

Central Skagit Rural Partial County Library District  
Regular Board Agenda  
Sedro-Woolley City Council Chambers  
May 16, 2019  
7:00 p.m.

1. Call to Order
2. Public Comments
3. Approval of Agenda
4. Consent Agenda Items

Approval of the Regular Meeting Minutes from April 18, 2019  
Approval of April 2019 Payroll in the amount of \$  
Approval of April 2019 Vouchers in the amount of \$37,597.94  
General Ledger Report for April 2019  
Balance Sheets for April 2019

5. Conflict of Interest
6. Communications
7. Report of the Director
8. Unfinished Business
  - A. New Library Project Update
  - B. Annual Retreat Discussion
9. New Business
  - A. Borrower Policy Change (E,N)
  - B. Cash Policy Change (E,N,D) – Resolution to Close Skagit Bank Account
10. Other Business

*There may be an Executive Session immediately preceding, during or following the meeting.*

Legend:

E = Explore Topic  
N = Narrow Options  
D = Decision

Information = Informational items and updates on projects

Parking Lot = Items tabled for a later discussion

**Current Parking Lot Items:**

Foundation Development involving Friends of the Library

Central Skagit Rural Partial County Library District  
Regular Board Meeting Minutes  
Sedro-Woolley City Council Chambers  
April 18, 2019  
7:00 p.m.

1. Call to Order: 7:05pm

Trustees Present: Mary Alice Grobins, Chair  
Mindy Coslor, Vice Chair (via SKYPE)  
Timothy Howland  
Darcy Resetar  
Lynn Torset

Staff Present: Jeanne Williams, Director  
Sandra Sanchez Davila, Administrative Assistant

Mary Alice Grobins welcomed newest Trustee, Timothy Howland.

2. Public Comments

No public comments

3. Approval of Agenda

*Motion to approve the agenda as presented.*

Motion 1: Lynn Torset  
Motion 2: Mindy Coslor  
Unanimous

4. Consent Agenda Items

Approval of the Regular Meeting Minutes from March 21, 2019  
Approval of March 2019 Payroll in the amount of \$35,133.55  
Approval of March 2019 Vouchers in the amount of \$36,271.21  
General Ledger Report for March 2019  
Balance Sheets for March 2019

*Motion to accept the Consent Agenda as presented.*

Motion 1: Mindy Coslor  
Motion 2: Timothy Howland  
Unanimous

5. Conflict of Interest

None Reported

6. Communications

None Reported

7. Report of the Director (attached to previous meeting materials)

Jeanne Williams further shared that library hours will be changing so that patrons have more hours to be able to visit the library: Monday-Thursday 10am to 8pm, Friday and Saturday 10am to 5pm. This will also standardize open hours with most of the Skagit libraries. This is in preparation for the hours and scheduling of multiple desks in the new library so that staffing concerns may be addressed well before the new library opens.

Jeanne Williams talked about a new self-check system called MeeScan, which allows for both check-out at a kiosk or on one's smartphone.

Jeanne Williams also updated the Board on the challenges of security camera placement in the building due to the beam structure.

The Bookmobile will be going to the Overlook Golf Course on Wednesdays throughout the summer.

Jeanne Williams shared her activities of the month. One item she highlighted was her attendance at the Evergreen Symposium in Vancouver, WA. This event allowed the Director to learn from other librarians in Washington and Oregon who use the Evergreen library automation system. The system is an open source system with powerful data retrieval and a level of customization not available in other systems. There are special settings that could potentially increase efficiency when using the system. Ultimately, the circulation module is very similar to the circulation module currently being used by the staff. However, reporting and cataloging modules would require more assessment. Regardless of the learning curve, all of the Skagit Directors value the opportunity to share one library automation system to facilitate interlibrary loan among the Skagit libraries to provide more seamless service to the patrons. It would eliminate the need to issue separate cards for every library for reciprocal patrons. The pricing is forthcoming but is expected to be below the cost of the current automation system.

Jeanne Williams shared to be on the lookout when visiting City Hall for the scrolling marquee of library events in the main entrance.

Mary Alice Grobins asked if the security cameras would be monitored; if they will be recorded; and who would have access to the recordings.

Jeanne Williams replied that an outside vendor would not be doing real-time monitoring, but that on-duty staff would have access to a live stream so that activities could be monitored by staff from a central point. The footage will be recorded on the library's network and server, with about 90 days of footage archived. The only person considered for access to the footage would be the Library Director but a secondary should be considered for the future.

Mary Alice Grobins asked if there had been an entrance interview for the audit. Jeanne Williams shared that this year's audit would only be a report filing rather than a full desk audit. Mary Alice Grobins clarified that every second year would be a desk audit but that every year is audited.

Mary Alice Grobins shared that the advantages of moving to the Evergreen ILS would provide the libraries involved with more options for people to move among the libraries and moving materials among the libraries. Jeanne Williams shared that this understanding is correct and that it would also negate the need for patrons to apply for separate library cards for each library. It would also allow for the implementation of a system to courier materials among libraries rather than asking patrons to do the travel.

## 8. Unfinished Business

### A. New Library Project Update

Jeanne Williams updated the Board by pointing out that the utility poles had been relocated away from the library building site. She furthered that the construction bid documents had gone live on the city website on Monday. She also reminded everyone that the groundbreaking ceremony would be on June 5 at 2:00pm.

Mary Alice Grobins clarified that the bid opening date had changed from May 10<sup>th</sup> (as listed in the report) to May 22<sup>nd</sup> at 2:00pm after a meeting with the architects earlier that day. Other items were also altered to invite more contractors to bid the project. Some of these changes included the extension of time to prepare bids. Mary Alice Grobins also shared that the groundbreaking should not be affected unless the bids were to come in too high.

Mary Alice Grobins further shared that, during a bid period, addenda may be put out based on comments, questions or requests for clarification. She furthered that on the upcoming Monday, April 22<sup>nd</sup>, an addendum would be released that would allow the contractors flexibility up to 90 days in the start date of the project. These things have been done because the large amount of construction in the area and the competition for sub-contractors.

The legislature has not released a budget, but the hope is that it will be released by sine die (April 28<sup>th</sup>).

### B. First Amendment to Library Partnership ILA with the City of Sedro-Woolley (Appendix 1)

Mary Alice Grobins explained that this amendment allows for the specific date for the financing. This is the second time this has been before the Board and called for a decision.

*Motion to approve the First Amendment to the Library Partnership ILA with the City of Sedro-Woolley.*

Motion 1: Darcy Resetar  
Motion 2: Timothy Howland  
Unanimous

C. Resolution 2019-1 Budget Amendment for Construction Fund (Appendix 2)

Mary Alice Grobins stated that, since the financing date has now been set through the amendment to the Library Partnership ILA, the time that the library would pay into the shared construction account would decrease. This resolution would amend the budget to reflect this amount.

*Motion to approve Resolution 2019-1.*

Motion 1: Mindy Coslor  
Motion 2: Lynn Torset  
Unanimous

D. Revisions to Internal Controls Manual

Mary Alice Grobins shared that this had been presented last month to better reflect practice. Mary Alice Grobins called for a decision.

