128970	78 2	71.06		
7	070919	AP	503216 B9381BAKER &	128970	79 2	35.20		
7	070919	AP	503216 B9381BAKER &	128970	80 2	34.34		
7	070919	AP	503216 B9381BAKER &	128970	81 2	18.06		
7	070919	AP	503216 B9381BAKER &	128970	82 2	11.40		
7	070919	AP	503216 B9381BAKER &	128970	83 2	32.81		
7	070919	AP	503216 B9381BAKER &	128970	84 2	16.59		
7	070919	AP	503216 B9381BAKER &	128970	85 2	6.56		
7	070919	AP	503216 B9381BAKER &	128970	86 2	69.18		
7	070919	AP	503216 B9381BAKER &	128970	87 2	9.85		
7	070919	AP	503216 B9381BAKER &	128970	88 2	8.54		
7	070919	AP	503216 B9381BAKER &	128970	89 2	7.23		
7	070919	AP	503216 B9381BAKER &	128970	90 2	34.55		
7	070919	AP	503216 B9381BAKER &	128970	91 2	45.33		
7	070919	AP	503216 B9381BAKER &	128970	92 2	60.84		
7	070919	AP	503216 B9381BAKER &	128970	93 2	17.61		
7	070919	AP	503216 B9381BAKER &	128970	94 2	17.59		
7	070919	AP	503216 B9381BAKER &	128970	95 2	6.56		

## SKAGIT COUNTY JR DISTRICTS

## TRANSACTION DETAIL

JULY 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI						
7	070919	AP	503216 B9381BAKER &	128970	96	2	143.51		
7	070919	AP	503216 B9381BAKER &	128970	97	2	25.75-		
7	070919	AP	503216 B9381BAKER &	128970	98	2	17.89-		
7	070919	AP	503216 B9381BAKER &	128970	99	2	21.51		
7	070919	AP	503216 B9381BAKER &	128970	100	2	59.13		
7	070919	AP	503216 B9381BAKER &	128970	101	2	125.75		
7	070919	AP	503216 B9381BAKER &	128970	102	2	8.16		
7	070919	AP	503216 B9381BAKER &	128970	103	2	22.23		
7	070919	AP	503216 B9381BAKER &	128970	104	2	35.20		
7	070919	AP	503216 B9381BAKER &	128970	105	2	65.59		
7	070919	AP	503216 B9381BAKER &	128970	106	2	5.25		
7	070919	AP	503216 B9381BAKER &	128970	107	2	39.22		
7	070919	AP	503216 B9381BAKER &	128970	108	2	5.25		
7	070919	AP	503216 B9381BAKER &	128970	109	2	57.60		
7	070919	AP	503216 B9381BAKER &	128970	110	2	37.72		
7	070919	AP	503216 B9381BAKER &	128970	111	2	117.20		
7	070919	AP	503216 B9381BAKER &	128970	112	2	8.74		
7	070919	AP	503216 B9381BAKER &	128970	113	2	90.39		
7	070919	AP	503216 B9381BAKER &	128970	114	2	9.84		
7	070919	AP	503216 B9381BAKER &	128970	115	2	29.59		
7	070919	AP	503216 B9381BAKER &	128970	116	2	8.55		
7	070919	AP	503216 B9381BAKER &	128970	117	2	34.60		
7	070919	AP	503216 B9381BAKER &	128970	118	2	73.98		
7	070919	AP	503216 B9381BAKER &	128970	119	2	33.34		
7	070919	AP	503216 B9381BAKER &	128970	120	2	4.59		
7	070919	AP	503216 B9381BAKER &	128970	121	2	10.51		
7	070919	AP	503216 B9381BAKER &	128970	122	2	88.25		
7	070919	AP	503216 B9381BAKER &	128970	123	2	37.55		
7	071719	AP	504053 29795LIBRARY	129092	1	2	689.10		
7	071819	AP	503999 11813INGRAM	129115	3	2	3.60		
7	071819	AP	503999 11813INGRAM	129115	4	2	56.73		
7	071819	AP	503999 11813INGRAM	129115	5	2	273.96		
7	071919	AP	504091 29687HOOPLA	129131	1	2	66.50		
7	071919	AP	504091 29687HOOPLA	129131	2	2	15.51		
7	071919	AP	504091 29687HOOPLA	129131	3	2	36.34		

SKAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 JULY 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI								
7	071919	AP	504091 29687HOOPLA	129131		4 2	27.11		
7	071919	AP	504091 29687HOOPLA	129131		5 2	35.85		
7	071919	AP	504091 29687HOOPLA	129131		6 2	27.11		
7	071919	AP	504091 29687HOOPLA	129131		7 2	108.30		
7	071919	AP	504091 29687HOOPLA	129131		8 2	78.00		
7	071919	AP	504091 29687HOOPLA	129131		9 2	15.51		
7	071919	AP	504091 29687HOOPLA	129131		10 2	27.11		
7	071919	AP	504091 29687HOOPLA	129131		11 2	23.04		
7	071919	AP	504091 29687HOOPLA	129131		12 2	51.91		
7	071919	AP	504091 29687HOOPLA	129131		13 2	35.85		
7	071919	AP	504091 29687HOOPLA	129131		14 2	58.04		
7	071919	AP	504091 29687HOOPLA	129131		15 2	22.02		
7	071919	AP	503878 24334AMAZON.	129132		1 2	1382.52		
7	072519	GL	833491	83349		1 2	19.10		
7	072919	AP	504486 29687HOOPLA	129217		10 2	14.90		
7	072919	AP	504486 29687HOOPLA	129217		11 2	49.84		
7	072919	AP	504486 29687HOOPLA	129217		12 2	23.04		
7	072919	AP	504486 29687HOOPLA	129217		13 2	24.67		
7	072919	AP	504486 29687HOOPLA	129217		14 2	50.39		
L03 5013515	LIBRARY BOOKS < \$5,000							41,571.31	52,732.76
7	070819	AP	503197 25459US BANK	128937		1 2	162.75		
7	071019	AP	503198 31871ELAN FI	128983		1 2	623.17		
7	071819	AP	504168 28470INTERPR	129115		6 2	132.97		
7	072919	AP	504413 29431HILLIS	129217		6 2	14.00		
L03 5014110	PROFESSIONAL SERVICES							11,354.53	12,287.42
7	070119	GL	834151	83415		1 2	1814.81		
7	070219	GL	831901	83190		1 2	25.00		
L03 5014120	ACCOUNTING SERVICES							1,814.81	3,654.62
7	070219	AP	502984 22930FRONTLI	128884		8 2	560.00		



SKAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 JULY 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI						
7	072919	AP	504397 22930FRONTLI	129217		7 2	560.00		
L03	5014187		JANITORIAL					2,897.75	4,017.75
L03	5014210		TELEPHONE					1,590.14	1,590.14
7	070219	AP	502949 22610COMCAST	128884		3 2	344.18		
7	070219	AP	503130 26072VERIZON	128884		7 2	143.59		
7	071019	AP	503198 31871ELAN FI	128983		1 2	249.34		
7	071819	AP	504260 26072VERIZON	129115		1 2	149.80		
7	071819	AP	503921 22610COMCAST	129115		2 2	269.79		
7	072919	AP	504362 22610COMCAST	129217		8 2	344.80		
L03	5014212		TELEPHONE INTERNET					4,012.31	5,513.81
7	071019	AP	503198 31871ELAN FI	128983		1 2	2.75		
L03	5014220		POSTAGE					360.46	363.21
7	070819	AP	503197 25459US BANK	128937		1 2	120.19		
7	071019	AP	503198 31871ELAN FI	128983		1 2	375.00		
L03	5014310		TRAVEL					8,421.23	8,916.42
7	070819	AP	503397 31525PHILIPS	128938		9 2	335.00		
L03	5014410		ADVERTISING					352.96	687.96
7	071019	AP	503198 31871ELAN FI	128983		1 2	250.00		
7	072919	AP	504509 31904PT METC	129217		1 2	1323.00		
7	072919	AP	504509 31904PT METC	129217		2 2	1323.00		
L03	5014510		RENTALS					12,458.28	15,354.28
7	070219	AP	503064 14036PUGET S	128884		1 2	64.71		

SKAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 JULY 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI								
7	070219	AP	503064 14036PUGET S	128884		2 2	393.43		
7	070819	AP	503243 13076CITY OF	128945		3 2	214.85		
7	070819	AP	503243 13076CITY OF	128945		4 2	174.67		
7	071719	AP	504143 12771PUBLIC	129092		2 2	117.33		
7	071719	AP	503903 14158CASCADE	129092		3 2	19.36		
7	072919	AP	504511 14036PUGET S	129217		3 2	64.37		
7	072919	AP	504511 14036PUGET S	129217		4 2	446.89		
7	072919	AP	504510 12771PUBLIC	129217		9 2	70.89		
								-----	-----
L03	5014700		UTILITIES					7,031.90	8,598.40
								-----	-----
L03	5014810		REPAIRS AND MAINTENANCE					152.33	152.33
								-----	-----
L03	5014910		MISCELLANEOUS					20,084.33	20,084.33
								-----	-----
L03	5014911		PRINTING					644.04	644.04
7	070819	AP	503197 25459US BANK	128937		1 2	350.00		
7	071019	AP	503198 31871ELAN FI	128983		1 2	125.00		
								-----	-----
L03	5014920		EDUCATION/TRAINING					2,259.88	2,734.88
7	070219	AP	502917 B9381BAKER &	128884		4 2	2036.75		
7	070819	AP	503197 25459US BANK	128937		1 2	756.36		
7	070819	AP	503365 29687HOOPLA	128938		1 2	1518.47		
7	070819	AP	503460 31045THE LIB	128938		3 2	626.11		
7	070819	AP	503467 31541TRAF-SY	128945		2 2	390.60		
7	071019	AP	503198 31871ELAN FI	128983		1 2	87.22		
7	071819	AP	504139 C2607PROQUES	129115		7 2	495.00		
7	072519	GL	833491	83349		1 2	173.12		
								-----	-----
L03	5014930		DUES/SUBSCRIPTIONS/MEMBERSHI					44,910.88	50,994.51
								-----	-----
L03	5016210		BUILDINGS AND STRUCTURES					212,400.00	212,400.00

SKAGIT COUNTY JR DISTRICTS  
BALANCE SHEET  
AUGUST 2021

DESCRIPTION	BEGINNING BALANCE	CURRENT DEBITS	CURRENT CREDITS	ENDING BALANCE
Fnd L03 NORTH CENTRAL RURAL LIBRARY DI				
Sub 001 NORTH CENTRAL RURAL LIBRARY DI				
Typ 001 ASSETS				
Obj 111 CASH AND CASH EQUIVALENTS	1,051,181.79	15,777.39	147,253.42-	919,705.76
Obj 118 TEMPORARY INVESTMENTS	1,335,287.33	190.81		1,335,478.14
Obj 121 TAXES RECEIVABLE (NET)	429,711.52	716.27	5,230.56-	425,197.23
Typ 002 LIABILITIES & FUND EQUITY				
Obj 213 ACCOUNTS/VOUCHERS PAYABLE	7,399.17-	100,038.37	99,377.57-	6,738.37-
Obj 231 OTHER ACCRUED LIABILITIES	20,428.92-	20,428.92	20,224.88-	20,224.88-
Obj 257 DEFERRED REVENUE	429,711.52-	5,230.56	716.27-	425,197.23-
Obj 287 UNRESERVED FUND BALANCE	3,026,944.22-			3,026,944.22-

SKAGIT COUNTY JR DISTRICTS  
 REVENUE/EXPENDITURE  
 AUGUST 2021

Fnd L03 NORTH CENTRAL RURAL LIBRARY

DESCRIPTION	PRIOR MONTH END BALANCE	CURRENT DEBITS	CURRENT CREDITS	MONTH END BALANCE	2021 BUDGET
Sub 001 NORTH CENTRAL RURAL LIBRARY					
Typ 003 REVENUES					
Obj 310 TAXES	514,997.88-		11,185.77-	526,183.65-	
Obj 330 INTERGOVERNMENTAL REVENUES	72,281.71-			72,281.71-	
Obj 360 MISCELLANEOUS REVENUES	5,015.44-		4,591.62-	9,607.06-	
Typ 005 EXPENDITURES					
Obj 510 SALARIES AND WAGES	268,581.64	39,316.47		307,898.11	
Obj 520 PERSONNEL BENEFITS	139,723.15	20,870.36		160,593.51	
Obj 530 SUPPLIES -CONSUMPTION / RE	87,148.35	9,885.60		97,033.95	
Obj 540 SERVICES AND PASS THRU PMT	183,994.51	64,253.74	236.00-	248,012.25	
Obj 560 CAPITAL OUTLAYS	581,150.57	12,107.60		593,258.17	
Obj 599 BUDGET EXPENDITURES					1,867,858.00
	-----	-----	-----	-----	-----
Fnd L03 NORTH CENTRAL RURAL LIBRARY D	668,303.19	146,433.77	16,013.39-	798,723.57	1,867,858.00

