

Central Skagit Rural Partial County Library District
Regular Board Agenda
Sedro-Woolley City Council Chambers
January 17, 2019
7:00 p.m.

1. Call to Order
2. Public Comments
3. Approval of Agenda
4. Consent Agenda Items

Approval of the Budget Hearing Minutes from October 18, 2018
Approval of the Regular Meeting Minutes from November 15, 2018
Approval of November 2018 Payroll in the amount of \$31,344.82
Approval of November 2018 Vouchers in the amount of \$28,305.71
General Ledger Report for November 2018
Balance Sheets for November 2018
Approval of December 2018 Payroll in the amount of: \$32,336.76
Approval of December 2018 Vouchers in the amount of: \$43,278.62
General Ledger Report for December 2018
Balance Sheets for December 2018

5. Conflict of Interest
6. Communications
7. Report of the Director
8. Unfinished Business
 - A. Board Vacancy Subcommittee Recommendation (E,N,D)
 - B. 2019 Meeting Dates (D)
9. New Business
 - A. 2019 Director's Work Plan (E,N)
 - B. Patron Code of Conduct - Addition of Computer/Tablet Misuse Statement (E,N)
 - C. Discard List to be Declared Surplus (D)
10. Other Business

There may be an Executive Session immediately preceding, during or following the meeting.

Legend:

E = Explore Topic

N = Narrow Options

D = Decision

Information = Informational items and updates on projects

Parking Lot = Items tabled for a later discussion

Current Parking Lot Items:

Foundation Development involving Friends of the Library

Central Skagit Rural Partial County Library District
Budget Hearing Minutes
Sedro-Woolley City Council Chambers
October 18, 2018
6:30 p.m.

1. Budget Hearing opened at 6:30pm
2. Public Hearing - No citizens present wished to speak on the matter of the 2019 Budget.

Jeanne Williams presented the 2019 estimated levy and taxes receivable for that year. She then went over the 2019 Budget Proposal, which included a 3% cost of living adjustment for all staff. Presentation used in this discussion attached as Appendix I.

Ahmik Hindman asked if the levy rate would continue to go down over the years. Mindy Coslor and Mary Alice Grobins explained that the 1% increase that districts are limited to is outstripped by the rise in inflation, which leads to the levy rate decrease every year.

3. Budget Hearing closed at 6:55pm

Mary Alice Grobins, Chair


Mindy Coslor, Vice Chair


Ahmik Hindman, Trustee


Darcy Resetar, Trustee


Lynn Torset, Trustee

PRELIMINARY ASSESSED VALUE FOR
COMPUTATION OF PROPERTY LEVY
FOR DISTRICTS WITH POPULATION
MORE THAN 10,000 2018 LEVY FOR
2019 TAXES

TAXING DISTRICT: Central Skagit Library District

Tax Base for Regular Levy	
1. Preliminary total district taxable value (excluding boats, timber assessed value and senior citizen exemptions from regular levy). Tax base for regular levy:	\$2,134,394.912
2. 2017 State Assessed Utility value:	\$80,793,960
Preliminary Total Tax Base for Regular Levy	<u>\$2,215,188,872</u>
Tax Base for Excess and Voted Bond Levies	
3. Less assessed value of the senior citizen/disability exempt property	\$0
4. Plus 2017 Timber Assessed Value (TAV):	\$0
5. Tax Base for Excess and Voted Bond Levies (1+2-3+4):	<u>\$2,215,188,872</u>

PRELIMINARY
LEVY LIMIT CALCULATION
2018 LEVY FOR 2019 TAXES

A.	Highest regular tax which could have been lawfully levied beginning with the 1985 levy.	
	Year 2018 \$842.671 X 101%	\$851.098
	(Actual levy taken: \$841,602.. \$1069 banked)	
B	Current years assessed value of new construction and improvements in original district before the annexation occurred times last years levy rate.	
	A.V. \$27,394,600 X 0.4306645121 \$1,000 =	\$11,799
C	Current years assessed value of state assessed property in original district if annexed, less last years value of state assessed property. The remainder to be multiplied by last years regular levy rate.	
	\$ - \$	
	Current Yr. A.V. Previous Yr. A.V. Remainder	
	\$ X \$ /\$1,000=	
	Remainder/last Years Levy Rate	
D)	Refund Levy (Amount levied that was not collected in prior tax year)	\$
E)	Regular Property Tax Limit: A+B+C +D=	<u>\$862,896</u>

PRELIMINARY LEVY RATE
COMPUTATION

Regular Levy	
Type of Taxing District: Partial County Rural Library Dist	
Statutory maximum dollar rate for taxing district	\$0.5000
The dollar amount of the certified levy divided by the assessed value	
\$862,896 / \$2,215,188,872 =	0.38954 *
For Regular Rate , enter the lesser of the statutory maximum dollar rate or the certified levy rate :	
	\$0.38954
<i>*Not to exceed the Statutory Maximum rate shown above.*</i>	

Central Skagit Library District
2019 Budget Proposal
September 20, 2018 Draft

	Estimated Cash as of 12/31/2018	Estimated 2019 Receipts and Expenses	2019 % of Operations
New Library Commitment	\$1,175,000		
Unallocated Cash	\$1,000,000		
2019 Estimated Tax Receipts CSLD		\$856,000	
2019 Estimated Receipts Sedro-Woolley		\$380,000	
2019 Total Estimated Receipts		\$1,236,000	

<u>Operational Expenditures</u>			
Personnel Expense		\$660,511	66.50%
Utilities		\$12,000	1.21%
Rent		\$22,000	2.21%
Software and Licensing		\$66,750	6.72%
Computers and Networking		\$10,000	1.01%
Library Equipment		\$5,000	0.50%
General and Administration Expenses		\$83,000	8.36%
Bookmobile		\$9,000	0.91%
Budget Contingency Fund		\$30,000	3.02%
Library Materials Ongoing		\$95,000	9.56%
Total Estimated Operational Expenditures		\$993,261	100.00%

Total Estimated Receipts Less Total Estimated Operational Expenditures		\$242,739	
---	--	------------------	--

<u>Estimated Use of New Library Commitment Funds</u>			
Furniture, Fixtures and Fixtures		\$700,000	
Opening Day Collection		\$250,000	
IT/AV Design SHKS		\$3,000	
IT/AV Design Local Consultant		\$5,000	
FF&E Design		\$10,000	
IT/AV Acquisition		\$145,000	
Total Estimated Use of New Library Commitment Funds		\$1,113,000	

Total Estimated New Library Commitment Balance		\$62,000	
---	--	-----------------	--

<u>Estimated Use of Unallocated Funds</u>			
		TBD	
		TBD	
Total Use of Unallocated Cash		\$0	

Total Estimated Unallocated Cash Balance		\$1,242,739	
---	--	--------------------	--

Estimated Timber Funds Receipts		\$295,000	
--	--	------------------	--

Green represents Income, New Library and Unallocated Funds
Aqua represents Operational Expenditures
Peach represents New Library Commitment Expenditures
Purple represents Unallocated Fund Expenditures

**Central Skagit Library District
2019 DRAFT Budget Proposal**

Position	Hourly	Hrs /month	Yearly	PERS	Payroll Tax Exp	Health	Total
Full Year NO COLA							
Director	\$44.24	173	\$92,012.12	\$11,805.16	\$7,176.95	\$23,950.00	\$134,944
Supervisory Librarian	\$27.80	173	\$57,712.80	\$7,404.55	\$4,501.60	\$23,950.00	\$93,569
Library Associate (Circulation and Technology)	\$16.00	173	\$33,216.00	\$4,261.61	\$2,590.85	\$9,821.00	\$49,889
Library Associate (Young Adult/Outreach)	\$19.36	173	\$40,191.36	\$5,156.55	\$3,134.93	\$23,950.00	\$72,433
Library Associate (Circulation Lead)	\$17.00	173	\$35,292.00	\$4,527.96	\$2,752.78	\$9,821.00	\$52,394
Library Associate (Youth Services Specialist)	\$17.51	173	\$36,350.76	\$4,663.80	\$2,835.36	\$25,948.00	\$69,798
Librarian (Cataloging)	\$22.24	173	\$46,170.24	\$5,923.64	\$3,601.28	\$10,536.00	\$66,231
Library Associate	\$15.00	104	\$18,720.00	\$2,401.78	\$1,460.16	\$10,536.00	\$33,118
Library Associate	\$15.00	96	\$17,280.00	\$2,217.02	\$1,347.84	\$10,536.00	\$31,381
Library Associate	\$15.00	56	\$10,080.00		\$786.24	\$0.00	\$10,866
Bookmobile Specialist	\$15.50	60	\$11,160.00		\$870.48	\$0.00	\$12,030
Page	\$11.50	48	\$6,624.00		\$516.67	\$0.00	\$7,141
Unemployment Insurance							\$3,200
Training and Travel Expense							\$10,000
Labor and Industries Worker's Compensation							\$3,000

Total Staffing 2018 \$404,809.28 \$48,362.08 \$31,575.12 \$149,048.00 \$649,994

2019 Personnel Expense WITH COLA 3%							
Director	\$94,772.49	\$12,159	\$7,392				
Supervisory Librarian	\$59,444.18	\$7,627	\$4,637				
Library Associate (Circulation and Technology)	\$34,212.48	\$4,389	\$2,669				
Library Associate (Young Adult/Outreach)	\$41,397.10	\$5,311	\$3,229				
Library Associate (Circulation Lead)	\$36,350.76	\$4,664	\$2,835				
Library Associate (Youth Services Specialist)	\$37,441.28	\$4,804	\$2,920				
Cataloging Librarian	\$47,555.35	\$6,101	\$3,709				
Library Associate	\$18,720.00	\$2,402	\$1,460				
Library Associate	\$17,280.00	\$2,217	\$1,348				
Library Associate	\$10,080.00	\$0	\$786				
Bookmobile Specialist	\$11,494.80	\$0	\$897				
Unemployment Insurance		\$3,296					
Training and Travel Expense		\$10,300					
Labor and Industries Worker's Compensation	\$3,090			\$408,748	\$49,674	\$31,882	\$153,519 \$16,686
							\$660,511
							\$10,516.15 increase for COLA

**Central Skagit Library District
2018 DRAFT Budget Proposal**

Software and Licensing Expenses TOTAL	\$66,750
NewsBank	\$2,000
Public Computer Session and Print Management	\$2,000
Scholastic	\$5,500
Hoopla	\$22,000
Rocket Languages/Freegal Music	\$2,000
TLC (Integrated Library System)	\$8,500
Ebsco	\$7,000
Proquest	\$550
HeritageQuest/Ancestry	\$2,900
Microsoft Office Licensing	\$500
Reboot and Restore License plus maintenance	\$100
AtoZ World Travel/Food	\$700
Beanstack	\$1,000
Washington Anytime Library	\$12,000

Central Skagit Library District
2018 DRAFT Budget Proposal

General and Administration Expenses TOTAL	\$83,000
Library Programming	\$10,000
Summer Library Program	\$6,000
Office Supplies	\$15,000
Public Relations and Promotional Materials	\$8,000
Professional Services HR	\$10,000
Professional Services Technology	\$20,000
Building Insurance	\$4,000
Telecommunications (Internet and Phone)	\$10,000

Central Skagit Library District
2018 DRAFT Budget Proposal

Bookmobile TOTAL	\$9,000
Large Vehicle Storage/Parking	\$1,800
Fuel	\$2,500
Maintenance (recommended every 5,000 miles)	\$2,700
Cellular	\$2,000

Budget and Levy Summary

Total Operational Budget:	\$ 993,261
Total New Library Commitment:	\$1,113,000
Total Expense Request:	\$2,106,261
Levy Rate:	\$ 0.38954

Central Skagit Rural Partial County Library District
Regular Board Minutes
Sedro-Woolley City Council Chambers
November 15, 2018
7:00 p.m.