*Motion to approve the revisions as listed to the Internal Controls Manual:*

1. *Remove Petty Cash*
2. *Change daily register balance to \$50.00*
3. *Add "the daily change balance is \$50.00"*
4. *Change credit card limit to \$10,000*

Motion 1: Lynn Torset  
Motion 2: Darcy Resetar  
Unanimous

E. Logo/Branding Options for Future Community Input

Jeanne Williams shared that the Board had recently reviewed logos that would be a complete departure from the current logo. After some discussion of a tune-up of the current logo to go out with the new logo as a community input event for future branding, Jeanne Williams engaged the Aaron Logue to make some changes to the current logo. The second set of logos reflect alterations to the current logo and then his recommendation of the two logos to gather community input on. She pointed out that the fonts for all of the logos are the same so that the design of internal signage could be created.

Mary Alice Grobins shared that she felt it was important for the Board to make decisions about the library naming convention before settling on the final branding. She proposed that it would be an appropriate discussion for the Board Retreat. She said that she is troubled by the library name having five or six words in it.

Mindy Coslor shared that she didn't feel that it needed to be hurried. Trustees agreed.

Jeanne Williams will provide examples of naming options in the Board Retreat materials.

## 9. New Business

### A. Election of Officers (D)

Mary Alice Grobins opened the floor for nominations. She furthered that it might be a good idea to create a formal process for future elections since one currently does not exist.

*Mindy Coslor nominated Mary Alice Grobins for Board Chair.  
Lynn Torset seconded this nomination.  
The Board voted to unanimously elect Mary Alice Grobins as Chair.*

Mary Alice Grobins happily accepted the position but shared that she would like for the Board to understand that she does not expect to be Chair for life but does understand that it could be helpful to continue to fulfill this role during the construction of the new library. She furthered that should could also serve as a liaison to the city during construction process if she was not Chair. She further shared that, in the future when construction concludes, it might be a more favorable work load for someone who still works full time.

*Lynn Torset nominated Timothy Howland to be Vice Chair.  
Darcy Resetar seconded this nomination.  
The Board voted unanimously to elect Timothy Howland as Vice Chair.*

### B. 2019 Director's Contract (Appendix 3)

Mary Alice Grobins shared that this should have been done at the beginning of the year after the evaluation process.

*Motion to approve the Director's Contract for fiscal year 2019.*

Motion 1: Darcy Resetar  
Motion 2: Lynn Torset  
Unanimous

### C. Recommendation for Resolution 2019-2 to move \$250,000 to the LGIP (Appendix 4)

*Motion to approve Resolution 2019-2.*

Mary Alice Grobins noted that this pool is completely liquid and is now paying at an interest rates that make it important to keep as much in the pool as possible while keeping enough cash on hand for operations.

Motion 1: Mindy Coslor  
Motion 2: Timothy Howland  
Unanimous

D. Open Public Meetings Act Reminder

Jeanne Williams shared that Trustees need to be sure to read through the Open Public Meetings Act materials or watch the video every three years. She also shared that Trustees could email her letting her know it had been done and she would prepare a certificate for signature.

11. Other Business

Mary Alice Grobins alerted the Board to be on the lookout for an email from Jeanne Williams with the discussion items for the Board Retreat on June 1<sup>st</sup> and a copy of the agenda from the 2018 retreat as a refresher. Trustees were asked to submit any other topics to Jeanne Williams as soon as possible so that meetings with the facilitator Catherine McHugh could include all pertinent topics.

Mary Alice Grobins shared that she would like to try to get a representative from the Department of Natural Resources to come and provide a presentation to the Board about the timber revenues. She shared that Trustees need to understand the timber revenues because they are currently not depended upon for operations because they are not predictable. However, at some point some of that revenue may have to be dialed into the budget rather than being held apart as windfall funds.

Mary Alice Grobins also pointed out that it would be a good idea to also have someone from the Tax Assessor's Office come and present tax revenues to the Board since there are two new Trustees.

Mary Alice Grobins reminded everyone to check email and get back to the Director on agenda topics or any items that may come up.

12. Adjournment

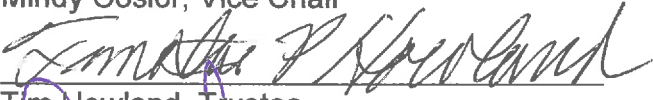
*Motion to adjourn.*

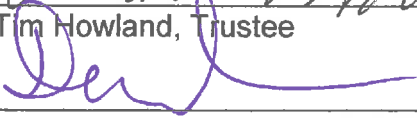
Motion 1: Tim Howland  
Motion 2: Darcy Resetar  
Unanimous




  
\_\_\_\_\_  
Mary Alice Grobins, Chair

  
\_\_\_\_\_  
Mindy Coslor, Vice Chair

  
\_\_\_\_\_  
Tim Howland, Trustee

  
\_\_\_\_\_  
Darcy Resetar, Trustee

  
\_\_\_\_\_  
Lynn Torset, Trustee

**FIRST AMENDMENT TO THE BUILDING JOINT DEVELOPMENT  
AND OWNERSHIP AGREEMENT**

This First Amendment to the Building Joint Development and Ownership Agreement ("**Agreement**") is by and between the City of Sedro-Woolley ("**City**") and the Central Skagit Rural Partial County Library District ("**District**"), pursuant to RCW Chapters 27.12 and 39.34.

**RECITALS**

- A. The City and the District are parties to a series of interlocal agreements addressing the construction, ownership and provisioning of services at the New Library;
- B. The Building Joint Development and Ownership Agreement dated July 20, 2017 includes a provision in Paragraph 7 that references general timeframes and that Paragraph is now ready to be refined with specific dates.

NOW, THEREFORE, in consideration of the foregoing, the parties agree and contract as follows:

**AMENDMENT AGREEMENT**

- A. Paragraph 7 of the Agreement is amended to read as follows:

LIBRARY CONSTRUCTION FUND. For the period of time between the Effective Date of this Agreement and ~~the December prior to the year in which the first debt service payment is due on the Bonds~~ September 30, 2019, the City and the District agree to place \$30,000 per month into an account held within the Library Construction Fund in the same proportions as identified above in Section 3 of this Agreement (City \$12,300.00/District \$17,700.00). Such funds shall be used for the purpose of acquisition, designing, and constructing the New Library.

- B. All other provisions in the Agreement remain unchanged.


*[remainder of page left intentionally blank]*

DATED this 27th day of March 2019.

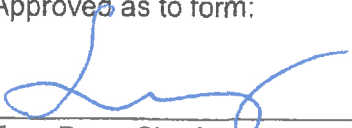
**CITY OF SEDRO-WOOLLEY**

  
\_\_\_\_\_  
Mayor Julia Johnson

Attest:

  
\_\_\_\_\_  
Doug Merriman, Ph.D, Finance Director

Approved as to form:

  
\_\_\_\_\_  
Eron Berg, City Attorney

DATED this 18<sup>th</sup> day of April, 2019.

**CENTRAL SKAGIT RURAL PARTIAL  
COUNTY LIBRARY DISTRICT**

  
\_\_\_\_\_  
Mary Alice Grobins, Chair



720 Metcalf Street  
Sedro-Woolley, WA 98284  
360.755.3985  
[www.centralskagitlibrary.org](http://www.centralskagitlibrary.org)

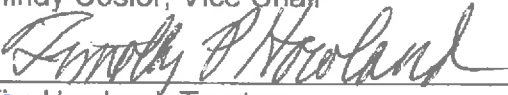
**Resolution No. 2019-1**


Be it resolved by the Trustees of the Central Skagit Rural Partial County Library District, on April 18, 2019 that we amend the 2019 Budget to:

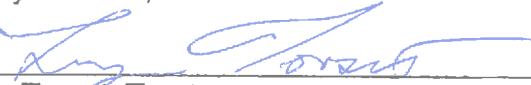
1. Add \$159,300 to reflect the 2019 contribution to the shared construction account with the city of Sedro-Woolley, which constitutes a payment of 59% of \$30,000 per month, or \$17,700 per month, for 9 months.