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Period 8 ending August 31, 2021

Transaction status 1

Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI								
08	08/15/21	WILLIAMS, JEANNE M	PRL	20226		S J		97770	22 PRF	4,066.61
08	08/15/21	SANCHEZ-DAVILA, SANDRA I	PRL	20319		S J		97770	23 PRF	1,938.41
08	08/15/21	JOHNSON, TERESA J	PRL	20418		S J		97770	24 PRF	2,175.86
08	08/15/21	TRACHTA, KENDRA	PRL	20493		S J		97770	25 PRF	3,206.42
08	08/15/21	ALLEN, ALLIA E	PRL	20363		S J		97816	57 PRF	1,669.60
08	08/15/21	BOHMBACH, CAROL F	PRL	20420		S J		97816	58 PRF	647.20
08	08/15/21	FOX, SAMANTHA A	PRL	20504		S J		97816	59 PRF	1,080.00
08	08/15/21	HAIGH, MAKAYLA R	PRL	20483		S J		97816	60 PRF	1,140.00
08	08/15/21	HUGGINS, HILLARY A	PRL	20462		S J		97816	61 PRF	1,419.20
08	08/15/21	MALONE, MARISSA B	PRL	20448		S J		97816	62 PRF	1,460.80
08	08/15/21	SMITH, SUSAN C	PRL	20478		S J		97816	63 PRF	287.49
08	08/31/21	WILLIAMS, JEANNE M	PRL	20226		S J		97887	22 PRF	4,066.61
08	08/31/21	SANCHEZ-DAVILA, SANDRA I	PRL	20319		S J		97887	23 PRF	1,938.41
08	08/31/21	JOHNSON, TERESA J	PRL	20418		S J		97887	24 PRF	2,175.86
08	08/31/21	TRACHTA, KENDRA	PRL	20493		S J		97887	25 PRF	3,206.42
08	08/31/21	ALLEN, ALLIA E	PRL	20363		S J		97947	31 PRF	1,669.60
08	08/31/21	BOHMBACH, CAROL F	PRL	20420		S J		97947	32 PRF	711.92
08	08/31/21	FOX, SAMANTHA A	PRL	20504		S J		97947	33 PRF	1,200.00
08	08/31/21	HAIGH, MAKAYLA R	PRL	20483		S J		97947	34 PRF	1,307.20
08	08/31/21	HAIGH, MAKAYLA R	PRL	20483		S J		97947	35 PRF	229.15
08	08/31/21	HUGGINS, HILLARY A	PRL	20462		S J		97947	36 PRF	1,561.12
08	08/31/21	HUGGINS, HILLARY A	PRL	20462		S J		97947	37 PRF	212.88
08	08/31/21	MALONE, MARISSA B	PRL	20448		S J		97947	38 PRF	1,606.88
08	08/31/21	SMITH, SUSAN C	PRL	20478		S J		97947	39 PRF	338.83

L03 5011100 SALARIES AND WAGES 39,316.47

08	08/10/21	SOCIAL SECURITY	PRL			S J		97748	80000 PRF	1,562.82
08	08/25/21	SOCIAL SECURITY	PRL			S J		97860	80000 PRF	1,460.51

L03 5012100 SOCIAL SECURITY 3,023.33

08	08/10/21	RETIREMENT	PRL			S J		97748	80000 PRF	2,063.81
08	08/25/21	RETIREMENT	PRL			S J		97860	80000 PRF	1,927.43

L03 5012200 RETIREMENT 3,991.24

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Period 8 ending August 31, 2021 Transaction status 1

Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd L03		NORTH CENTRAL RURAL LIBRARY DI								
08	08/10/21	LABOR AND INDUSTRIES	PRL		S J			97748 80000	PRF	256.73
08	08/25/21	LABOR AND INDUSTRIES	PRL		S J			97860 80000	PRF	232.43
-----										
L03	5012300	LABOR AND INDUSTRIES								489.16
08	08/02/21	WASTHEALTH CENTRAL SKAGIT LIBR A/P	534153	30361	WA ST HEALTH CARE AUTHORITY			138023	2 PRF	13,300.84
08	08/30/21	WILLIAMSJEAN CENTRAL SKAGIT LI A/P	535027	29489	WILLIAMS JEANNE -REIMBURSEMENT			138337	11 PRF	65.79
-----										
L03	5012400	MEDICAL								13,366.63
08	08/02/21	HAIGHMAKAYLA CENTRAL SKAGIT LI A/P	534044	32444	HAIGH MAKAYLA - REIMBURSEMENT			138023	1 PRF	10.84
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION			138025	2 PRF	1,222.88
08	08/02/21	ELAN CENTRAL SKAGIT LIBRARY A/P	533922	31871	ELAN FINANCIAL INSTITUTION			138026	1 PRF	20.60
08	08/16/21	RELIANCEBARC CENTRAL SKAGIT LI A/P	534533	30677	RELIANCE BARCODE SOLUTION			138200	2 PRF	892.52
08	08/18/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P	534661	24334	AMAZON.COM-PO BOX 530958			138231	1 PRF	621.88
08	08/23/21	RELIANCEBARC CENTRAL SKAGIT LI A/P	534818	30677	RELIANCE BARCODE SOLUTION			138262	17 PRF	19.53
-----										
L03	5013110	OFFICE SUPPLIES								2,788.25
08	08/18/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P	534661	24334	AMAZON.COM-PO BOX 530958			138231	1 PRF	490.15
-----										
L03	5013180	LIBRARY PROGRAM COSTS								490.15
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION			138025	2 PRF	139.10
08	08/18/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P	534661	24334	AMAZON.COM-PO BOX 530958			138231	1 PRF	649.81
-----										
L03	5013511	LIBRARY COMPUTER EQUIP < \$50								788.91
08	08/06/21	LEAF CENTRAL SKAGIT LIBRARY A/P	534283	30912	LEAF			138105	1 PRF	292.95
08	08/18/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P	534661	24334	AMAZON.COM-PO BOX 530958			138231	1 PRF	162.72
-----										
L03	5013512	LIBRARY EQUIPMENT < \$5000								455.67
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES			138024	1 PRF	10.68
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES			138024	2 PRF	23.00
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES			138024	3 PRF	19.96

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Skagit County - (FY21 PROD Dataset)

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Period 8 ending August 31, 2021

Transaction status 1

Per	Date	Description	Trn	-----	Subsystem	Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI									
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	4 PRF	46.06
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	5 PRF	52.81
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	6 PRF	9.11
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	7 PRF	32.48
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	8 PRF	24.20
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	9 PRF	21.15
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	10 PRF	17.76
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	11 PRF	42.37
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	12 PRF	40.49
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	13 PRF	27.83
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	14 PRF	26.47
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	15 PRF	37.61
08	08/02/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534012	11813	INGRAM LIBRARY SERVICES				138024	16 PRF	10.09
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION				138025	2 PRF	391.91
08	08/06/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534264	11813	INGRAM LIBRARY SERVICES				138105	2 PRF	37.43
08	08/06/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534264	11813	INGRAM LIBRARY SERVICES				138105	3 PRF	15.56
08	08/06/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534264	11813	INGRAM LIBRARY SERVICES				138105	4 PRF	23.46
08	08/06/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534264	11813	INGRAM LIBRARY SERVICES				138105	5 PRF	87.86
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	1 PRF	97.73
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	2 PRF	26.63
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	3 PRF	29.88
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	4 PRF	118.68
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	5 PRF	30.70
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	6 PRF	16.37
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	7 PRF	139.94
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	8 PRF	33.95
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	9 PRF	95.66
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	10 PRF	25.82
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	11 PRF	17.68
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	12 PRF	42.68
08	08/06/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534296	29687	HOOPLA BY MIDWEST TAPE LLC				138107	13 PRF	17.68
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES				138194	1 PRF	64.93
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES				138194	2 PRF	57.97
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES				138194	3 PRF	11.96
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES				138194	4 PRF	12.58
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES				138194	5 PRF	4.99