1. Call to Order at 7:05pm

Trustees Present: Mary Alice Grobins, Chair
Mindy Coslor, Vice Chair
Darcy Resetar
Lynn Torset

Trustees Absent: Ahmik Hindman

Staff Present: Jeanne Williams, Library Director

2. Public Comments

Tim Howland - Shared that he appreciates Sara's programs on recycling.

3. Approval of Agenda

Motion to approve agenda as presented.

Motion 1: Mindy Coslor
Motion 2: Darcy Resetar
Unanimous

4. Consent Agenda Items

Approval of the Regular Meeting Minutes from October 18, 2018
Approval of October 2018 Payroll in the amount of \$33,655.95
Approval of October 2018 Vouchers in the amount of \$41,879.97
General Ledger Report for October 2018
Balance Sheets for October 2018

Motion to approve the Consent Agenda as presented.

Motion 1: Lynn Torset
Motion 2: Mindy Coslor
Unanimous

5. Conflict of Interest - None Reported

6. Communications - Non Reported

7. Report of the Director (attached to previous meeting materials)

Jeanne Williams reported that she has spent a lot of time over the last month working in the library and public services. She has had patron and technology issues that she has had to deal with.

She has also been working on the Collection Maintenance because the library has so many new books that have nowhere to go after they are taken out of the new book shelf. Several staff members have been assisting with the removal of non-circulating, damaged, and duplicate books to make more room.

Jeanne Williams reported that she has been working on closing down the budget. She let staff know to order the last things that they will need for the rest of the year, so that fewer invoices cross over to the next fiscal year.

Jeanne has also been prepping Quickbooks to use starting, January 1, 2019, to better track invoices and payments because the library is going to have a much more complicated year of spending than in the past. Also, outside of what will be spent for the new library, she will start breaking materials into categories, such as: Adult, Young Adult, and Juvenile, so that she can track spending and create budgets for each of those categories. Up to this point it has been manageable the way it was being done using county GL Codes only. However, for the future, breaking down those codes into further categories will be necessary.

Teresa Johnson and Jeanne Williams have been working on cleaning up the library database. When the libraries merged the databases, the various borrower types for both libraries were combined into one large list, with patrons distributed among all of those types. Sedro-Woolley had 10-12 different borrower types, so now those require staff to move borrowers into different types to delete some of the erroneous borrower types.

Allia Allen started a program with a grant from Humanities Washington, where they provide funds and she worked with the school district to identify families that have literacy development needs. What Humanities Washington does is they provide the funds to provide dinner for the families when they come, a speaker, as well as books and materials that they get to take home with them. The Friends of Central Skagit Library have been helping by serving as the conduit for those funds. Because we didn't get the funds in the very beginning, we were having to do it on a reimbursement basis, so the Friends were great in helping us manage that program.

Jeanne Williams reiterated Doctor Howland's statement to keep an eye on the adult programming that Sara Harlan has planned. It involves some very interesting topics.

Jeanne Williams also reminded the Board that the Board will be providing a presentation to the Board of County Commissioners on Tuesday at 10:00am.

Jeanne Williams also announced that, on December 1st, along with the tree lighting and the parade, the Friends of Central Skagit Library will be hosting a large book sale at the Admin site at 720 Metcalf Street.

8. Unfinished Business

A. Board Vacancy Subcommittee Report (Appendix 1)

Board Vacancy Subcommittee of Mindy Coslor and Darcy Resetar have been working hard in the background since the last Board meeting. Mindy Coslor wanted to give credit to Jeanne Williams for providing support by creating the recruiting documents for them to review and edit.

Mindy Coslor and Darcy Resetar wrote an advertisement for the volunteer section in the Skagit Valley Herald; they drafted an email that will be sent out to each of the board members; and edited a recruitment packet that can be posted and sent to anyone that might be interested in filling the board vacancy. They reported that they are also trying to modify the application because there are too many questions in varying places in the document.

Mindy Coslor asked for feedback on the interview question regarding the Freedom to Read statement. Mary Alice Grobins shared that she felt that this question may be problematic because some candidates may have never been exposed to this American Library Association statement. She asked for some input from the Director on this.

Jeanne Williams stated that challenges to materials are generally handled at the Director level first, and that very few challenges make it to the level of being reviewed by the Board of Trustees.

Mary Alice Grobis suggested that the questions may need to be pared down to make the interview times manageable.

Jeanne Williams will handle getting the advertisement in the local news papers and posted on the website and social media. Recruitment packets will be made available in the library. Mindy Coslor and Darcy Resetar will handle sending the email, which can be forwarded to potential candidates.

B. 2019 Budget Proposal and Related Resolutions

Mary Alice Grobins outlined that the Board had considered the 2019 Budget Proposal beginning with the September meeting and then again on October 18, 2018, when they held a budget hearing. There is a resolution that Mary Alice Grobins asked Jeanne Williams to prepare outside of the required resolutions to state the total expenses expected in 2019 (Resolution 2018-7).

Motion to adopt Resolution No. 2018-7 (Appendix 2)

Motion 1: Mindy Coslor
Motion 2: Darcy Resetar
Unanimous

Motion to adopt Resolution No. 2018-6 (Appendix 3)

Motion 1: Mindy Coslor
Motion 2: Darcy Resetar
Unanimous

Motion to adopt Resolution No. 2018-8 (Appendix 4)

Motion 1: Mindy Coslor
Motion 2: Lynn Torset
Unanimous

9. New Business

A. Director's Work Plan Update (Appendix 5)

Jeanne Williams shared with the Board the updates to her work plan, which was an 18 month plan to conclude with 2018. She clarified that the term "ongoing" in her plan referred to activities that had been implemented and will continue to take place as the library moves forward. In conclusion, the plan included many activities that involved getting the library up and running to provide services and managing the consolidation with the Sedro-Woolley Public Library. Jeanne Williams shared that she looks forward to being able to have a work plan that involves more strategic, higher level administration facets. However, there is still much to do in the next two years that will be what she considers "nuts and bolts" work.

B. Draft Meeting Dates for 2019

The dates listed below were discussed for the upcoming 2019 Board meetings. Mary Alice Grobins shared that it is understandable that a Trustee may have to miss meeting, but there is no need to change a regular meeting date unless several Trustees have conflicts with a date.

January 10 – Trustee Candidate Interviews

January 17 - Mary Alice Grobins shared that she will be attending telephonically for this meeting and that Mindy Coslor will need to Chair the meeting

February 21

March 21 - Mindy Coslor shared that she may be gone for this meeting, but will confirm at a later date

April 18

May 16

May 19 – Annual Retreat (tentative on facilitator schedule or need for facilitator)

June 20

July 18

August 15

September 19

October 17

November 21

December 19

C. Draft Presentation to the Skagit Board of County Commissioners (Appendix 6)

Mary Alice Grobins shared that now that design for the new library is in the construction documents phase, it would be a good time to meet face-to-face with the Skagit County Commissioners. The purpose would be to talk to them about the schedule for the new library. They will be shown pictures and do the virtual tour. Jeanne Williams will talk to them about the partnership consolidation with the city of Sedro-Woolley. The Commissioners could then ask any questions they might have.

D. Trespass of Patron (Appendix 7)

The library staff have been dealing with a juvenile patron of about 10 years of age who has been very disruptive. It started in the summer when school was out. The library has worked with him and his parents, but the situation has reached a point that he is so disruptive that it is hard for other patrons to enjoy the library or do the work they need to do on the computers. He has also encouraged other children to get involved in things that are inappropriate. Staff have talked to the parents and they agree that trespassing him would be the right thing to do. Jeanne William's recommendation would be that he is trespassed for four months and allow him the opportunity to come back and try it again.

Motion to trespass of patron 0002238 for a period of four months.

Motion 1: Mindy Coslor

Motion 2: Lynn Torset

Unanimous

10. Other Business

Mary Alice Grobins shared that she would need to call in to the meeting on January 17th and asked that Mindy Coslor chair that meeting.

12. Adjournment at 8:09pm

Motion to adjourn.

Motion 1: Lynn Torset

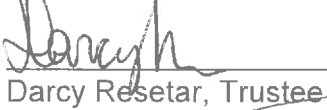
Motion 2: Dracy Resetar

Unanimous

Mary Alice Grobins, Chair


Mindy Coslor, Vice Chair

Annika Hindman, Trustee


Darcy Resetar, Trustee


Lynn Torset, Trustee

Appendix 1

BACKGROUND/SKILLS/QUALITIES

1. Please briefly describe your qualifications, community experience and reasons for applying to serve on the Pierce County Library System Board of Trustees?
2. What are the most important skills or qualities you would bring to the Board of Trustees?

COMMITMENT TO LIBRARIES/PHILOSOPHY

3. Anyone connected with the library can expect to regularly hear: "We don't need libraries now that everyone has the Internet." Why do YOU think we still need libraries?
4. The Central Skagit Library District service area is growing and changing – increasing ethnic diversity and languages spoken, aging population and changing needs of children, teenagers and young families, desire to read quietly vs. study in a group. How would you set strategic priorities to serve the diverse needs of our communities?
5. The library system endorses the Freedom to Read Statement from the American Library Association, which supports the right of individuals of all ages to read, view, and listen to materials of their choice, and of parents to guide and decide what is appropriate for their own children. Please tell us if you can support this policy and how you might respond to someone who asks that material be removed because they feel it is inappropriate for the library to have. (Darcy and Mindy would like some feedback from the board on this question.)
6. Tell us about your experience with the Central Skagit Library District and its services.

THE TRUSTEE'S JOB

7. Can you explain your understanding of the role of a Trustee?
- ~~8. As a junior taxing district, the Board of Trustees is directly responsible for property taxes collected through the Library's levy. Over the next 10 years, growth in expenses are projected to significantly outpace the 1% maximum tax revenue increase allowed by state law. What guidance and priorities would you provide to the Director and staff as they develop annual budget proposals?~~
- ~~9. Please describe your knowledge or experience related to revenue strategies beyond taxes.~~
- ~~10. What would you want to know so that you would be able to determine if PCLS is successful and why?~~

11. A friend complains to you about her experience at a particular branch. What would you do?
12. As a member of the Board of Trustees, how would you view your relationship to staff? To the Library Director?
13. Describe an experience working as a part of a team. What was your role and how did you contribute to the team achieving its results? (Possible follow ups: What did you find challenging and how did you address that? What do you like about being part of a team?)
14. As Trustees of a public agency, the Board holds discussion and makes decisions in front of an audience. How would you approach discussion and reach a decision on a topic where there was disagreement among Board members?
15. What 3 words do you hope people will use to describe CSLD five years from now?

WANTED



New Board of Trustees member to help guide the Central Skagit Library District

For application information visit <http://www.centralskagitlibrary.org/board-vacancy.html>

**Central Skagit Library District:
Bringing people, information and ideas together to enrich, empower, and engage our community.**



WANTED:

- **Public library advocate committed to the philosophy of tax-supported public libraries**
- **Supportive of the CSLD's mission, including the partnership with the City of Sedro-Woolley and the development of the New Library**
- **Commitment to the time necessary for meeting preparation, attendance, and service (6-8 hours per month)**
- **Ability and willingness to participate in Board initiatives by giving presentations and attending community and civic functions**
- **Political acumen**

Established by ballot initiative in 2012 to provide library services to the rural areas of the Sedro-Woolley School District, the Library has seen tremendous growth and change, including a successful library partnership with the City of Sedro-Woolley.