Adopted this 18<sup>th</sup> Day of April, 2019.

  
\_\_\_\_\_  
Mary Alice Grobins, Chair

\_\_\_\_\_  
Mindy Coslor, Vice Chair  
  
\_\_\_\_\_  
Tim Howland, Trustee

  
\_\_\_\_\_  
Darcy Resetar, Trustee

  
\_\_\_\_\_  
Lynn Torset, Trustee

Central Skagit Rural Partial County Library District  
100 West State Street, Suite C  
Sedro-Woolley, WA 98284

**Contract of Employment: Library Director**

An agreement made this day January 1, 2019, between the Board of Trustees of the Central Skagit Rural Partial County Library District, hereinafter known as the "Library Board," and Jeanne Williams, hereinafter known as the "Library Director."

The parties agree to the following terms:

1. The contract is effective for a one-year term beginning January 1, 2019 through December 31, 2019.
2. The Library Board will employ the Library Director as an exempt, full-time employee per the District Personnel Guidelines.
3. The Library Director will perform the duties of Library Director as provided in the Job Description. These duties may be modified as necessary and agreed upon by the Library Director and the Library Board.
4. The Library Board will conduct an annual performance review at the end of each contract term.
5. The Library Director will be compensated with an annual salary of \$94,760, effective January 1, 2019.
6. All other conditions of employment apply as outlined in the District Personnel Guidelines.

Signed:

Margaret Swisher  
Board Member

Jeanne Williams  
Director

Board Member  
Darcy Kestis

Board Member  
Kemely P. Newland

Board Member  
[Signature]



720 Metcalf Street  
Sedro-Woolley, WA 98284  
360.755.3985  
www.centralskagitlibrary.org

**Resolution No. 2019-2**

Be it resolved by the Trustees of the Central Skagit Rural Partial County Library District, on April 18, 2019 that we:


1. Transfer \$250,000 from the library district's cash balance to the Local Government Investment Pool.


Adopted this 18<sup>th</sup> Day of April, 2019.

  
\_\_\_\_\_  
Mary Alice Grobins, Chair

\_\_\_\_\_  
Mindy Coslor, Vice Chair

  
\_\_\_\_\_  
Tim Howland, Trustee

  
\_\_\_\_\_  
Darcy Resetar, Trustee

  
\_\_\_\_\_  
Lynn Torset, Trustee

Central Skagit Rural Partial County Library District  
 720 Metcalf Street  
 Sedro Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District, hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

VOUCHER					
DATE	VENDOR	INVOICE NO.	DATE	CATEGORY	AMOUNT
4/5/2019	Midwest Tape	97151176	03/23/19	5013515	\$221.98
	WA HCA		03/26/19	5012400	\$11,484.47
	Leaf	9313519	03/27/19	5014910	\$29.30
	Alpine Fire & Safety	53117	03/19/19	5014110	\$81.16
	Midwest Tape - Hoopla	97201757	03/31/19	5014930	\$1,279.79
	City of Sedro-Woolley	20190331BALLST	03/31/19	5014700	\$115.65
	City of Sedro-Woolley	20190331METCALF	03/31/19	5014700	\$174.67
	Midwest Tape	97150566	03/23/19	5013515	\$257.11
	PT Metcalf, LLC	201905	04/05/19	5014510	\$1,260.00
4/12/2019	Baker & Taylor	4012489785	03/14/19	5013515	\$18.86
	Baker & Taylor	4012489786	03/14/19	5013515	\$21.86
	Baker & Taylor	4012489787	03/14/19	5013515	\$12.61
	Baker & Taylor	4012489788	03/14/19	5013515	\$7.88
	Baker & Taylor	4012489789	03/14/19	5013515	\$54.56
	Baker & Taylor	4012489790	03/14/19	5013515	\$18.24
	Baker & Taylor	4012489791	03/14/19	5013515	\$28.10
	Baker & Taylor	4012489792	03/14/19	5013515	\$179.69
	Baker & Taylor	4012492254	03/15/19	5013515	\$64.07
	Baker & Taylor	4012492255	03/15/19	5013515	\$7.23
	Baker & Taylor	4012492256	03/15/19	5013515	\$15.33
	Baker & Taylor	4012492257	03/15/19	5013515	\$14.23
	Baker & Taylor	4012492258	03/15/19	5013515	\$24.58
	Baker & Taylor	4012492259	03/15/19	5013515	\$8.55
	Baker & Taylor	4012492260	03/15/19	5013515	\$88.03
	Baker & Taylor	4012492261	03/15/19	5013515	\$16.98
	Baker & Taylor	4012492262	03/15/19	5013515	\$17.59
	Baker & Taylor	4012492785	03/15/19	5013515	\$1,247.50



Baker & Taylor	4012492786	03/15/19	5013515	\$17.59
Baker & Taylor	4012492787	03/15/19	5013515	\$32.26
Baker & Taylor	4012496595	03/21/19	5013515	\$12.44
Baker & Taylor	4012496596	03/21/19	5013515	\$59.26
Baker & Taylor	4012496965	03/21/19	5013515	\$18.24
Baker & Taylor	4012496966	03/21/19	5013515	\$54.84
Baker & Taylor	4012499279	03/25/19	5013515	\$179.78
Baker & Taylor	4012499280	03/25/19	5013515	\$17.09
Baker & Taylor	4012499281	03/25/19	5013515	\$46.74
Baker & Taylor	4012499282	03/25/19	5013515	\$12.61
Baker & Taylor	4012499283	03/25/19	5013515	\$24.17
Baker & Taylor	4012499284	03/25/19	5013515	\$13.44
Baker & Taylor	4012499285	03/25/19	5013515	\$8.55
Baker & Taylor	4012499286	03/25/19	5013515	\$112.49
Baker & Taylor	4012499287	03/25/19	5013515	\$49.16
Baker & Taylor	4012499288	03/25/19	5013515	\$47.29
Baker & Taylor	4012499289	03/25/19	5013515	\$396.96
Baker & Taylor	4012500377	03/26/19	5013515	\$93.32
Baker & Taylor	4012500378	03/26/19	5013515	\$65.03
Baker & Taylor	4012500379	03/26/19	5013515	\$19.71
Baker & Taylor	4012500380	03/26/19	5013515	\$10.50
Baker & Taylor	4012500381	03/26/19	5013515	\$66.31
Baker & Taylor	4012500382	03/26/19	5013515	\$105.61
Baker & Taylor	4012501322	03/26/19	5013515	\$27.47
Baker & Taylor	4012501323	03/26/19	5013515	\$139.73
Baker & Taylor	4012507773	03/29/19	5013515	\$46.76
Baker & Taylor	4012504876	03/29/19	5013515	\$123.23
Baker & Taylor	4012504877	03/29/19	5013515	\$37.73
Baker & Taylor	4012504878	03/29/19	5013515	\$12.61
Baker & Taylor	4012504879	03/29/19	5013515	\$36.12
Baker & Taylor	4012504880	03/29/19	5013515	\$26.26
Baker & Taylor	4012504881	03/29/19	5013515	\$6.56
Baker & Taylor	4012504882	03/29/19	5013515	\$58.36
Baker & Taylor	4012504883	03/29/19	5013515	\$11.36
Baker & Taylor	4012504884	03/29/19	5013515	\$73.85
Baker & Taylor	4012504885	03/29/19	5013515	\$12.61
Baker & Taylor	4012504886	03/29/19	5013515	\$5.25
Baker & Taylor	4012504887	03/29/19	5013515	\$5.25