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Skagit County - (FY21 PROD Dataset)

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Transaction status 1

Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI								
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138194	6 PRF	7.77
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138194	7 PRF	11.55
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138194	8 PRF	9.12
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138194	9 PRF	16.05
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	1 PRF	38.50
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	2 PRF	35.25
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	6 PRF	13.11
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	7 PRF	82.60
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	8 PRF	30.31
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	9 PRF	26.08
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	10 PRF	36.91
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	11 PRF	47.74
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	12 PRF	11.61
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	13 PRF	64.70
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	14 PRF	31.86
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	15 PRF	36.51
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	16 PRF	9.06
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	17 PRF	16.33
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	18 PRF	7.05
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138196	19 PRF	9.04
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138197	1 PRF	9.32
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138197	2 PRF	5.06
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138197	3 PRF	18.78
08	08/16/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534450	11813	INGRAM LIBRARY SERVICES			138197	4 PRF	45.82
08	08/16/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534488	29687	HOOPLA BY MIDWEST TAPE LLC			138200	5 PRF	58.25
08	08/16/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534488	29687	HOOPLA BY MIDWEST TAPE LLC			138200	6 PRF	93.72
08	08/16/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534488	29687	HOOPLA BY MIDWEST TAPE LLC			138200	7 PRF	24.19
08	08/16/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534488	29687	HOOPLA BY MIDWEST TAPE LLC			138200	8 PRF	21.74
08	08/16/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534488	29687	HOOPLA BY MIDWEST TAPE LLC			138200	9 PRF	43.49
08	08/16/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534488	29687	HOOPLA BY MIDWEST TAPE LLC			138200	10 PRF	13.61
08	08/16/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534488	29687	HOOPLA BY MIDWEST TAPE LLC			138200	11 PRF	48.70
08	08/16/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534488	29687	HOOPLA BY MIDWEST TAPE LLC			138200	12 PRF	20.44
08	08/18/21	AMAZON.COM CENTRAL SKAGIT LIBR A/P	534661	24334	AMAZON.COM-PO BOX 530958			138231	1 PRF	1,244.39
08	08/23/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534783	29687	HOOPLA BY MIDWEST TAPE LLC			138262	7 PRF	17.68
08	08/23/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534783	29687	HOOPLA BY MIDWEST TAPE LLC			138262	8 PRF	13.61
08	08/23/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534783	29687	HOOPLA BY MIDWEST TAPE LLC			138262	9 PRF	71.74



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Transaction status 1

Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd	L03	NORTH CENTRAL RURAL LIBRARY DI								
08	08/23/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534783	29687	HOOPLA BY MIDWEST TAPE LLC			138262	10 PRF	38.02
08	08/23/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534783	29687	HOOPLA BY MIDWEST TAPE LLC			138262	11 PRF	101.35
08	08/23/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534783	29687	HOOPLA BY MIDWEST TAPE LLC			138262	12 PRF	39.43
08	08/23/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534783	29687	HOOPLA BY MIDWEST TAPE LLC			138262	13 PRF	21.74
08	08/23/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	534783	29687	HOOPLA BY MIDWEST TAPE LLC			138262	14 PRF	56.08
08	08/23/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	534745	11813	INGRAM LIBRARY SERVICES			138262	15 PRF	66.01
08	08/30/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	535095	29687	HOOPLA BY MIDWEST TAPE LLC			138337	5 PRF	21.74
08	08/30/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	535095	29687	HOOPLA BY MIDWEST TAPE LLC			138337	6 PRF	213.85
08	08/30/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	535095	29687	HOOPLA BY MIDWEST TAPE LLC			138337	7 PRF	29.07
08	08/30/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	535095	29687	HOOPLA BY MIDWEST TAPE LLC			138337	8 PRF	17.68
08	08/30/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	535095	29687	HOOPLA BY MIDWEST TAPE LLC			138337	9 PRF	25.82
08	08/30/21	MIDWESTTAPE CENTRAL SKAGIT LIB A/P	535095	29687	HOOPLA BY MIDWEST TAPE LLC			138337	10 PRF	51.64
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	1 PRF	16.83
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	2 PRF	34.06
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	3 PRF	27.37
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	4 PRF	20.28
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	5 PRF	15.18
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	6 PRF	39.17
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	7 PRF	24.72
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	8 PRF	55.01
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	9 PRF	63.77
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	10 PRF	13.00
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	11 PRF	41.69
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	12 PRF	46.17
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	13 PRF	98.48
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	14 PRF	23.25
08	08/30/21	INGRAM SVC CENTRAL SKAGIT LIBR A/P	535015	11813	INGRAM LIBRARY SERVICES			138338	15 PRF	25.40
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L03	5013515	LIBRARY BOOKS < \$5,000								5,362.62
08	08/02/21	INTERPR TECH CENTRAL SKAGIT LI A/P	534093	28470	INTERPRETING TECHNOLOGY			138023	3 PRF	2,494.12
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION			138025	2 PRF	331.79
08	08/16/21	PACKAGENEXUS CENTRAL SKAGIT LI A/P	534445	33108	PACKAGE NEXUS			138200	1 PRF	350.00
08	08/16/21	SPECIALTWIND CENTRAL SKAGIT LI A/P	534366	33258	SPECIAL-T WINDOW FILMS			138200	3 PRF	2,051.19
08	08/23/21	INTERPR TECH CENTRAL SKAGIT LI A/P	534828	28470	INTERPRETING TECHNOLOGY			138262	4 PRF	105.57
08	08/30/21	DEPARTMENTOF CENTRAL SKAGIT LI A/P	534963	32986	DEPARTMENT OF ENTERPRISE SERVI			138337	2 PRF	617.85