Learn more at www.centralskagitlibrary.org.

Experience in civic involvement, business, management, education, law and/or experience as a member of a Friends group, library foundation or library board desired.

Central Skagit Library District has served over 32,000 patrons since the Library Partnership began in late February 2018. The Library has circulated over 60,000 physical items and over 16,000 digital items since combining forces with the Sedro-Woolley Public Library.



The Central Skagit Library District is primarily funded through property tax; timber trust funds from the Department of Natural Resources; and payment from the City of Sedro-Woolley for library services. The library receives approximately \$1.3 M to provide library services.

The Board's Purpose is to:

- **Guide the development and provision of library services to District residents**
- **Fulfill its legal authority to be good stewards of the public funds entrusted to the District**
- **Advocate for our library and libraries in general**

2019 Strategic Focus

Overarching Focus: Integrate ourselves into the community with relevant library services.

A. Facilities: Ensure our facilities enable the Central Skagit Library District to provide appropriate services.

B. Public Relations: Foster support and encourage use by district residents.

C. Strategic Partnerships: Expand our sphere of influence and explore how we can best serve residents.

D. Services: Guide development and provision of services to district residents.

The Board is a policy-level governing board and meets monthly to conduct its business, including discussing library strategies and direction, approving budgets and overseeing financial matters. Trustees serve five-year terms in non-paid volunteer positions. Appointment made by the Skagit County Board of Commissioners.



720 Metcalf Street
Sedro-Woolley, WA 98284
360.755.3985
www.centralskagitlibrary.org

Resolution No. 2018-6
RCW 84.55.120

WHEREAS, the Board of Trustees of the Central Skagit Rural Partial County Library District has met and considered its budget for calendar year 2019; and,

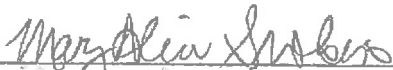
WHEREAS, the district's actual levy amount from the previous year was \$841,602 and,


WHEREAS, the population of the district is more than 10,000; and now, therefore,


BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$9,496, which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, and annexations that have occurred and refunds made.

Adopted this 15th day of November, 2018.











720 Metcalf Street
Sedro-Woolley, WA 98284
360.755.3985
www.centralskagitlibrary.org

**Resolution No. 2018-7
2019 Budget Expenditures**


WHEREAS, the Board of Trustees of the Central Skagit Rural Partial County Library District has met and considered its budget for calendar year 2019; and,


WHEREAS, a budget hearing was held on October 18, 2018;

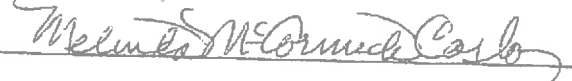
WHEREAS, expenditures in 2019 will include both operational expenditures and capital expenditures for the New Library;


BE IT RESOLVED, by the governing body of the taxing district, that the Central Skagit Rural Partial County Library District adopts the 2019 Budget with total expenditures equaling \$2,106,261.

Adopted this 15th day of November, 2018.









Resolution No. 2018-8

Be it resolved by the Trustees of the Central Skagit Rural Partial County Library District, on November 15, 2018, that we declare the Skagit County Auditor to be the Auditing Officer for the Central Skagit Rural Partial County Library District for the year 2019 at a cost of \$7259.23. It is further resolved that payment for services will be by Intergovernmental transfer initiated by the Skagit County Auditor on a calendar quarterly basis.

Adopted this 15th day of November, 2018.

Margie Stein

Darcy Roseta

Melinda McCormick Caslar

Tracy Fox

CENTRAL SKAGIT LIBRARY DISTRICT WORK PLAN 2017-2019

Overarching Focus: Integrate ourselves into the community with relevant library services.

A. Facilities: Ensure our facilities enable the Central Skagit Library District to provide appropriate services.

1. Objective: Secure next temporary location and set up space to accommodate library services.

- a. Key Task: work with real estate professional to secure site. **Complete**
- b. Key Task: set up and move CSLD utilities accounts. **Complete**
- c. Key Task: arrange for moving company to assist in move to new site. **Complete**
- d. Key Task: order furniture, computers and other treatments. **Complete**
- e. Key Task: arrange shelving move and set-up with Central Moving & Storage. **Complete**
- f. Key Task: make arrangements with Michael Business Machines for copier to provide print, copy and FAX services. **Complete**
- g. Key Task: sort donated materials for addition to larger collection in new site. **Complete**
- h. Key Task: order new materials to supplement current collection and donated materials. **Complete**
- i. Key Task: set up cash policies and procedures to allow for handling money for provision of copy, print and FAX services. **Complete**

3. Objective: Provide mobile services using the bookmobile to take the “facility” out to residents. **

- a. Key Task: finalize bookmobile schedule with hosts. **Completed**, but will be re-evaluating options for future Bookmobile use. Usage has been low and most users are using it to have items from the library collection delivered rather than browsing items on the bus. Some options being explored is use for special events and summer reading. Delivery of items and pick-up of items to host sites could be accomplished more efficiently in a small vehicle or van and/or the use of lockers if host sites are willing to host.

b. Key Task: catalog new and donated materials for use on the bookmobile.
Complete

c. Key Task: set up mobile Internet access for the bookmobile.
Complete

d. Key Task: keep bookmobile properly maintained.
Complete – *up until late October the bookmobile had no issues and has been properly maintained. Current issue involve an electrical problem or an issue with the generator. Currently at Camping World for diagnostic.*

e. Key Task: closely study bookmobile usage stats and adjust schedule if needed. **In Process and ongoing** - *Currently re-evaluating how the bookmobile can be better utilized due to low usage on regular route.*

f. Key Task: arrange for key bookmobile personnel to take part in Association of Bookmobile and Outreach Services membership and conferences.
On Hold

4. Objective: formulate a plan for facility development as single entity if library partnership concept is not approved. **No longer applicable**

a. Key Task: consider opening a call for an Owner's Project Manager

B. Public Relations: Expand support and encourage use by district residents.

1. Objective: create marketing plan involving time frames and activities for advertising events and services using the library website, social media and newspaper.

a. Key Task: submit events to Skagit Valley Herald calendar portal and Book Corner monthly. **Ongoing** – *with the increase in activity in the library, and constant submissions to the SVH, the library is now listed in the Book Corner and book reviews are being submitted at intervals by the library directors in the county.*

b. Key Task: boost events on Facebook through the use of ads features. **Ongoing** – *Facebook continues to be a useful tool for marketing and interaction with library patrons and the wider community.*

c. Key Task: provide activity calendars to patrons and to be distributed in the communities served. **Ongoing** – *Google Calendar is maintained and connected to the library website. Each month a listing of all events are provided on a poster and flyers that are distributed in the community. More focus on distributing flyers and calendars is ongoing.*

2. Objective: provide a newsletter at least biannually, with the option to direct mail when appropriate.

a. Key Task: establish timing for future newsletters, depending on activities of the library district. **Ongoing** – *Currently a quarterly newsletter is being distributed by email list as well as physical copies in the library. The email list continues to grow, and the newsletter is also available on the website and Facebook. The library also provides articles for the City Scene magazine on a quarterly basis along with an advertisement.*

b. Key Task: based on timing, create newsletter one month in advance of desired mailing date. **On Hold** – *there has been some discussion among staff, Trustees and patrons about the effectiveness of mass mailing a newsletter – primarily reports from many residents that they did not notice the newsletter in the mail or believe then never received a copy. Now that the district serves city residents, there is an opportunity to reach city residents through sewer bills. This was done in the past concerning the pre-design and several residents who use the library stated that they never read the inserts in the bills.*

3. Objective: increase visibility of library district as an important part of the community.

a. Key Task: take part in activities hosted by other entities in the area (fairs and festivals) to promote the library and library services. **Ongoing** *The district has been successful in taking part in local civic activities and fairs to promote libraries. These include reading fairs, health fairs, school events and events at the local senior center.*

b. Key Task: have bookmobile included in area parades, fairs and festivals when appropriate. **Ongoing** – *The bookmobile has played a role in taking library services and promotion to local events and parks and recreation events in neighboring communities with which the district has reciprocal contracts.*

c. Key Task: staff will take part in local civic club events to promote library services. **Ongoing** – *a number of staff participate in local clubs and events including events sponsored by Community Action of Skagit County, the Latino Advisory Council, SW Senior Center events. Peace Health, and the Chamber of Commerce. As new staff are trained and schedules normalize, staff will have more opportunities to be engaged in more civic clubs.*

C. Strategic Partnerships: Expand our sphere of influence and leverage opportunities to serve residents.

1. Objective: conclude negotiations with the city of Sedro-Woolley concerning the library partnership concept. **Completed**

- a. Key Task: maintain working relationship with city of Sedro-Woolley and the Sedro-Woolley Public Library regardless of outcome as both will be strategic partners in the future. **Ongoing** – *the library district has a great working relationship with the city of Sedro-Woolley. Staff and elected officials have been very supporting in the transition to consolidated library services and the new library design.*
- b. Key Task: continue to plan some programming in conjunction with the Sedro-Woolley City Library to avoid duplication of programs. **Complete**

2. Objective: develop and foster relationship with Sedro-Woolley School District.

- a. Key Task: meet with SWSD administration to discuss potential areas for partnership and to learn areas where the CSLD could further support education initiatives in the school district. **Ongoing** – *library district staff have been successful in partnering on summer reading initiatives and are currently heading up a six-week literacy program involving the SWSD and Humanities Washington. Staff also provide outreach activities where they teach students and teachers how to use library resources; provide story time programs; partner on author events; and provide cultural programs.*
- b. Key Task: present bookmobile services to SWSD administration to provide library services at schools over the summer months. **Ongoing**
- c. Key Task: explore possibility of connecting school district libraries and CSLD through some type of catalog sharing. **On Hold** – *this process is quite complicated and is viewed as a long-term goal. There has been discussion with the superintendent about this possibility in long-term planning, and he was receptive. This type of connection may or may not be feasible depending long-term plan for a unified integrated library system for the Skagit public libraries. In either case, there are opportunities to share data to allow for student cards through a batch loading contract and process.*

2. Objective: develop and foster relationship with local Chamber of Commerce.

- a. Key Task: join the local Chamber of Commerce and participate in Chamber activities and speaking opportunities. **Ongoing** – *CSLD is a member of the chamber and there have been discussions about a library presentation in*

CENTRAL SKAGIT LIBRARY DISTRICT WORK PLAN 2017-2019

the near future involving the new library project to update the community business leaders.

- b. Key Task: provide sponsorship for certain large events throughout the year. **Ongoing** - *CSLD provides sponsorship for Loggerrodeo, Christmas activities and other initiatives.*

3. Objective: Director and staff will take part in networking opportunities throughout Skagit County and the state of Washington.

- a. Key Task: Director will take part in regional and statewide Directors' Meetings. **Ongoing** – *Director attends meetings whenever scheduling allows as these opportunities to connect with other Directors are very productive.*
- b. Key Task: Director and/or staff will take part in Washington Library Association activities. **Ongoing** – *Staff have attended the conferences over the last two years.*
- c. Key Task: Director will take part in a future Leadership Skagit institute to further develop relationships with other leaders in Skagit County. **On Hold** – *workload currently does not allow for this, but the opportunity is desired for the future.*

4. Objective: seek opportunities and facilitate activities that would allow the Board to interact with other Boards in the area. **Ongoing** – *Skagit Directors have been seeking opportunities to make this happen. Some past efforts with the State Library were not as helpful as hoped. There are possibly some opportunities at The midwinter American Library Association Conference in late January in Seattle, but it has yet to be finalized by the Seattle Public Library Board (overseeing plans).*

5. Objective: continue to work towards reciprocal borrowing contracts with area libraries to expand services to district residents. **Near Completion** – *draft contract is with the Mount Vernon city attorney. Mt. Vernon Library budgeting has eliminated anticipated income from CSLD resident card purchase from the 2019 budget. All other reciprocal contracts in place.*

- a. Key Task: share collection statistics with area library administrators in an effort to show increasing equity in services.
- b. Key Task: reach out to Library Boards to seek approval to move on to City for approval (possibly Board to Board item).