	Baker & Taylor	4012504888	03/29/19	5013515	\$31.71
	Baker & Taylor	4012504889	03/29/19	5013515	\$59.62
	Baker & Taylor	4012504890	03/29/19	5013515	\$10.52
	Baker & Taylor	4012504891	03/29/19	5013515	\$17.68
	Baker & Taylor	4012504892	03/29/19	5013515	\$139.58
	Baker & Taylor	4012511316	04/04/19	5013515	\$143.37
	Baker & Taylor	4012511317	04/04/19	5013515	\$17.61
	Baker & Taylor	4012511318	04/04/19	5013515	\$15.33
	Baker & Taylor	4012511319	04/04/19	5013515	\$13.14
	Baker & Taylor	4012511320	04/04/19	5013515	\$39.34
	Baker & Taylor	4012511321	04/04/19	5013515	\$28.17
	Baker & Taylor	4012511322	04/04/19	5013515	\$6.56
	Baker & Taylor	4012511323	04/04/19	5013515	\$282.37
	Baker & Taylor	4012511324	04/04/19	5013515	\$7.23
	Baker & Taylor	4012511325	04/04/19	5013515	\$17.61
	Baker & Taylor	4012511326	04/04/19	5013515	\$39.55
	Baker & Taylor	4012511327	04/04/19	5013515	\$29.55
	Baker & Taylor	4012511328	04/04/19	5013515	\$19.48
	Baker & Taylor	4012513230	04/08/19	5013515	\$56.98
	Baker & Taylor	4012513231	04/08/19	5013515	\$11.36
	Baker & Taylor	4012513232	04/08/19	5013515	\$5.25
	Baker & Taylor	4012513233	04/08/19	5013515	\$21.51
	Baker & Taylor	4012513234	04/08/19	5013515	\$305.32
4/12/2019	UPS PO 5476600270		03/12/19	5014220	\$111.15
	Office Depot #980		03/15/19	5013110	\$90.42
4/12/2019	CREDO Graphics		04/10/19	5014110	\$1,824.00
4/19/2019	SYNCB-Amazon	453586489783	03/07/2019	5013180	\$34.48
	SYNCB-Amazon	465643566764	03/09/2019	5013180	\$28.50
	SYNCB-Amazon	739676533379	03/09/2019	5013515	\$118.89
	SYNCB-Amazon	757656548544	03/09/2019	5013515	\$6.49
	SYNCB-Amazon	787638884677	03/09/2019	5013110	\$18.07
	SYNCB-Amazon	433438958866	03/12/2019	5013180	\$43.36
	SYNCB-Amazon	447848584536	03/12/2019	5013180	\$56.93
	SYNCB-Amazon	698469394369	03/12/2019	5013180	\$100.80
	SYNCB-Amazon	768397736639	03/12/2019	5013180	\$23.40
	SYNCB-Amazon	456848545686	03/13/2019	5013515	\$15.65

SYNCB-Amazon	475959948657	03/13/2019	5013515	\$120.21
SYNCB-Amazon	783493794855	03/13/2019	5013511	\$28.94
SYNCB-Amazon	468747488684	03/14/2019	5013180	\$555.03
SYNCB-Amazon	477567398559	03/14/2019	5013180	\$48.84
SYNCB-Amazon	587838543435	03/14/2019	5013180	\$42.22
SYNCB-Amazon	657469769797	03/14/2019	5013180	\$566.57
SYNCB-Amazon	688874868339	03/14/2019	5013180	\$93.99
SYNCB-Amazon	999938784683	03/14/2019	5013180	\$54.20
SYNCB-Amazon	455883959548	03/15/2019	5013515	\$65.09
SYNCB-Amazon	469399648666	03/15/2019	5013515	\$6.35
SYNCB-Amazon	594679385566	03/16/2019	5013180	\$7.54
SYNCB-Amazon	436388954733	03/17/2019	5013110	\$29.49
SYNCB-Amazon	438899775673	03/18/2019	5013515	\$17.31
SYNCB-Amazon	546473955563	03/18/2019	5013110	\$67.20
SYNCB-Amazon	883394668648	03/18/2019	5013515	\$11.79
SYNCB-Amazon	977545758477	03/18/2019	5013110	\$11.18
SYNCB-Amazon	433878987568	03/19/2019	5013110	\$49.90
SYNCB-Amazon	446654659774	03/19/2019	5013110	\$9.09
SYNCB-Amazon	789633973663	03/19/2019	5013515	\$38.77
SYNCB-Amazon	447739789383	03/20/2019	5013515	\$66.44
SYNCB-Amazon	436865638757	03/21/2019	5013515	\$23.85
SYNCB-Amazon	659784656647	03/21/2019	5013515	\$13.70
SYNCB-Amazon	466796439765	03/23/2019	5013515	\$37.94
SYNCB-Amazon	556685469949	03/23/2019	5013110	\$110.93
SYNCB-Amazon	946459646434	03/23/2019	5013511	\$105.23
SYNCB-Amazon	434355753886	03/25/2019	5013515	\$11.08
SYNCB-Amazon	594893636967	03/25/2019	5013515	\$40.27
SYNCB-Amazon	638373859554	03/25/2019	5013515	\$6.17
SYNCB-Amazon	466438549433	03/26/2019	5013515	\$64.07
SYNCB-Amazon	468786946936	03/26/2019	5013515	\$11.91
SYNCB-Amazon	577897497987	03/26/2019	5013110	\$107.43
SYNCB-Amazon	663359834636	03/26/2019	5013110	\$7.58
SYNCB-Amazon	979786377476	03/28/2019	5013180	\$19.49
SYNCB-Amazon	998969383667	03/28/2019	5013110	\$65.92
SYNCB-Amazon	435793396334	03/29/2019	5013180	\$63.96
SYNCB-Amazon	465639644399	03/29/2019	5013180	\$16.74
SYNCB-Amazon	435775563735	04/02/2019	5013515	\$11.94