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Per	Date	Description	Trn	-----	Subsystem Identification	-----	JC Reference	Batch Sheet	Status	Amount
Fnd L03		NORTH CENTRAL RURAL LIBRARY DI								
08	08/30/21	SEDRO CITY CENTRAL SKAGIT LIBR A/P	534934	13076	CITY OF SW			138337	3 PRF	1,895.17
L03	5014110	PROFESSIONAL SERVICES								7,845.69
08	08/30/21	FRONTLINELLC CENTRAL SKAGIT LI A/P	534997	22930	FRONTLINE CLEANING SVCS LLC			138337	4 PRF	1,255.38
L03	5014187	JANITORIAL								1,255.38
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION			138025	2 PRF	368.45
L03	5014210	TELEPHONE								368.45
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION			138025	2 PRF	408.26
L03	5014212	TELEPHONE INTERNET								408.26
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION			138025	2 PRF	110.00
L03	5014220	POSTAGE								110.00
08	08/02/21	ELAN CENTRAL SKAGIT LIBRARY A/P	533922	31871	ELAN FINANCIAL INSTITUTION			138026	1 PRF	12.20
L03	5014410	ADVERTISING								12.20
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION			138025	2 PRF	150.00
08	08/02/21	ELAN CENTRAL SKAGIT LIBRARY A/P	533922	31871	ELAN FINANCIAL INSTITUTION			138026	1 PRF	100.00
L03	5014510	RENTALS								250.00
08	08/23/21	ENDURISWA CENTRAL SKAGIT LIBRA A/P	534720	24503	ENDURIS WASHINGTON FRMLY WGEP			138262	1 PRF	33,175.00
08	08/23/21	ENDURISWA CENTRAL SKAGIT LIBRA A/P	534720	24503	ENDURIS WASHINGTON FRMLY WGEP			138262	2 PRF	198.00-
08	08/23/21	ENDURISWA CENTRAL SKAGIT LIBRA A/P	534720	24503	ENDURIS WASHINGTON FRMLY WGEP			138262	3 PRF	38.00-
L03	5014610	INSURANCE								32,939.00
08	08/02/21	US BANK CENTRAL SKAGIT LIBRARY A/P	533921	31871	ELAN FINANCIAL INSTITUTION			138025	2 PRF	1,364.18



**Central Skagit Library District  
2022 Budget Draft**

	Estimated Cash as of 12/31/2021	Estimated 2022 Receipts and Expenses	2022 % of Operations
<b>Unallocated Cash</b>	\$2,104,210		
<b>Estimated Timber Funds Receipts</b>		\$30,000	
<b>2022 Estimated Tax/Cash/Grant/Interest Receipts CSLD</b>		\$900,000	
<b>2022 Estimated Receipts Sedro-Woolley Less Bond Payment</b>		\$80,000	
<b>2022 Total Estimated Receipts</b>		\$1,010,000	