D. Services: Guide development and provision of services to district residents.

2. Objective: expand youth services programming. **Ongoing and Successful** – *library staff have greatly increased library programming for youth with offerings several days a week, sometimes several times a day. Programs focus on literacy while also supporting STEM/STEAM initiatives. Programs have been held at*

bookmobile host locations as well as summer lunch program locations. Program outreach to early learning centers include story time programs at Good Beginnings and Head Start, as well as summer bookmobile service to the North Cascade Christian fellowship summer daycare program.

- a. Key Task: implement STEM/STEAM programs in the library and on the bookmobile.
- b. Key Task: expand pre-school early learning programs in the library and on the bookmobile.
- c. Key Task: expand Summer Library Program to include both in-city and locations throughout the district.

3. Objective: expand adult services programming.

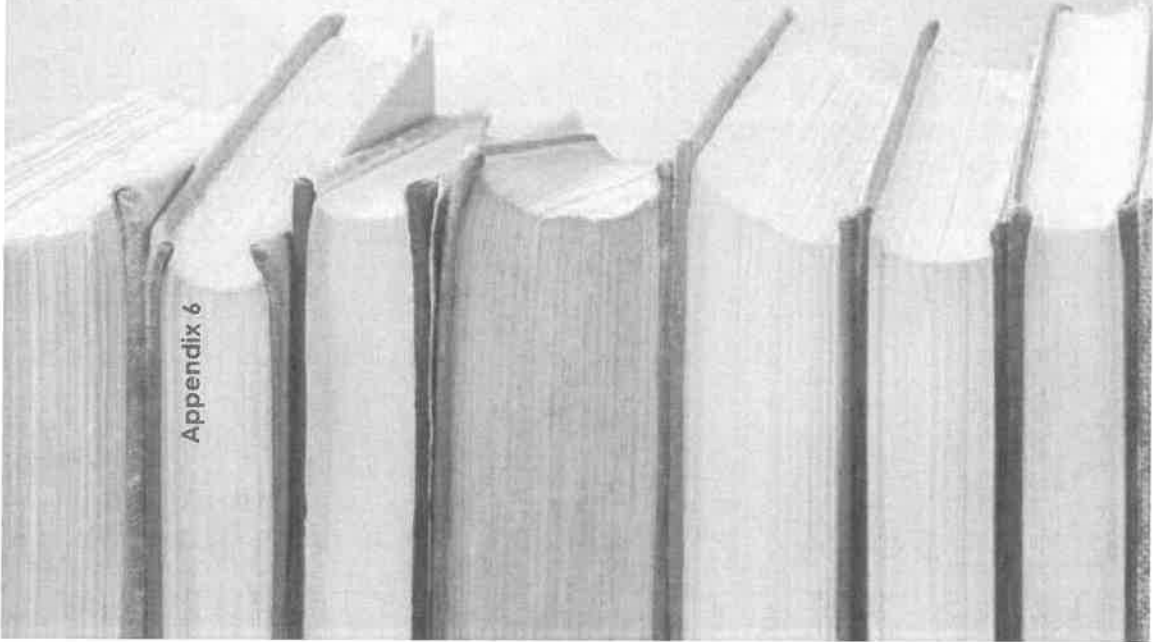
- a. Key Task: implement book club activities. **Ongoing and Successful**
- b. Key Task: explore opportunities for providing technology classes. **On Hold** – *current facility and equipment limitations hamper efforts for formal classes. The district staff have reached out to organizations which provide this type of training for free, but mutually agreed that it would be very difficult. Several staff continue to provide one-on-one help to patrons needing assistance with computers and mobile devices as well as assistance (training) with digital services.*
- c. Key Task: explore cultural programming options. **Ongoing** – *the library has hosted a successful Dia De Los Muertos program in past years. This year it was held at the highschool as a school partnership event due to a scheduling conflict with the community center. Upcoming plans include a program series on Japanese interment; Lunar New Year with possible Dragon/Lion Dance group; and Dia de los Ninos y los libros.*
- d. Key Task: explore Do-It-Yourself classes and activities for life-long learning. **Ongoing** – *the library has offered, and will be offering: rock painting, gardening, writing and conversational English classes for the public. There are also documentary screenings or lectures concerning: Alzheimer's and dementia; plastic pollution in the oceans; water scarcity;*

emergency preparedness; recycling and composting; photography; and salmon recovery.

General Notes from Past Retreats

Goals:

- Start a “Friends” group and/or foundation – *Friends group created and Friends members are interested in helping set up a foundation.*
- Plan for growth – *currently working on scheduling and planning for the staffing of the new library, providing tighter budgets for the staff who select materials and supplies, and looking at reorganization of current staff and job titles.*
- Increase library card holders – *979 borrowers have been added since January 2018.*



Appendix 6



Presentation to the Skagit County Board of County Commissioners

November 20, 2018
10:00am

Purpose

- Update the Skagit County Board of Commissioners (the Board) on the Library Partnership consolidation of the city and district libraries
- Apprise the Board of Progress on the design of the new library facility on West State Street in Sedro-Woolley
- Share renderings and virtual walkthrough of the new library

Library Partnership Update

- Central Skagit Library District began management of the Sedro-Woolley Public Library on February 19, 2018
- Sedro-Woolley Library staff became part of the Central Skagit Library team
- Electrical system, computers and network of the city library building were upgraded
- Floorplan was changed to accommodate more shelving for books, DVDs and audiobooks and to create meeting room and reading space
- Library circulation has increased by 20% since the consolidation, illustrating that the library is busier as one entity than the two libraries were when operating separately