SYNCB-Amazon	435884477375	04/02/2019	5013515	\$60.39
SYNCB-Amazon	436937594465	04/02/2019	5013515	\$14.24
SYNCB-Amazon	438753743386	04/02/2019	5013515	\$20.65
SYNCB-Amazon	456894544895	04/02/2019	5013515	\$4.34
SYNCB-Amazon	493449694597	04/02/2019	5013515	\$11.90
SYNCB-Amazon	533478889839	04/02/2019	5013180	\$30.92
SYNCB-Amazon	547775453694	04/02/2019	5013180	\$36.88
SYNCB-Amazon	635848947566	04/02/2019	5013515	\$16.65
SYNCB-Amazon	655547868487	04/02/2019	5013515	\$59.60
SYNCB-Amazon	659776846675	04/02/2019	5013515	\$9.37
SYNCB-Amazon	737676989743	04/02/2019	5013515	\$14.89
SYNCB-Amazon	776446785694	04/02/2019	5013515	\$14.66
SYNCB-Amazon	839587557788	04/02/2019	5013515	\$26.39
SYNCB-Amazon	848353676965	04/02/2019	5013515	\$22.75
SYNCB-Amazon	848766485355	04/02/2019	5013515	\$17.48
SYNCB-Amazon	886435989783	04/02/2019	5013515	\$14.08
SYNCB-Amazon	936943558999	04/02/2019	5013180	\$79.82
SYNCB-Amazon	949346593435	04/02/2019	5013515	\$5.90
SYNCB-Amazon	436468857573	04/03/2019	5013515	\$12.72
SYNCB-Amazon	463656554347	04/03/2019	5013515	\$5.33
SYNCB-Amazon	736393865573	04/03/2019	5013515	\$8.99
SYNCB-Amazon	953777968995	04/03/2019	5013515	\$16.27
SYNCB-Amazon	994833579785	04/03/2019	5013515	\$17.34
SYNCB-Amazon	457447337788	04/05/2019	5013511	\$422.16
SYNCB-Amazon	893847778886	04/05/2019	5013512	\$108.49
SYNCB-Amazon	975565369963	04/05/2019	5013110	\$27.41
SYNCB-Amazon	786835386456	04/06/2019	5013515	\$21.11
SYNCB-Amazon	978885348688	04/06/2019	5013110	\$32.30
SYNCB-Amazon	897834594738	04/07/2019	5013110	\$20.26
SYNCB-Amazon	458473649987	04/08/2019	5013515	\$39.97
SYNCB-Amazon	468873594998	04/08/2019	5013515	\$32.52
SYNCB-Amazon	446335674869	04/09/2019	5013180	\$10.51
SYNCB-Amazon	457977666869	04/09/2019	5013515	\$6.04
SYNCB-Amazon	468677648838	04/09/2019	5013110	\$19.46
SYNCB-Amazon	496673638868	04/09/2019	5013515	\$9.44
SYNCB-Amazon	536389475446	04/09/2019	5013110	\$36.34
SYNCB-Amazon	555739773858	04/09/2019	5013110	\$33.96

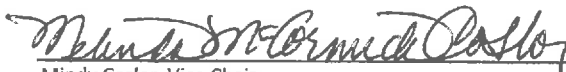
	SYNCB-Amazon	555758358633	04/09/2019	5013110	\$27.66
	SYNCB-Amazon	638489858787	04/09/2019	5013515	\$15.18
	SYNCB-Amazon	683936944765	04/09/2019	5013515	\$110.23
	SYNCB-Amazon	738459665537	04/09/2019	5013512	\$14.09
	SYNCB-Amazon	865798546345	04/09/2019	5013110	\$13.66
	SYNCB-Amazon	935645688879	04/09/2019	5013515	\$6.99
	SYNCB-Amazon	958634469549	04/09/2019	5013110	\$18.18
4/19/2019	Midwest Tape	97229814	04/08/19	5013515	\$130.99
	Midwest Tape	97242643	04/11/19	5013515	\$176.53
	Judith Adams		04/18/19	5013180	\$88.88
	Hillis, Clark, Martin, & Pete	238087	04/15/19	5014110	\$336.00
	Frontline Cleaning Services	21303	04/15/19	5014187	\$560.00
	Verizon	9827768891	04/09/19	5014210	\$166.00
	Interpreting Technology	IT25989	04/15/19	5014110	\$1,044.53
	Library Ideas	68820	04/12/19	5013515	\$444.40
	Deeann Graham	INV0001	04/11/19	5013180	\$110.00
	WA Department of Retirement		04/02/19	5012200	\$25.00
4/19/2019	Jeanne Williams		04/19/19	5014310	\$277.24
4/26/2019	Midwest Tape	97242857	04/11/19	5013515	\$86.22
	Midwest Tape	97241147	04/11/19	5013515	\$777.44
	Midwest Tape	97243209	04/12/19	5013515	\$244.02
	Midwest Tape	97261768	04/15/19	5013515	\$227.79
	Midwest Tape	97270426	04/17/19	5013515	\$80.46
	Midwest Tape	97271793	04/17/19	5013515	\$304.23
	Puget Sound Energy	720 Metcalf Street	04/19/19	4014700	\$91.15
	Puget Sound Energy	802 Ball Street	04/19/19	4014700	\$334.37
	Comcast Business		04/14/19	5014212	\$344.18
4/12/2019	INTEREST CHARGE ON PURCHASES		03/28/19	5014910	\$28.73
	SKAGIT FARMERS SUPPLY SEDRO WOOL		03/27/19	5013180	\$111.20
	RITE AID STORE - 5248 SEDRO WOOL		03/26/19	5013180	\$12.68
	SEDRO-WOOLLEY FOOD PAV SEDRO-WOO		03/25/19	5013180	\$68.06
	DROPBOX*53GYJMVMN5GQ DROPBOX.C		03/25/19	5014930	\$48.83
	NAMETAGCOUNTRY.COM HTTPSNAME		03/22/19	5013110	\$13.26
	SQ *RCN COMMUNICATI 877-417-4		03/21/19	5014212	\$29.59
	RITE AID STORE - 5248 SEDRO WOOL		03/20/19	5013180	\$25.45

	EIG*PowWeb 866-53928		03/18/19	5014930	\$25.99
	FLUENTSTREAM TECHNOLOG 877-31264		03/15/19	5014210	\$212.99
	Intuit *QuickBooks 800-446-8		03/15/19	5013130	\$433.96
	SEDRO WOOLLEY MINI STO 800-528-0		03/14/19	5014510	\$160.00
	SUNSET PARK SELF STORA SEDRO WOO		03/14/19	5014510	\$100.00
	ADOBE *ACROPRO SUBS 800-833-6		03/14/19	5014930	\$27.11
	EIG*PowWeb 866-53928		03/13/19	5014930	\$97.74
	NAMETAGCOUNTRY.COM HTTPSNAMET		03/13/19	5013110	\$125.67
	FACEBK SV28QKE9X2 650-54348		03/13/19	5014410	\$17.96
4/12/2019	Midwest Tape	97181732	03/29/19	5013515	\$475.55
	Midwest Tape	97179814	03/29/19	5013515	\$203.29
	Midwest Tape	97200610	04/01/19	5013515	\$516.19
	Midwest Tape	97210399	04/03/19	5013515	\$27.11
	Comcast Business		04/02/19	5014212	\$258.89
	Interpreting Technology	IT 25776	04/01/19	5014110	\$260.33
	Cascade Natural Gas	802 Ball Street	04/03/19	5014700	\$19.20
	Cascade Natural Gas	720 Metcalf Street	04/03/19	5014700	\$81.31
	Great America Financial	24547104	04/01/19	5013512	\$125.69
	Skagit PUD	2494202	04/03/19	5014700	\$53.73
4/12/2019	INTEREST CHARGE ON PURCHASES		02/27/19	5014910	\$37.92
	DROPBOX*SQCYPH5ZFN7J DROPBOX.C		02/25/19	5014930	\$48.83
	LATE FEE - PAYMENT DUE ON 02/24		02/25/19	5014910	\$39.00
	SQ *RCN COMMUNICATI 877-417-4		02/21/19	5014212	\$29.59
	HILTON GARDEN INN OLYMPIA		02/20/19	5014310	\$145.95
	HILTON GARDEN INN OLYMPIA		02/20/19	5014310	\$145.95
	HILTON GARDEN INN 206-44145		02/20/19	5014310	\$2.00
	MERCATO RISTORANTE OLYMPIA		02/19/19	5014310	\$63.91
	SQ *TAYLOR RAYS CAF OLYMPIA		02/19/19	5014310	\$19.14
	EIG*PowWeb 866-53928		02/19/19	5014930	\$25.99
	ADOBE *ACROPRO SUBS 800-833-6		02/14/19	5014930	\$27.11
	SUNSET PARK SELF STORA SEDRO WOO		02/07/19	5014510	\$100.00
	FLUENTSTREAM TECHNOLOG 877-31264		02/06/19	5014210	\$201.87
	EIG*PowWeb 866-53928		02/05/19	5014930	\$92.31
	SEDRO WOOLLEY MINI STO SEDRO WOL		02/04/19	5014510	\$150.00
	EIG*PowWeb 866-53928		02/04/19	5014930	\$5.43