<u>Operational Expenditures</u>			
Personnel		\$808,786	67.10%
Supplies and Equipment		\$60,000	4.98%
Library Materials		\$80,000	6.64%
Services/Licensing/Dues		\$256,535	21.28%
			0.00%
			0.00%
<b>Total Estimated Operational Expenditures</b>		<b>\$1,205,321</b>	100.00%
<b>Total Estimated Receipts Less Total Estimated Operational Expenditures</b>		<b>-\$195,321</b>	
<b>Total Estimated Unallocated Cash Balance</b>		<b>\$1,908,889</b>	

Green represents Income, New Library and Unallocated Funds  
 Aqua represents Operational Expenditures  
 Peach represents New Library Commitment Expenditures  
 Purple represents Unallocated Fund Expenditures

	Hourly	Hrs /month	Yearly	PERS	Payroll Tax Exp	Health	Total
<b>2021 Full Year 3% COLA</b>							
Director	\$48.33	173	\$100,518.67	\$10,303.16	\$7,840.46	\$24,504.00	<b>\$143,166</b>
Assistant Director	\$37.00	173	\$76,954.08	\$7,887.79	\$6,002.42	\$16,272.00	<b>\$107,116</b>
Technical Service Associate	\$25.50	72	\$22,032.00		\$1,718.50		<b>\$23,750</b>
Librarian	\$27.00	173	\$42,039.00	\$4,309.00	\$3,279.04	\$25,504.00	<b>\$75,131</b>
Custodian	\$13.50	72	\$8,748.00		\$682.34		<b>\$9,430</b>
Circulation Manager	\$22.74	173	\$47,295.56	\$4,847.80	\$3,689.05	\$24,504.00	<b>\$80,336</b>
Library Associate MH	\$15.45	173	\$32,074.20	\$3,287.61	\$2,752.78	\$10,092.00	<b>\$48,207</b>
Library Associate (Circulation and Technology)	\$18.57	173	\$38,551.32	\$3,951.51	\$3,007.00	\$10,092.00	<b>\$55,602</b>
Library Associate SF	\$15.45	173	\$32,074.20	\$3,287.61	\$2,501.79	\$9,253.80	<b>\$47,117</b>
Library Associate CB	\$16.45	80	\$15,792.00	\$1,618.68	\$1,231.78	\$10,092.00	<b>\$28,734</b>
Head of Tech Services (3 months)	\$25.85	173	\$13,416.15	\$1,375.16	\$1,046.46	\$10,092.00	<b>\$25,930</b>
Library Page	\$14.10	48	\$8,121.60		\$633.48	\$0.00	<b>\$8,755</b>
Youth Services Specialist	\$21.21	173	\$44,031.96	\$4,513.28	\$3,434.49	\$26,902.00	<b>\$78,882</b>
Young Adult Services	\$18.03	173	\$37,430.28	\$3,836.60	\$2,919.56	\$10,092.00	<b>\$54,278</b>
Unemployment Insurance							<b>\$10,000</b>
Training and Travel Expense							<b>\$6,000</b>
Labor and Industries Worker's Compensation							<b>\$6,350</b>
<b>Total Staffing 2021</b>			<b>\$519,079.02</b>	<b>\$49,218.19</b>	<b>\$40,739.15</b>	<b>\$177,399.80</b>	<b>\$808,786</b>

<b>2021 Software and Licensing Expenses TOTAL</b>	<b>\$101,535</b>
Public Computer Session and Print Management	\$685
Scholastic	\$5,500
Hoopla	\$24,000
TLC (Integrated Library System)	\$9,000
Gale/Ebsco/Other Databases	\$30,150
Washington Anytime Library	\$24,000
Learning Express Library	\$2,200
Stacks Website Platform	\$6,000

<b>2021 General and Administration Expenses TOTAL</b>	<b>\$155,000</b>
Library Programming	\$20,000
Office Supplies	\$35,000
Landscaping	\$5,000
<b>Janitorial</b>	
Professional Services Legal	\$5,000
Professional Services Technology	\$10,000
Building Insurance	\$35,000
Utilities/Internet/Alarm	\$45,000
General Expenses	\$54,000