New Library Timeline

**Demolition and Site
Preparation**
October/November
2018

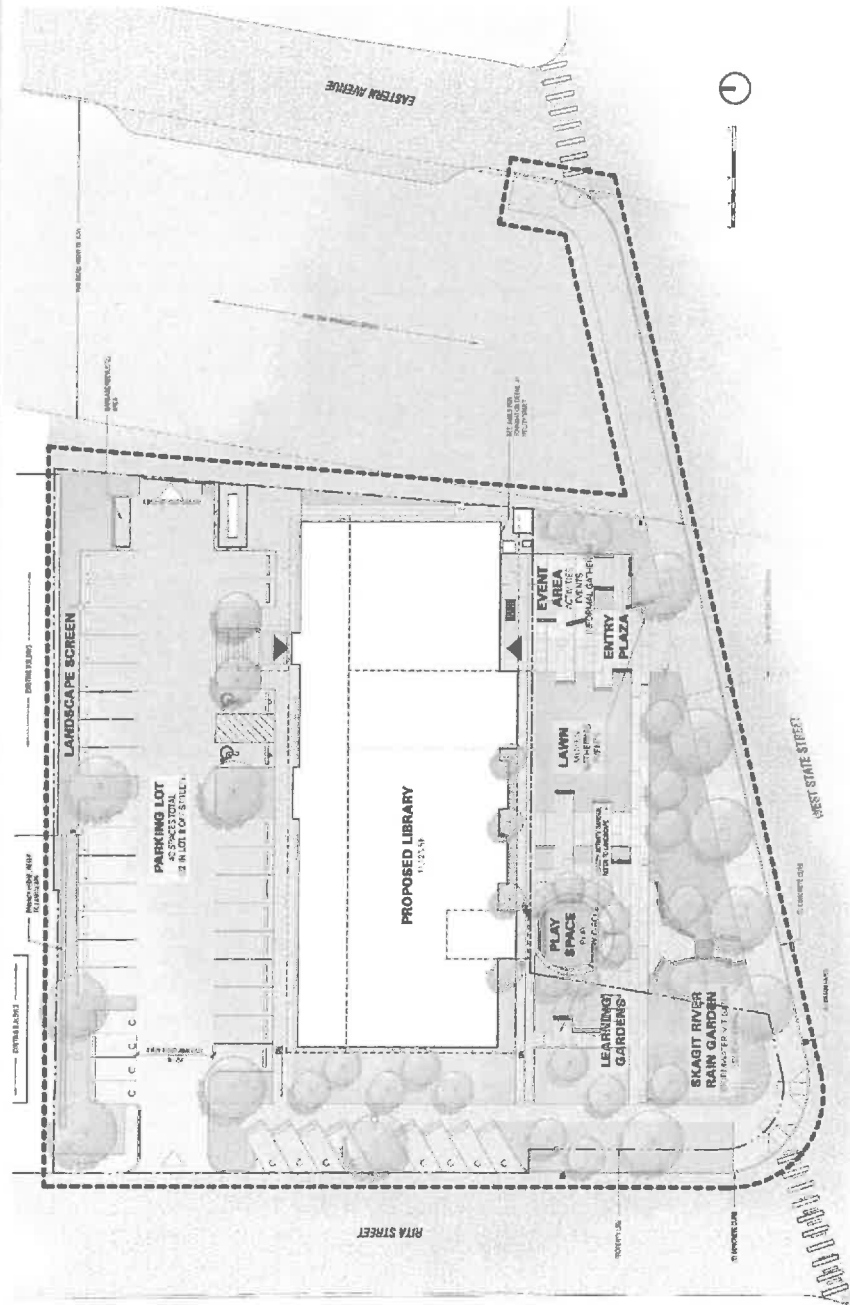
Project Out to Bid
February/March
2019

Construction
April 2019 –
February 2020

New Library Opens
March/April 2020

New Library Exterior

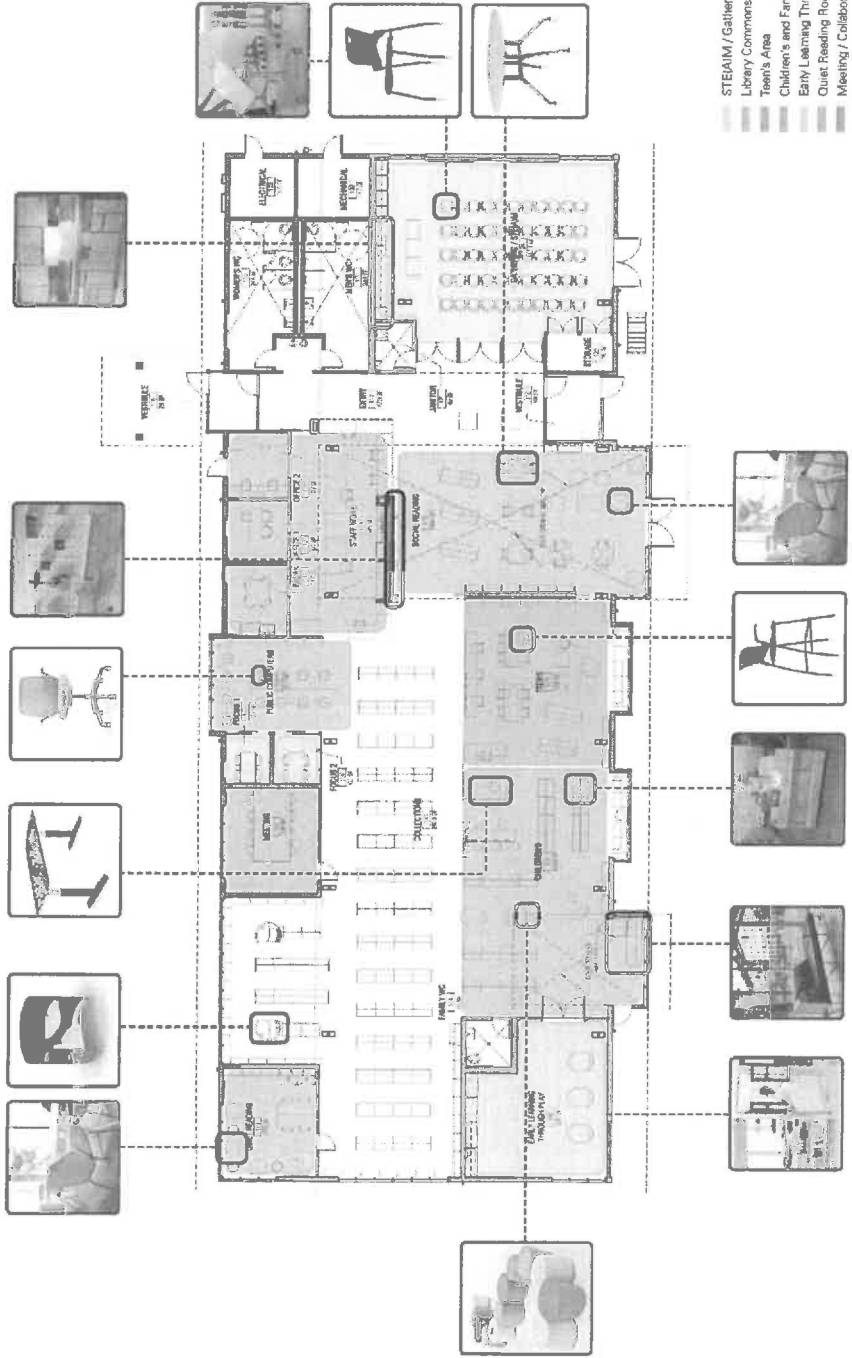




SITE PLAN

CENTRAL SKAGIT SEDRO-WOOLLEY LIBRARY





- STEAM / Gathering
- Library Commons
- Teen's Area
- Children's and Family Area
- Early Learning Through Play
- Quiet Reading Room
- Meeting / Collaboration Room
- Focus Rooms
- Public Computers
- Staff

FLOOR PLAN

CENTRAL SKAGIT SEDRO-WOOLLEY LIBRARY







Presentation to the Skagit County Board of County Commissioners

November 20, 2018
10:00am

Appendix 7



100 W State Street Suite C
Sedro-Woolley, WA 98284
360.755.3985
www.centralskagitlibrary.org

Memo to the Board of Trustees

November 9, 2018

RE: Trespass of patron 0002238

Over the last four months, the staff have been having problems with a juvenile patron (approximately 10 years of age) who was being very disruptive, particularly in the computer area. While it tended to be a whole group of young boys being disruptive, this patron, when confronted, would become hostile.

The Supervisory Librarian contacted the patron's parents on at least five occasions to alert them to the disruptive behavior and to work with them to set rules for the time that the patron could be in the library unattended. Most days, the patron was in the library from open until close with no supervision.

On August 27th staff found photographs of said patron on one of the library tablets. There were also inappropriate videos that were filmed in the library bathroom of a young man's genitals. All tablets were reset to factory and the cameras were disabled. When the patron arrived, the Supervisory Librarian talked to all of the patrons using the tablets about the inappropriate usage discovered.

On August 28th, the Supervisory Librarian contacted the parent of another young patron who had discovered that her daughter's Instagram account had been accessed by patron 0002238 and that inappropriate posts had been made on her daughter's account. (This issue arose because the young lady forgot to log out of her account and this was discovered by patron 0002238).

After these events, patron 0002238 was told that his use of library technology would be limited due to the seriousness of the problem. This was also shared with the patron's parents, who agreed with the terms.

On October 25th, patron 0002238 was found to be viewing pornographic videos on a library computer. He was told to leave and informed that he may be asked not to return to the library. A patron who witnessed the event submitted a formal attestation to what she witnessed. Aside from viewing the pornographic videos, patron 0002238 was also encouraging other children in the library to view the videos.

The parents were contacted on October 26th and apprised of the situation. They were in agreement with the Director's recommendation to trespass the patron for a designated amount of time to be determined by the Board of Trustees. A formal letter was also mailed to the address on file outlining the problems and the action that would be

recommended to the Board of Trustees. Sara Harlan received a call from the patron's mother acknowledging receipt of the letter.

Due to the seriousness of this most recent event, I am recommending that patron 0002238 be trespassed for no less than 4 months. Upon the lifting of the trespass, the patron will be made aware that further disruptive behavior of any kind will lead to reinstatement of the trespass.

Thank you,

Jeanne Williams
Director
Central Skagit Library District



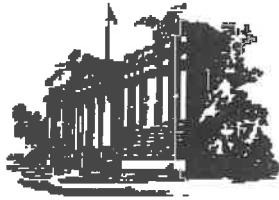
Skagit County Office Of The Treasurer
Katie Jungquist, Treasurer
P.O. Box 518
Mount Vernon, Washington 98273
Phone (360) 416-1750

General Ledger Detail Report

For Date Range: 11/1/2018 To: 11/30/2018

L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

Beginning Cash Balance	\$692,659.94
Cash Receipts	\$358.70
Investments Interest	\$3,938.45
Taxes Collected	\$68,787.33
State Forest Funds	\$37,952.12
Timber Excise	\$21,624.99
Subtotal Cash Increases	\$132,661.59
Investments Purchased	-\$3,938.45
Other Cash Decreases	-\$335.03
District Accounts Payable	-\$32,829.40
District Payroll	-\$39,417.80
Subtotal Cash Decreases	-\$76,520.68
Ending Cash Balance	\$748,800.85
Beginning Investments	\$2,103,265.09
Investments Purchased	\$3,938.45
Ending Investments	\$2,107,203.54
Beginning Taxes Receivable	\$101,950.79
Taxes Receivable	-\$68,469.04
Ending Taxes Receivable	\$33,481.75



Skagit County Office Of The Treasurer
Jackie Brunson, Treasurer
P.O. Box 518
Mount Vernon, Washington 98273
Phone (360) 416-1750

General Ledger Detail Report

For Date Range: 12/1/2018 To: 12/31/2018

L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

Beginning Cash Balance	\$748,800.85
Cash Receipts	\$58,686.24
Investments Interest	\$3,902.55
Taxes Collected	\$5,685.01
State Forest Funds	\$36,708.32
Leasehold Excise Tax	\$3.87
Subtotal Cash Increases	\$104,985.99
Investments Purchased	-\$3,902.55
Other Cash Decreases	-\$300.02
District Accounts Payable	-\$43,809.94
District Payroll	-\$56,002.76
District IGT Decreases	-\$1,058.23
Subtotal Cash Decreases	-\$105,073.50
Ending Cash Balance	\$748,713.34
Beginning Investments	\$2,107,203.54
Investments Purchased	\$3,902.55
Ending Investments	\$2,111,106.09
Beginning Taxes Receivable	\$33,481.75
Taxes Receivable	-\$3,624.36
Ending Taxes Receivable	\$29,857.39

Central Skagit Rural Partial County Library District
 720 Metcalf Street
 Sedro Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District, hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

VOUCHER					
DATE	VENDOR	INVOICE NO.	DATE	CATEGORY	AMOUNT
12/7/2018	Leaf	8938636	11/26/18	5013512	\$292.95
	PSE		11/16/18	5014700	\$303.47
	Interpreting Technology	IT23126	10/15/18	5014110	\$590.16
	Kevin Meenaghan	18-03	11/30/18	5014110	\$525.00
	Midwest Tape	96649103	11/21/18	5013515	\$14.90
	Midwest Tape	96639941	11/19/18	5013515	\$281.40
	Midwest Tape	96646574	11/20/18	5013515	\$111.45
	Midwest Tape	96630052	11/14/18	5013515	\$292.13
	Midwest Tape	96631718	11/15/18	5013515	\$139.14
	Midwest Tape	96621990	11/13/18	5013515	\$112.56
12/7/2018	Baker & Taylor	4012365089	11/01/18	5013515	\$7.56
	Baker & Taylor	4012365090	11/01/18	5013515	\$8.72
	Baker & Taylor	4012365091	11/01/18	5013515	\$59.96
	Baker & Taylor	4012366362	11/02/18	5013515	\$174.45
	Baker & Taylor	4012366363	11/02/18	5013515	\$17.88
	Baker & Taylor	4012366364	11/02/18	5013515	\$37.97
	Baker & Taylor	4012366365	11/02/18	5013515	\$10.94
	Baker & Taylor	4012366366	11/02/18	5013515	\$149.09
	Baker & Taylor	4012366367	11/02/18	5013515	\$18.51
	Baker & Taylor	4012366368	11/02/18	5013515	\$11.96
	Baker & Taylor	4012366369	11/02/18	5013515	\$69.07
	Baker & Taylor	4012368632	11/06/18	5013515	\$36.38
	Baker & Taylor	4012368633	11/06/18	5013515	\$39.71
	Baker & Taylor	4012368634	11/06/18	5013515	\$22.76
	Baker & Taylor	4012368635	11/06/18	5013515	\$19.14
	Baker & Taylor	4012368636	11/06/18	5013515	\$713.04
	Baker & Taylor	4012368637	11/06/18	5013515	\$52.44
	Baker & Taylor	4012373037	11/09/18	5013515	\$269.52
	Baker & Taylor	4012373038	11/09/18	5013515	\$38.35
	Baker & Taylor	4012373039	11/09/18	5013515	\$22.95
	Baker & Taylor	4012373040	11/09/18	5013515	\$53.67
	Baker & Taylor	4012373001	11/09/18	5013515	\$54.93
	Baker & Taylor	4012373002	11/09/18	5013515	\$21.34
Baker & Taylor	4012373003	11/09/18	5013515	\$16.58	

Baker & Taylor	4012373004	11/09/18	5013515	\$8.88
Baker & Taylor	4012373005	11/09/18	5013515	\$17.82
Baker & Taylor	4012373006	11/09/18	5013515	\$6.06
Baker & Taylor	4012373007	11/09/18	5013515	\$16.24
Baker & Taylor	4012373008	11/09/18	5013515	\$88.67
Baker & Taylor	4012375333	11/12/18	5013515	\$27.26
Baker & Taylor	4012375334	11/12/18	5013515	\$47.25
Baker & Taylor	4012375335	11/12/18	5013515	\$12.81
Baker & Taylor	4012375336	11/12/18	5013515	\$57.97
Baker & Taylor	4012376882	11/13/18	5013515	\$35.30
Baker & Taylor	4012376883	11/13/18	5013515	\$17.88
Baker & Taylor	4012376884	11/13/18	5013515	\$28.02
Baker & Taylor	4012376885	11/13/18	5013515	\$41.17
Baker & Taylor	4012376886	11/13/18	5013515	\$12.79
Baker & Taylor	4012376887	11/13/18	5013515	\$18.51
Baker & Taylor	4012376888	11/13/18	5013515	\$53.68
Baker & Taylor	4012376889	11/13/18	5013515	\$932.77
Baker & Taylor	4012378351	11/14/18	5013515	\$19.15
Baker & Taylor	4012378352	11/14/18	5013515	\$31.73
Baker & Taylor	4012378353	11/14/18	5013515	\$17.88
Baker & Taylor	4012378354	11/14/18	5013515	\$20.35
Baker & Taylor	4012379807	11/15/18	5013515	\$98.19
Baker & Taylor	4012379808	11/15/18	5013515	\$18.52
Baker & Taylor	4012379809	11/15/18	5013515	\$15.36
Baker & Taylor	4012381102	11/19/18	5013515	\$53.61
Baker & Taylor	4012381103	11/19/18	5013515	\$6.89
Baker & Taylor	4012381104	11/19/18	5013515	\$54.30
Baker & Taylor	4012386579	11/26/18	5013515	\$37.03
Baker & Taylor	4012386580	11/26/18	5013515	\$5.41
Baker & Taylor	4012386581	11/26/18	5013515	\$5.57
Baker & Taylor	4012386582	11/26/18	5013515	\$10.82
Baker & Taylor	4012386583	11/26/18	5013515	\$6.22
Baker & Taylor	4012386584	11/26/18	5013515	\$109.73
Baker & Taylor	4012386585	11/26/18	5013515	\$72.16
Baker & Taylor	4012386586	11/26/18	5013515	\$59.38
Baker & Taylor	4012388101	11/27/18	5013515	\$35.76
Baker & Taylor	4012388102	11/27/18	5013515	\$8.68
Baker & Taylor	4012388103	11/27/18	5013515	\$37.89
Baker & Taylor	4012388104	11/27/18	5013515	\$16.48
Baker & Taylor	4012388105	11/27/18	5013515	\$17.88