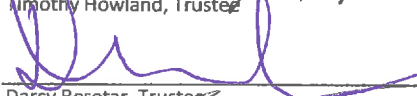
DUMAS BAY CENTRE FEDERAL W	02/01/19	5014310	\$70.01
FACEBK QHNLBKW9X2 650-54348	02/01/19	5014110	\$20.90
IMPARK00250003A SEATTLE	01/30/19	5014310	\$120.00
WESTIN SEATTLE SEATTLE	01/30/19	5014310	\$58.67


**TOTAL \$37,597.94**

  
 \_\_\_\_\_  
 Mary Alice Grobins, Chair

  
 \_\_\_\_\_  
 Mindy Coslor, Vice Chair

  
 \_\_\_\_\_  
 Timothy Howland, Trustee

  
 \_\_\_\_\_  
 Darcy Resetar, Trustee

  
 \_\_\_\_\_  
 Lynn Torset, Trustee

MAGIT COUNTY JR DISTRICTS  
 BALANCE SHEET  
 APRIL 2019

DESCRIPTION	BEGINNING BALANCE	CURRENT DEBITS	CURRENT CREDITS	ENDING BALANCE
Fnd L03 NORTH CENTRAL RURAL LIBRARY DI				
Sub 001 NORTH CENTRAL RURAL LIBRARY DI				
Typ 001 ASSETS				
Obj 111 CASH AND CASH EQUIVALENTS	477,991.01	352,901.69	85,988.14-	744,904.56
Obj 118 TEMPORARY INVESTMENTS	2,123,770.34	4,500.67		2,128,271.01
Obj 121 TAXES RECEIVABLE (NET)	833,969.56		338,048.53-	495,921.03
Typ 002 LIABILITIES & FUND EQUITY				
Obj 213 ACCOUNTS/VOUCHERS PAYABLE		36,733.93	39,223.79-	2,489.86-
Obj 231 OTHER ACCRUED LIABILITIES	17,641.65-	17,641.65	18,539.76-	18,539.76-
Obj 257 DEFERRED REVENUE	833,969.56-	338,048.53		495,921.03-
Obj 287 UNRESERVED FUND BALANCE	2,856,522.63-			2,856,522.63-

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LAGIT COUNTY JR DISTRICTS  
 VENUE/EXPENDITURE  
 APRIL 2019

Fnd L03 NORTH CENTRAL RURAL LIBRARY

DESCRIPTION	PRIOR MONTH END BALANCE	CURRENT DEBITS	CURRENT CREDITS	MONTH END BALANCE	2019 BUDGET
Sub 001 NORTH CENTRAL RURAL LIBRARY					
Typ 003 REVENUES					
Obj 310 TAXES	69,873.84-		338,140.23-	408,014.07-	
Obj 330 INTERGOVERNMENTAL REVENUES	94,959.45-		9,755.44-	104,714.89-	
Obj 360 MISCELLANEOUS REVENUES	13,755.85-		5,006.02-	18,761.87-	
Typ 005 EXPENDITURES					
Obj 510 SALARIES AND WAGES	104,521.14	35,952.76		140,473.90	
Obj 520 PERSONNEL BENEFITS	53,985.21	18,909.04		72,894.25	
Obj 530 SUPPLIES	28,437.17	15,724.55		44,161.72	
Obj 540 OTHER SERVICES AND CHARGES	51,648.55	14,289.09		65,937.64	
Obj 560 CAPITAL OUTLAYS	212,400.00			212,400.00	
Obj 599 BUDGET EXPENDITURES					2,265,561.00
Fnd L03 NORTH CENTRAL RURAL LIBRARY D	272,402.93	84,875.44	352,901.69-	4,376.68	2,265,561.00

WAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 APRIL 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI								
4	041519	PA	20226	S J	90580	2 2	3948.06		
4	041519	PA	20422	S J	90580	3 2	2481.08		
4	041519	PA	20363	S J	90641	52 2	1587.52		
4	041519	PA	20417	S J	90641	53 2	592.50		
4	041519	PA	20357	S J	90641	54 2	1558.39		
4	041519	PA	20420	S J	90641	55 2	870.00		
4	041519	PA	20319	S J	90641	56 2	1754.72		
4	041519	PA	20462	S J	90641	57 2	562.50		
4	041519	PA	20419	S J	90641	58 2	420.00		
4	041519	PA	20418	S J	90641	59 2	2142.23		
4	041519	PA	20448	S J	90641	60 2	1496.00		
4	043019	PA	20226	S J	90693	2 2	3948.06		
4	043019	PA	20422	S J	90693	3 2	2481.08		
4	043019	PA	20363	S J	90783	37 2	1569.48		
4	043019	PA	20417	S J	90783	38 2	1222.50		
4	043019	PA	20357	S J	90783	39 2	1654.70		
4	043019	PA	20357	S J	90783	40 2	78.80		
4	043019	PA	20420	S J	90783	41 2	1053.75		
4	043019	PA	20319	S J	90783	42 2	1754.72		
4	043019	PA	20472	S J	90783	43 2	93.00		
4	043019	PA	20462	S J	90783	44 2	562.50		
4	043019	PA	20419	S J	90783	45 2	405.00		
4	043019	PA	20418	S J	90783	46 2	2118.16		
4	043019	PA	20448	S J	90783	47 2	1598.00		
4	043019	PA	20357	S J	90783	55 2	0.01		
L03 5011100	SALARIES AND WAGES							104,521.14	140,473.90
4	041019	PA		S J	90543	80000 2	1349.58		
4	042519	PA		S J	90675	80000 2	1332.12		
L03 5012100	SOCIAL SECURITY							6,646.33	9,328.03
4	041019	PA		S J	90543	80000 2	2150.85		
4	042219	AP	499662 23312WA	ST D	128009	9 2	25.00		

WAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 APRIL 2019

Period	Date	SS	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance	
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI									
4	042519	PA	S J	90675	80000	2	2108.04			
L03 5012200	RETIREMENT								10,628.59	14,912.48
4	041019	PA	S J	90543	80000	2	231.45			
4	042519	PA	S J	90675	80000	2	227.53			
L03 5012300	LABOR AND INDUSTRIES								1,033.13	1,492.11
4	040819	AP	498956 30361WA ST H	127839		2 2	11484.47			
L03 5012400	MEDICAL								34,434.41	45,918.88
L03 5012900	UNEMPLOYMENT COMPENSATION								1,242.75	1,242.75
4	041519	AP	498985 25459US BANK	127929		1 2	90.42			
4	041619	AP	499277 31871LELAN FI	127943		1 2	138.93			
4	042219	AP	499361 24334AMAZON.	128008		1 2	706.02			
J 5013110	OFFICE SUPPLIES								3,399.33	4,334.70
4	041619	AP	499277 31871LELAN FI	127943		1 2	433.96			
L03 5013130	SOFTWARE SUPPLIES									433.96
4	040119	AP	498531 31924ANDERS	127768		1 2	418.36			
4	041619	AP	499277 31871LELAN FI	127943		1 2	217.39			
4	042219	AP	499361 24334AMAZON.	128008		1 2	1914.18			
4	042219	AP	499420 31954HEAD-ON	128009		8 2	110.00			
L03 5013180	LIBRARY PROGRAM COSTS								3,986.77	6,646.70
L03 5013200	FUEL								63.85	63.85
4	042219	AP	499361 24334AMAZON.	128008		1 2	556.33			

KAGIT COUNTY JR DISTRICTS  
TRANSACTION DETAIL  
APRIL 2019

Period	Date	ss	Ident	Batch Sheet	Status	Amount	Opening Balance	Closing Balance	
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI								
L03 5013511	LIBRARY COMPUTER EQUIP < \$50							1,488.91	2,045.24
4	041519	AP	499086 31360GREATAM	127933	9 2	125.69			
4	042219	AP	499361 24334AMAZON.	128008	1 2	122.58			
L03 5013512	LIBRARY EQUIPMENT < \$5000							2,579.60	2,827.87
4	040119	AP	498538 29687HOOPLA	127768	5 2	125.00			
4	040819	AP	498855 29687HOOPLA	127839	1 2	221.98			
4	040819	AP	498855 29687HOOPLA	127839	8 2	257.11			
4	041519	AP	499150 29687HOOPLA	127933	1 2	475.55			
4	041519	AP	499150 29687HOOPLA	127933	2 2	203.29			
4	041519	AP	499150 29687HOOPLA	127933	3 2	516.19			
4	041519	AP	499150 29687HOOPLA	127933	4 2	27.11			
4	041619	AP	499007 B9381BAKER &	127944	1 2	18.86			
4	041619	AP	499007 B9381BAKER &	127944	2 2	21.86			
4	041619	AP	499007 B9381BAKER &	127944	3 2	12.61			
4	041619	AP	499007 B9381BAKER &	127944	4 2	7.88			
4	041619	AP	499007 B9381BAKER &	127944	5 2	54.56			
4	041619	AP	499007 B9381BAKER &	127944	6 2	18.24			
4	041619	AP	499007 B9381BAKER &	127944	7 2	28.10			
4	041619	AP	499007 B9381BAKER &	127944	8 2	179.69			
4	041619	AP	499007 B9381BAKER &	127944	9 2	64.07			
4	041619	AP	499007 B9381BAKER &	127944	10 2	7.23			
4	041619	AP	499007 B9381BAKER &	127944	11 2	15.33			
4	041619	AP	499007 B9381BAKER &	127944	12 2	14.23			
4	041619	AP	499007 B9381BAKER &	127944	13 2	24.58			
4	041619	AP	499007 B9381BAKER &	127944	14 2	8.55			
4	041619	AP	499007 B9381BAKER &	127944	15 2	88.03			
4	041619	AP	499007 B9381BAKER &	127944	16 2	16.98			
4	041619	AP	499007 B9381BAKER &	127944	17 2	17.59			
4	041619	AP	499007 B9381BAKER &	127944	18 2	1247.50			
4	041619	AP	499007 B9381BAKER &	127944	19 2	17.59			
4	041619	AP	499007 B9381BAKER &	127944	20 2	32.26			

MAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 APRIL 2019

Period	Date	SS	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI						
4	041619	AP	499007 B9381BAKER &	127944	21	2	12.44		
4	041619	AP	499007 B9381BAKER &	127944	22	2	59.26		
4	041619	AP	499007 B9381BAKER &	127944	23	2	18.24		
4	041619	AP	499007 B9381BAKER &	127944	24	2	54.84		
4	041619	AP	499007 B9381BAKER &	127944	25	2	179.78		
4	041619	AP	499007 B9381BAKER &	127944	26	2	17.09		
4	041619	AP	499007 B9381BAKER &	127944	27	2	46.74		
4	041619	AP	499007 B9381BAKER &	127944	28	2	12.61		
4	041619	AP	499007 B9381BAKER &	127944	29	2	24.17		
4	041619	AP	499007 B9381BAKER &	127944	30	2	13.44		
4	041619	AP	499007 B9381BAKER &	127944	31	2	8.55		
4	041619	AP	499007 B9381BAKER &	127944	32	2	112.49		
4	041619	AP	499007 B9381BAKER &	127944	33	2	49.16		
4	041619	AP	499007 B9381BAKER &	127944	34	2	47.29		
4	041619	AP	499007 B9381BAKER &	127944	35	2	396.96		
4	041619	AP	499007 B9381BAKER &	127944	36	2	93.32		
4	041619	AP	499007 B9381BAKER &	127944	37	2	65.03		
4	041619	AP	499007 B9381BAKER &	127944	38	2	19.71		
4	041619	AP	499007 B9381BAKER &	127944	39	2	10.50		
4	041619	AP	499007 B9381BAKER &	127944	40	2	66.31		
4	041619	AP	499007 B9381BAKER &	127944	41	2	105.61		
4	041619	AP	499007 B9381BAKER &	127944	42	2	27.47		
4	041619	AP	499007 B9381BAKER &	127944	43	2	139.73		
4	041619	AP	499007 B9381BAKER &	127944	44	2	46.76		
4	041619	AP	499007 B9381BAKER &	127944	45	2	123.23		
4	041619	AP	499007 B9381BAKER &	127944	46	2	37.73		
4	041619	AP	499007 B9381BAKER &	127944	47	2	12.61		
4	041619	AP	499007 B9381BAKER &	127944	48	2	36.12		
4	041619	AP	499007 B9381BAKER &	127944	49	2	26.26		
4	041619	AP	499007 B9381BAKER &	127944	50	2	6.56		
4	041619	AP	499007 B9381BAKER &	127944	51	2	58.36		
4	041619	AP	499007 B9381BAKER &	127944	52	2	11.36		
4	041619	AP	499007 B9381BAKER &	127944	53	2	73.85		
4	041619	AP	499007 B9381BAKER &	127944	54	2	12.61		
4	041619	AP	499007 B9381BAKER &	127944	55	2	5.25		