	Baker & Taylor	4012388106	11/27/18	5013515	\$6.89
12/14/2018	Ebsco	683517	11/02/18	5014930	\$678.98
12/14/2018	AT Consulting/Anu Taranath		12/11/18	5013180	\$150.00
12/14/2018	Blythe Plumbing	87521	11/27/18	5014110	\$262.57
	Demco	6501972	11/27/18	5013110	\$28.68
	City of Sedro-Woolley	802 Ball	12/01/18	5014700	\$17.29
	City of Sedro-Woolley	720 Metcalf	12/01/18	5014700	\$156.27
	Skagit Publishing	1136303	11/25/18	5014410	\$241.80
	Skagit Publishing	330359	11/30/18	5014410	\$99.26
	The Library Corporation	2018123326	11/30/18	5014930	\$434.00
	The Library Corporation	2018023325	11/30/18	5014930	\$361.31
	Phillips Publishing	217	10/29/18	5014410	\$425.00
	Hoopla	96676355	11/30/19	5014930	\$1,084.59
	Interpreting Technology	IT23866	11/30/18	5014110	\$47.31
	Ebsco	686816	09/26/18	5014930	\$1,006.46
	Cascade Gas	802 Ball	12/04/18	5014700	\$51.36
	Cascade Gas	720 Metcalf	12/04/18	5014700	\$89.32
	Skagit Law Group	30882	11/30/08	5014110	\$350.00
12/14/2018	WA HCA	43435	11/26/18	5012400	\$10,173.26
	Gaurdian Security	862855	12/01/18	5014930	\$165.00
	VM Investments Sedro	720 Metcalf	01/01/19	5014510	\$1,260.00
	Comcast Business	720 Metcalf	12/02/18	5014212	\$269.02
	Skagit PUD	720 Metcalf	12/05/18	5014700	\$44.77
	Great America Financial	23818562	11/30/18	5013512	\$125.69
	Midwest Tape	96690811	12/05/18	5013515	\$178.15
	Midwest Tape	96665171	11/28/18	5013515	\$543.63
	Midwest Tape	96670062	11/29/18	5013515	\$23.42
	Midwest Tape	96672656	11/30/18	5013515	\$244.00
	Midwest Tape	96686747	12/05/18	5013515	\$515.37
12/18/2018	Midwest Tapes	96698409	12/07/18	5013515	\$816.10
	Midwest Tapes	96699656	12/08/12	5013515	\$7.58
	Midwest Tapes	96703360	12/10/18	5013515	\$317.50
	Midwest Tapes	96703362	12/10/18	5013515	\$47.19
	Midwest Tapes	96717886	12/13/18	5013515	\$163.23
	Interpreting Technology	IT24061	12/15/18	5014110	\$59.13
	Hillis, Clark, Martin, & P	233831	12/11/18	5014110	\$28.00
	Verizon	9819922061	12/09/18	5014212	\$194.32
12/21/2018	SYNCB/AMAZON	553775579477	11/09/2018	5013515	\$19.32
	SYNCB/AMAZON	689654857377	11/09/2018	5013515	\$19.41
	SYNCB/AMAZON	885437547358	11/10/2018	5013110	\$22.44

SYNCB/AMAZON	778545989965	11/10/2018	5013515	\$153.09
SYNCB/AMAZON	766377669397	11/11/2018	5013110	\$20.60
SYNCB/AMAZON	788458964556	11/11/2018	5013515	\$23.74
SYNCB/AMAZON	838973399674	11/15/2018	5013515	\$16.24
SYNCB/AMAZON	456744833575	11/11/2018	5013110	\$48.01
SYNCB/AMAZON	767973596556	11/11/2018	5013515	\$15.19
SYNCB/AMAZON	459894959354	11/11/2018	5013515	\$19.96
SYNCB/AMAZON	674538855853	11/12/2018	5013515	\$44.11
SYNCB/AMAZON	863896895544	11/12/2018	5013515	\$54.04
SYNCB/AMAZON	453393885567	11/13/2018	5013515	\$16.26
SYNCB/AMAZON	435999756465	11/13/2018	5013110	\$10.52
SYNCB/AMAZON	955865646645	11/14/2018	5013110	\$13.01
SYNCB/AMAZON	547936455377	11/16/2018	5013515	\$6.55
SYNCB/AMAZON	665879476396	11/15/2018	5013515	\$26.02
SYNCB/AMAZON	438539644744	11/15/2018	5013515	\$47.61
SYNCB/AMAZON	463457774586	11/16/2018	5013515	\$5.38
SYNCB/AMAZON	466998693354	11/16/2018	5013515	\$6.48
SYNCB/AMAZON	469746789644	11/16/2018	5013515	\$17.31
SYNCB/AMAZON	674799557393	11/16/2018	5013180	\$267.00
SYNCB/AMAZON	455769537798	11/16/2018	5013180	\$13.66
SYNCB/AMAZON	444338365676	11/16/2018	5013515	\$15.09
SYNCB/AMAZON	946946397739	11/17/2018	5013515	\$58.14
SYNCB/AMAZON	457939468938	11/16/2018	5013515	\$5.39
SYNCB/AMAZON	446974366876	11/16/2018	5013110	\$28.68
SYNCB/AMAZON	434379983468	11/17/2018	5013110	\$34.57
SYNCB/AMAZON	537476696676	11/17/2018	5013110	\$13.01
SYNCB/AMAZON	584695468568	11/17/2018	5013515	\$60.58
SYNCB/AMAZON	699583787958	11/17/2018	5013515	\$48.25
SYNCB/AMAZON	756798444959	11/17/2018	5013110	\$5.41
SYNCB/AMAZON	775473639453	11/17/2018	5013515	\$9.92
SYNCB/AMAZON	444788774399	11/19/2018	5013515	\$8.67
SYNCB/AMAZON	938938694665	11/18/2018	5013110	\$28.62
SYNCB/AMAZON	577788363587	11/18/2018	5013515	\$51.88
SYNCB/AMAZON	445543836364	11/21/2018	5013515	\$6.48
SYNCB/AMAZON	593988964975	11/19/2018	5013515	\$92.11
SYNCB/AMAZON	459367555673	11/21/2018	5013515	\$69.69
SYNCB/AMAZON	446639337595	11/21/2018	5013515	\$19.86
SYNCB/AMAZON	447784693688	11/21/2018	5013515	\$49.92
SYNCB/AMAZON	458685855937	11/22/2018	5013515	\$28.92
SYNCB/AMAZON	454877833464	11/21/2018	5013515	\$13.01

SYNCB/AMAZON	788839593765	11/21/2018	5013515	\$14.06
SYNCB/AMAZON	456457665685	11/21/2018	5013515	\$14.75
SYNCB/AMAZON	743643346636	11/26/2018	5013515	\$17.27
SYNCB/AMAZON	478456468759	11/26/2018	5013515	\$24.40
SYNCB/AMAZON	759945547737	11/27/2018	5013515	\$17.99
SYNCB/AMAZON	469687966775	11/26/2018	5013515	\$38.62
SYNCB/AMAZON	737569389936	11/26/2018	5013515	\$12.41
SYNCB/AMAZON	834558493496	11/26/2018	5013515	\$9.73
SYNCB/AMAZON	436554753657	11/26/2018	5013515	\$14.04
SYNCB/AMAZON	474539446335	11/26/2018	5013515	\$11.44
SYNCB/AMAZON	469957634679	11/27/2018	5013110	\$197.21
SYNCB/AMAZON	456693543386	11/27/2018	5013110	\$51.32
SYNCB/AMAZON	446897756458	11/27/2018	5013110	\$34.17
SYNCB/AMAZON	556587694934	11/27/2018	5013515	\$19.53
SYNCB/AMAZON	463964748787	11/27/2018	5013110	\$67.48
SYNCB/AMAZON	996999349937	11/29/2018	5013515	\$32.48
SYNCB/AMAZON	439773483654	11/29/2018	5013515	\$17.36
SYNCB/AMAZON	957449563656	11/29/2018	5013515	\$36.83
SYNCB/AMAZON	577595998495	11/29/2018	5013515	\$78.89
SYNCB/AMAZON	533677849473	12/03/2018	5013515	\$9.75
SYNCB/AMAZON	583794354888	12/03/2018	5013110	\$11.74
SYNCB/AMAZON	434945634334	11/29/2018	5013515	\$31.56
SYNCB/AMAZON	845886373884	11/29/2018	5013515	\$15.47
SYNCB/AMAZON	579439438663	12/02/2018	5013515	\$18.43
SYNCB/AMAZON	939677756759	12/03/2018	5013515	\$11.27
SYNCB/AMAZON	999764357756	12/03/2018	5013515	\$19.49
SYNCB/AMAZON	446757486348	12/06/2018	5013180	\$189.18
SYNCB/AMAZON	465566974389	12/04/2018	5013180	\$11.18
SYNCB/AMAZON	837445945587	12/06/2018	5013515	\$16.29
SYNCB/AMAZON	483795389756	12/06/2018	5013110	\$56.82
SYNCB/AMAZON	638569648855	12/06/2018	5013180	\$62.40
SYNCB/AMAZON	443394354635	12/06/2018	5013110	\$15.18
SYNCB/AMAZON	456888474579	12/08/2018	5013515	\$12.89
SYNCB/AMAZON	884635363479	12/06/2018	5013515	\$29.95
12/14/2018	COSTCO WHSE #0662 BURLINGTO	11/26/18	5014930	\$60.00
	USPS PO 5476600270 SEDRO WOOL	11/23/18	5014220	\$53.52
	SQ *RCN COMMUNICATI 877-417-4	11/23/18	5014212	\$29.59
	LABORLAWCENTER INC 714-754-1	11/21/18	5013110	\$55.87
	EIG*PowWeb 866-53928	11/16/18	5014930	\$25.99
	WORLD MARKET MOUNT VER	11/14/18	5013180	\$18.00

	RITE AID STORE - 5248 SEDRO WOOL		11/14/18	5013180	\$2.16
	ADOBE *ACROPRO SUBS 800-833-6		11/14/18	5014930	\$27.11
	SHARPS COMPLIANCE INC. 713-43203		11/13/18	5013512	\$103.80
	SEDRO-WOOLLEY FOOD SEDRO-WOOL		11/08/18	5013180	\$15.39
	SMK*SURVEYMONKEY.COM 971-24455		11/08/18	5014930	\$384.00
	TARGET 00006965 BURLINGTO		11/08/18	5013180	\$56.11
	SUNSET PARK SELF STORA SEDRO WOO		11/07/18	5014510	\$100.00
	SEDRO-WOOLLEY FOOD SEDRO-WOOL		11/07/18	5013180	\$24.68
	FLUENTSTREAM TECHNOLOG 877-31264		11/06/18	5014210	\$201.87
	CANVA FOR WORK YEARLY 877887781		11/05/18	credit	(\$477.60)
	EIG*PowWeb 866-53928		11/05/18	5014930	\$92.31
	CNGC/SPEEDPAY 888-522-1		11/05/18	5014700	\$86.48
	CNGC/SPEEDPAY 888-522-1		11/05/18	5014700	\$129.83
	SKAGIT FARMERS SUPPLY SEDRO WOOL		11/05/18	5013110	\$10.84
	SEDRO WOOLLEY MINI STO SEDRO WOL		11/05/18	5014510	\$150.00
	MICHAELS STORES 2753 BURLINGTO		11/05/18	5013180	\$146.91
	TARGET 00006965 BURLINGTO		11/05/18	5013180	\$53.33
	PAYPAL *SKAGITISLAN 402-935-7		11/02/18	5014920	\$40.00
	USPS PO 5476600270 SEDRO WOOL		11/02/18	5014220	\$50.00
	RITE AID STORE - 5248 SEDRO WOOL		11/01/18	5013180	\$10.27
	FACEBK 7V8ZPHN9X2 650-54348		11/01/18	5014410	\$8.33
	LITTLE CAESARS 0400 00 SEDRO WOO		10/30/18	5013180	\$19.53
	RITE AID STORE - 5248 SEDRO WOOL		10/30/18	5013180	\$10.38
12/21/2018	Catherine McHugh	0000025	12/20/18	5014110	\$6,500.00
	Blackburn Office Equipmer	66106	12/18/18	5013512	\$815.25
	Frontline Cleaning	20369	12/17/18	5014187	\$862.50
	Comcast	802 Ball Street	12/14/18	5014212	\$344.22
	Midwest Tape	96723543	12/15/18	5013515	\$135.96
	Midwest Tape	96739780	12/17/18	5013515	\$1,860.76
12/21/2018	Baker & Taylor	4012391467	11/29/18	5013515	\$7.39
	Baker & Taylor	4012391369	11/29/18	5013515	\$87.66
	Baker & Taylor	4012391370	11/29/18	5013515	\$23.65
	Baker & Taylor	4012391371	11/29/18	5013515	\$35.15
	Baker & Taylor	4012392442	11/30/18	5013515	\$53.06
	Baker & Taylor	4012392443	11/30/18	5013515	\$13.62
	Baker & Taylor	4012392444	11/30/18	5013515	\$7.55
	Baker & Taylor	4012392445	11/30/18	5013515	\$10.68
	Baker & Taylor	4012392446	11/30/18	5013515	\$12.10
	Baker & Taylor	4012394876	12/04/18	5013515	\$19.14
	Baker & Taylor	4012394877	12/04/18	5013515	\$7.59

Baker & Taylor	4012394878	12/04/18	5013515	\$23.65
Baker & Taylor	4012394879	12/04/18	5013515	\$39.84
Baker & Taylor	4012394880	12/04/18	5013515	\$17.27
Baker & Taylor	4012398485	12/05/18	5013515	\$17.27
Baker & Taylor	4012398486	12/05/18	5013515	\$10.02
Baker & Taylor	4012398487	12/05/18	5013515	\$18.27
Baker & Taylor	4012398488	12/05/18	5013515	\$36.38
Baker & Taylor	4012401550	12/07/18	5013515	\$88.67
Baker & Taylor	4012401551	12/07/18	5013515	\$13.13
Baker & Taylor	4012399508	12/07/18	5013515	\$37.05
Baker & Taylor	4012399509	12/07/18	5013515	\$12.15
Baker & Taylor	4012399510	12/07/18	5013515	\$24.61
Baker & Taylor	4012399511	12/07/18	5013515	\$7.43
Baker & Taylor	4012399512	12/07/18	5013515	\$29.03
Baker & Taylor	4012399513	12/07/18	5013515	\$16.58
Baker & Taylor	4012405517	12/13/18	5013515	\$14.46
Baker & Taylor	4012405518	12/13/18	5013515	\$18.24
Baker & Taylor	4012405519	12/13/18	5013515	\$25.97
Baker & Taylor	4012405520	12/13/18	5013515	\$10.50
Baker & Taylor	4012405521	12/13/18	5013515	\$17.59
Baker & Taylor	4012405522	12/13/18	5013515	\$28.25

TOTAL \$42,985.67

Mary Alice Grobins, Chair



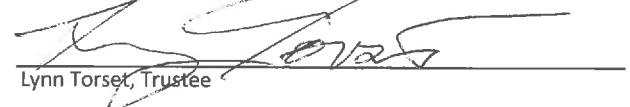
Mindy Coslor, Vice Chair



Ahmik Hindman, Trustee



Darcy Resetar, Trustee



Lynn Torset, Trustee

Central Skagit Rural Partial County Library District
 720 Metcalf Street
 Sedro Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District, hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

VOUCHER					
DATE	VENDOR	INVOICE NO.	DATE	CATEGORY	AMOUNT
11/1/2018	Baker & Taylor	4012339016	10/04/18	5013515	\$198.24
	Baker & Taylor	4012339017	10/04/18	5013515	\$11.49
	Baker & Taylor	4012339018	10/04/18	5013515	\$12.18
	Baker & Taylor	4012339019	10/04/18	5013515	\$15.75
	Baker & Taylor	4012339020	10/04/18	5013515	\$13.78
	Baker & Taylor	4012339021	10/04/18	5013515	\$100.73
	Baker & Taylor	4012339022	10/04/18	5013515	\$6.89
	Baker & Taylor	4012341269	10/08/18	5013515	\$202.60
	Baker & Taylor	4012341270	10/08/18	5013515	\$19.76
	Baker & Taylor	4012341271	10/08/18	5013515	\$10.84
	Baker & Taylor	4012341272	10/08/18	5013515	\$16.74
	Baker & Taylor	4012341273	10/08/18	5013515	\$10.84
	Baker & Taylor	4012341274	10/08/18	5013515	\$20.83
	Baker & Taylor	4012341275	10/08/18	5013515	\$159.10
	Baker & Taylor	4012341276	10/08/18	5013515	\$98.77
	Baker & Taylor	4012341277	10/08/18	5013515	\$19.76
	Baker & Taylor	4012341278	10/08/18	5013515	\$11.81
	Baker & Taylor	4012341279	10/08/18	5013515	\$26.71
	Baker & Taylor	4012341280	10/08/18	5013515	\$36.74
	Baker & Taylor	4012341281	10/08/18	5013515	\$30.99
	Baker & Taylor	4012341282	10/08/18	5013515	\$70.94
	Baker & Taylor	4012343817	10/09/18	5013515	\$26.62
	Baker & Taylor	4012343818	10/09/18	5013515	\$175.76
	Baker & Taylor	4012343819	10/09/18	5013515	\$12.26
	Baker & Taylor	4012343820	10/09/18	5013515	\$163.21
	Baker & Taylor	4012343821	10/09/18	5013515	\$16.63
	Baker & Taylor	4012343822	10/09/18	5013515	\$44.47
	Baker & Taylor	4012346279	10/12/18	5013515	\$173.91
	Baker & Taylor	4012346280	10/12/18	5013515	\$17.27
	Baker & Taylor	4012346281	10/12/18	5013515	\$7.39
	Baker & Taylor	4012346282	10/12/18	5013515	\$15.72
	Baker & Taylor	4012346283	10/12/18	5013515	\$124.58
	Baker & Taylor	4012346284	10/12/18	5013515	\$208.02
	Baker & Taylor	4012346285	10/12/18	5013515	\$11.56
	Baker & Taylor	4012346286	10/12/18	5013515	\$14.86

Baker & Taylor	4012347435	10/12/18	5013515	\$16.63
Baker & Taylor	4012347436	10/12/18	5013515	\$15.93
Baker & Taylor	4012347437	10/12/18	5013515	\$17.81
Baker & Taylor	4012347438	10/12/18	5013515	\$37.03
Baker & Taylor	4012347439	10/12/18	5013515	\$19.14
Baker & Taylor	4012348537	10/15/18	5013515	\$29.39
Baker & Taylor	4012348538	10/15/18	5013515	\$30.52
Baker & Taylor	4012348539	10/15/18	5013515	\$6.72
Baker & Taylor	4012348540	10/15/18	5013515	\$36.94
Baker & Taylor	4012333623	10/17/18	5013515	\$196.12
Baker & Taylor	4012333624	10/17/18	5013515	\$25.93
Baker & Taylor	4012333625	10/17/18	5013515	\$47.71
Baker & Taylor	4012333626	10/17/18	5013515	\$29.43
Baker & Taylor	4012333627	10/17/18	5013515	\$80.09
Baker & Taylor	4012333628	10/17/18	5013515	\$24.11
Baker & Taylor	4012333629	10/17/18	5013515	\$30.99
Baker & Taylor	4012333630	10/17/18	5013515	\$6.22
Baker & Taylor	4012333631	10/17/18	5013515	\$120.00
Baker & Taylor	4012333632	10/17/18	5013515	\$8.71
Baker & Taylor	4012333633	10/17/18	5013515	\$106.70
Baker & Taylor	4012333634	10/17/18	5013515	\$185.09
Baker & Taylor	4012333635	10/17/18	5013515	\$19.14
Baker & Taylor	4012333636	10/17/18	5013515	\$16.97
Baker & Taylor	4012333637	10/17/18	5013515	\$25.16
Baker & Taylor	4012333638	10/17/18	5013515	\$217.43
Baker & Taylor	4012333639	10/17/18	5013515	\$17.25
Baker & Taylor	4012333640	10/17/18	5013515	\$24.47
Baker & Taylor	4012352921	10/19/18	5013515	\$150.58
Baker & Taylor	4012352922	10/19/18	5013515	\$45.80
Baker & Taylor	4012352923	10/19/18	5013515	\$10.02
Baker & Taylor	4012352924	10/19/18	5013515	\$5.57
Baker & Taylor	4012352925	10/19/18	5013515	\$10.66
Baker & Taylor	4012352926	10/19/18	5013515	\$18.52
Baker & Taylor	4012352927	10/19/18	5013515	\$12.96
Baker & Taylor	4012352928	10/19/18	5013515	\$243.61
Baker & Taylor	4012352929	10/19/18	5013515	\$81.49
Baker & Taylor	4012352930	10/19/18	5013515	\$65.16
Baker & Taylor	4012352931	10/19/18	5013515	\$53.06
Baker & Taylor	4012352932	10/19/18	5013515	\$42.67
Baker & Taylor	4012354180	10/19/18	5013515	\$12.81
Baker & Taylor	4012354181	10/19/18	5013515	\$8.26