WAGIT COUNTY JR DISTRICTS  
TRANSACTION DETAIL  
APRIL 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI						
4	041619	AP	499007 B9381BAKER &	127944	56	2	5.25		
4	041619	AP	499007 B9381BAKER &	127944	57	2	31.71		
4	041619	AP	499007 B9381BAKER &	127944	58	2	59.62		
4	041619	AP	499007 B9381BAKER &	127944	59	2	10.52		
4	041619	AP	499007 B9381BAKER &	127944	60	2	17.68		
4	041619	AP	499007 B9381BAKER &	127944	61	2	139.58		
4	041619	AP	499007 B9381BAKER &	127944	62	2	143.37		
4	041619	AP	499007 B9381BAKER &	127944	63	2	17.61		
4	041619	AP	499007 B9381BAKER &	127944	64	2	15.33		
4	041619	AP	499007 B9381BAKER &	127944	65	2	13.14		
4	041619	AP	499007 B9381BAKER &	127944	66	2	39.34		
4	041619	AP	499007 B9381BAKER &	127944	67	2	28.17		
4	041619	AP	499007 B9381BAKER &	127944	68	2	6.56		
4	041619	AP	499007 B9381BAKER &	127944	69	2	282.37		
4	041619	AP	499007 B9381BAKER &	127944	70	2	7.23		
4	041619	AP	499007 B9381BAKER &	127944	71	2	17.61		
4	041619	AP	499007 B9381BAKER &	127944	72	2	39.55		
4	041619	AP	499007 B9381BAKER &	127944	73	2	29.55		
4	041619	AP	499007 B9381BAKER &	127944	74	2	19.48		
4	041619	AP	499007 B9381BAKER &	127944	75	2	56.98		
4	041619	AP	499007 B9381BAKER &	127944	76	2	11.36		
4	041619	AP	499007 B9381BAKER &	127944	77	2	5.25		
4	041619	AP	499007 B9381BAKER &	127944	78	2	21.51		
4	041619	AP	499007 B9381BAKER &	127944	79	2	305.32		
4	042219	AP	499361 24334AMAZON.	128008	1	2	1303.34		
4	042219	AP	499523 29687HOOPLA	128009	1	2	130.99		
4	042219	AP	499523 29687HOOPLA	128009	2	2	176.53		
4	042219	AP	499505 29795LIBRARY	128009	7	2	444.40		
4	042519	GL	824581	82458	1	2	37.77		
4	042919	AP	499937 29687HOOPLA	128106	1	2	86.22		
4	042919	AP	499937 29687HOOPLA	128106	2	2	777.44		
4	042919	AP	499937 29687HOOPLA	128106	3	2	244.02		
4	042919	AP	499937 29687HOOPLA	128106	4	2	227.79		
4	042919	AP	499937 29687HOOPLA	128106	5	2	80.46		
4	042919	AP	499937 29687HOOPLA	128106	6	2	304.23		

AGIT COUNTY JR DISTRICTS  
TRANSACTION DETAIL  
APRIL 2019

Period	Date	SS	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI								
L03 5013515	LIBRARY BOOKS < \$5,000								-----
								16,918.71	27,809.40
4	040819	AP	498706 10199ALEFINE	127839		4 2	81.16		
4	041519	AP	498988 22423CREDO G	127923		1 2	1824.00		
4	041519	AP	499212 28470INTERPR	127933		6 2	260.33		
4	041619	AP	499277 31871ELAN FI	127941		1 2	20.90		
4	042219	AP	499463 29431HILLIS	128009		3 2	336.00		
4	042219	AP	499588 28470INTERPR	128009		6 2	1044.53		
4	042519	GL	824581	82458		1 2	155.04		
L03 5014110	PROFESSIONAL SERVICES								-----
								2,479.13	6,201.09
4	040319	GL	822761	82276		1 2	1814.81		
L03 5014120	ACCOUNTING SERVICES								-----
									1,814.81
4	042219	AP	499450 22930FRONTLI	128009		4 2	560.00		
3 5014187	JANITORIAL								-----
								1,777.75	2,337.75
4	041619	AP	499277 31871ELAN FI	127941		1 2	201.87		
4	041619	AP	499277 31871ELAN FI	127943		1 2	212.99		
4	042219	AP	499656 26072VERIZON	128009		5 2	166.00		
L03 5014210	TELEPHONE								-----
								569.78	1,150.64
4	041519	AP	499037 22610COMCAST	127933		5 2	258.89		
4	041619	AP	499277 31871ELAN FI	127941		1 2	29.59		
4	041619	AP	499277 31871ELAN FI	127943		1 2	29.59		
4	042919	AP	499743 22610COMCAST	128106		9 2	344.18		
L03 5014212	TELEPHONE INTERNET								-----
								2,255.55	2,917.80
4	041519	AP	498985 25459US BANK	127929		1 2	111.15		

WAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 APRIL 2019

Period	Date	SS	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI								
L03 5014220	POSTAGE								
								75.50	186.65
4	041619	AP	499277 31871ELAN FI	127941		1 2	625.63		
4	042219	AP	499471 29489WILLIAM	128006		1 2	277.24		
L03 5014310	TRAVEL								
								2,194.05	3,096.92
4	041619	AP	499277 31871ELAN FI	127943		1 2	17.96		
L03 5014410	ADVERTISING								
								335.00	352.96
4	040119	AP	498637 30669MORGAN	127768		2 2	514.99		
4	040819	AP	498883 31904PT METC	127839		9 2	1260.00		
4	041619	AP	499277 31871ELAN FI	127941		1 2	250.00		
4	041619	AP	499277 31871ELAN FI	127943		1 2	260.00		
L03 5014510	RENTALS								
								7,037.29	9,322.28
4	040119	AP	498568 14036PUGET S	127768		3 2	290.71		
4	040119	AP	498568 14036PUGET S	127768		4 2	115.06		
4	040819	AP	498736 13076CITY OF	127839		6 2	214.85		
4	040819	AP	498736 13076CITY OF	127839		7 2	174.67		
4	041519	AP	499023 14158CASCADE	127933		7 2	83.32		
4	041519	AP	499023 14158CASCADE	127933		8 2	168.60		
4	041519	AP	499189 12771PUBLIC	127933		10 2	53.73		
4	042919	AP	499978 14036PUGET S	128106		7 2	91.15		
4	042919	AP	499978 14036PUGET S	128106		8 2	334.37		
L03 5014700	UTILITIES								
								4,032.58	5,559.04
L03 5014810	REPAIRS AND MAINTENANCE								
								152.33	152.33
4	040819	AP	498837 30912LBAF	127839		3 2	29.30		
4	041619	AP	499277 31871ELAN FI	127941		1 2	76.92		



MAGIT COUNTY JR DISTRICTS  
 TRANSACTION DETAIL  
 APRIL 2019

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI						
4	041619	AP	499277 31871LELAN FI	127943		1 2	28.73		
L03 5014910			MISCELLANEOUS					50.62-	84.33
L03 5014920			EDUCATION/TRAINING					1,589.88	1,589.88
4	040819	AP	498855 29687HOOPLA	127839		5 2	1279.79		
4	041619	AP	499277 31871LELAN FI	127941		1 2	199.67		
4	041619	AP	499277 31871LELAN FI	127943		1 2	199.67		
4	042519	GL	824581	82458		1 2	291.70		
L03 5014930			DUES/SUBSCRIPTIONS/MEMBERSHI					29,200.33	31,171.16
L03 5016210			BUILDINGS AND STRUCTURES					212,400.00	212,400.00



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[www.centralskagitlibrary.org](http://www.centralskagitlibrary.org)


**Resolution No. 2019-3**

**RESOLUTION APPROVING THE CLOSURE OF A BANK ACCOUNT**

Be it hereby resolved that the Central Skagit Rural Partial County Library District Board of Trustees authorizes the closure of the library's Banner Bank non-profit bank account (formerly Skagit Bank).

Adopted this 16<sup>th</sup> day of May, 2019.

  
\_\_\_\_\_  
Mary Alice Grobins, Chair

  
\_\_\_\_\_  
Timothy Howland, Vice Chair

  
\_\_\_\_\_  
Lynn Torset, Trustee

  
\_\_\_\_\_  
Mindy Coslor, Trustee

  
\_\_\_\_\_  
Darcy Resetar, Trustee