	Baker & Taylor	4012354182	10/19/18	5013515	\$22.01
	Baker & Taylor	4012354183	10/19/18	5013515	\$8.71
	Baker & Taylor	4012355370	10/22/18	5013515	\$18.94
	Baker & Taylor	4012355371	10/22/18	5013515	\$109.60
	Baker & Taylor	4012355372	10/22/18	5013515	\$16.98
	Baker & Taylor	4012355373	10/22/18	5013515	\$38.37
	Baker & Taylor	4012355374	10/22/18	5013515	\$54.90
	Baker & Taylor	4012355375	10/22/18	5013515	\$22.18
	Baker & Taylor	4012359594	10/26/18	5013515	\$120.13
	Baker & Taylor	4012359595	10/26/18	5013515	\$8.21
	Baker & Taylor	4012359596	10/26/18	5013515	\$27.87
	Baker & Taylor	4012359597	10/26/18	5013515	\$5.57
	Baker & Taylor	4012359598	10/26/18	5013515	\$6.89
	Baker & Taylor	4012359599	10/26/18	5013515	\$22.68
	Baker & Taylor	4012359600	10/26/18	5013515	\$7.56
	Baker & Taylor	4012359601	10/26/18	5013515	\$65.85
	Baker & Taylor	4012359602	10/26/18	5013515	\$74.53
	Baker & Taylor	4012359603	10/26/18	5013515	\$17.88
	Baker & Taylor	4012361841	10/30/18	5013515	\$5.57
	Baker & Taylor	4012361842	10/30/18	5013515	\$3,344.26
	Baker & Taylor	4012361843	10/30/18	5013515	\$17.88
11/2/2018	Leaf	8849492	10/27/18	5013512	\$292.95
	Interpreting Technology	IT23316	10/31/18	5014110	\$204.74
	Hoopla	96582520	10/31/18	5014930	\$1,331.58
	Oasys	151266	09/12/18	5014911	\$96.83
	Rainbow Printing	155479	10/31/18	5013110	\$660.00
	Demco	6481748	10/24/18	5013110	\$90.97
	Library Ideas	63395	11/04/18	5014930	\$1,950.00
	Midwest Tape	96557533	10/25/18	5013515	\$411.28
	Midwest Tape	96554404	10/24/18	5013515	\$107.57
11/1/2018	SEATTLE TIMES COMPANY 206-464-2		09/27/18	5014930	\$624.00
	CASCADE PIZZA - SW SEDRO WOOL		09/28/18	5014310	\$93.34
	SEDRO-WOOLLEY FOOD SEDRO-WOOL		09/28/18	5014310	\$65.48
	CURIOUS CHEF BURLINGTO		09/28/18	5014310	\$39.77
	E AND E LUMBER SEDRO SEDRO WOOL		10/01/18	5013110	\$17.35
	MISTER TS AWARDS & EMB MOUNT VER		10/01/18	5013180	\$97.65
	SEDRO WOOLLEY MINI STO SEDRO WOL		10/03/18	5014510	\$150.00
	FRED-MEYER #0024 BURLINGTO		10/04/18	5013180	\$35.94
	SEDRO-WOOLLEY FOOD SEDRO-WOOL		10/05/18	5013180	\$34.66
	EIG*PowWeb 866-53928		10/05/18	5014930	\$85.00
	SUNSET PARK SELF STORA SEDRO WOO		10/09/18	5014510	\$100.00

	FLUENTSTREAM TECHNOLOG 877-31264		10/09/18	5014210	\$201.87
	SEDRO-WOLLEY FOOD SEDRO-WOOL		10/12/18	5013180	\$27.94
	ADOBE *ACROPRO SUBS 800-833-6		10/15/18	5014930	\$27.11
	FUEL EXPRESS SEDRO WOO SEDRO WOO		10/15/18	5013200	\$75.00
	EIG*PowWeb 866-53928		10/16/18	5014930	\$23.95
	USPS PO 5476600270 SEDRO WOOL		10/18/18	5014220	\$50.00
	PAYPAL *KID INSIDER 402-935-7		10/18/18	5014410	\$125.00
	PUGET SOUND ENERGY 888-225-5		10/19/18	5014700	\$80.21
	CANVA FOR WORK YEARLY HTTPSCANVA		10/22/18	5014930	\$477.60
	RITE AID STORE - 5248 SEDRO WOOL		10/23/18	5013110	\$27.10
	SQ *RCN COMMUNICATI 877-417-4		10/23/18	5014212	\$99.29
	PAYPAL *PHONE CASE 402-935-7		10/23/18	5013512	\$47.75
	SEDRO-WOLLEY FOOD SEDRO-WOOL		10/24/18	5013180	\$31.99
	BURLINGTON HOME STYLE BURLINGTO		10/25/18	5013180	\$375.00
	MICHAELS STORES 2753 BURLINGTO		10/25/18	5013180	\$14.11
	FRED-MEYER #0024 BURLINGTO		10/25/18	5013180	\$14.95
	FRED-MEYER #0024 BURLINGTO		10/25/18	5013180	\$18.42
	ACT*MRSC 877-551-5		10/25/18	5014920	\$35.00
	THE HOME DEPOT #8561 BURLINGTO		10/26/18	5013180	\$5.15
11/9/2018	Cascade Gas		11/01/18	5014700	\$127.84
	Cascade Gas		11/01/18	5014700	\$84.49
	Zoobean	1457	11/01/18	5014700	\$945.00
	Great America Financial	23630955	10/30/18	5013512	\$125.69
	City of Sedro-Woolley	802 Ball St	11/01/18	5014700	\$17.29
	City of Sedro-Woolley	720 Metcalf	11/01/18	5014700	\$156.27
	Skagit Law Group	30555	10/31/18	5014110	\$175.00
	Comcast	Metcalf St	11/02/18	5014212	\$269.02
	Midwest Tape	96576909	10/31/18	5013515	\$203.05
	Midwest Tape	96568015	10/29/18	5013515	\$680.16
	Ebsco	683448	11/02/18	5014930	\$573.76
11/16/2018	Midwest Tape	96602104	11/07/18	5013515	\$27.11
	Midwest Tape	96605241	11/07/18	5013515	\$88.89
	Midwest Tape	96593494	11/05/18	5013515	\$149.93
	Midwest Tape	96589911	11/03/18	5013515	\$304.06
	Skagit PUD		11/07/18	5014700	\$49.65
	Hillis, Clark, Martin, & P	232913	11/12/18	5014110	\$238.00
	Interpreting Technology	IT23677	11/15/18	5014100	\$357.89
	VM Investments	Dec-18	11/15/18	5014510	\$1,260.00
11/21/2018	Camping World	64028	11/20/18	5014910	\$1,087.45
11/21/2018	Frontline Cleaning	20136	11/15/18	5014187	\$570.00
	Skagit PUD	720 Metcalf	11/14/18	5014700	\$65.61

11/21/2018

Comcast	802 Ball Street	11/14/18	5014212	\$344.22
Verizon		11/9/2018	5014210	\$146.80
Sandra Davila		11/21/20	5014310	\$367.83
Sandra Davila		11/21/18	5013180	\$93.77
Library Ideas	65566	11/12/18	5013515	\$45.53
Midwest Tape	96612772	11/10/18	5013515	\$333.22
Amazon	473495378566	10/08/2018	5013515	\$13.61
Amazon	846449476635	10/08/2018	5013515	\$5.96
Amazon	456759395537	10/08/2018	5013515	\$94.11
Amazon	435644367946	10/08/2018	5013515	\$17.95
Amazon	437766356336	10/08/2018	5013515	\$14.15
Amazon	446663593538	10/09/2018	5013515	\$31.39
Amazon	877365449859	10/09/2018	5013180	\$185.62
Amazon	583944448845	10/09/2018	5013180	\$71.39
Amazon	439835896985	10/09/2018	5013180	\$7.58
Amazon	454739989656	10/10/2018	5013110	\$55.94
Amazon	443366898956	10/10/2018	5013512	\$10.84
Amazon	637788599868	10/13/2018	5013110	\$50.09
Amazon	697867579564	10/10/2018	5013515	\$51.49
Amazon	555978694536	10/11/2018	5013110	\$4.23
Amazon	453986675989	10/11/2018	5013110	\$10.01
Amazon	473484395838	10/11/2018	5013110	\$24.16
Amazon	967734878975	10/11/2018	5013180	\$14.98
Amazon	439476367753	10/11/2018	5013515	\$273.60
Amazon	659986836967	10/12/2018	5013515	\$16.21
Amazon	977986694735	10/12/2018	5013110	\$32.54
Amazon	633745779898	10/13/2018	5013110	\$25.60
Amazon	646889568359	10/15/2018	5013515	\$12.68
Amazon	693847599564	10/13/2018	5013110	\$92.08
Amazon	837553549874	10/13/2018	5013110	\$21.69
Amazon	735835843465	10/16/2018	5013515	\$10.50
Amazon	698378734879	10/17/2018	5013515	\$12.88
Amazon	657334436595	10/15/2018	5013515	\$22.94
Amazon	664939864556	10/16/2018	5013110	\$27.75
Amazon	775467649959	10/16/2018	5013515	\$85.84
Amazon	439686549845	10/18/2018	5013515	\$19.43
Amazon	484537467399	10/17/2018	5013515	\$8.65
Amazon	456658845378	10/17/2018	5013515	\$5.41
Amazon	436778377978	10/17/2018	5013515	\$15.14
Amazon	455345656464	10/17/2018	5013515	\$126.21
Amazon	468676669944	10/17/2018	5013515	\$23.15

Amazon	843569856746	10/17/2018	5013110	\$149.11
Amazon	577954474997	10/17/2018	5013515	\$9.76
Amazon	948364737749	10/17/2018	5013512	\$155.06
Amazon	477434543763	10/18/2018	5013515	\$10.51
Amazon	446533996345	10/19/2018	5013515	\$6.49
Amazon	753385595855	10/18/2018	5013512	\$29.28
Amazon	438767439655	10/19/2018	5013515	\$8.67
Amazon	463494447946	10/23/2018	5013515	\$32.52
Amazon	663634445636	10/20/2018	5013515	\$28.08
Amazon	465533668564	10/21/2018	5013515	\$15.18
Amazon	439864355397	10/23/2018	5013515	\$9.76
Amazon	638873935686	10/23/2018	5013515	\$35.84
Amazon	484579464336	10/23/2018	5013515	\$11.59
Amazon	799677377648	10/23/2018	5013515	\$5.41
Amazon	436964835357	10/23/2018	5013515	\$10.51
Amazon	839874635995	10/24/2018	5013512	\$124.78
Amazon	667467464333	10/23/2018	5013515	\$13.90
Amazon	954657958636	10/23/2018	5013515	\$11.82
Amazon	463777356674	10/23/2018	5013515	\$13.00
Amazon	975764377663	10/23/2018	5013515	\$10.51
Amazon	773839784959	10/24/2018	5013110	\$9.75
Amazon	456379757339	10/26/2018	5013110	\$54.22
Amazon	448676495987	10/31/2018	5013515	\$17.65
Amazon	788439858368	10/27/2018	5013110	\$17.35
Amazon	568837896644	10/27/2018	5013180	\$55.57
Amazon	759583695555	10/27/2018	5013110	\$7.58
Amazon	445846343437	10/31/2018	5013515	\$13.00
Amazon	458967734567	11/02/2018	5013515	\$17.20
Amazon	10/31/2018	8469783854	5013515	\$11.93
Amazon	10/31/2018	6839849395	5013515	\$30.07
Amazon	10/31/2018	5434986734	5013515	\$6.68
Amazon	11/01/2018	4769934563	5013515	\$16.72
Amazon	11/01/2018	8556954553	5013515	\$21.69
Amazon	11/01/2018	6647368856	5013515	\$95.58
Amazon	11/05/2018	4663833689	5013110	\$33.07

SKAGIT COUNTY JR DISTRICTS
BALANCE SHEET
NOVEMBER 2018

DESCRIPTION	BEGINNING BALANCE	CURRENT DEBITS	CURRENT CREDITS	ENDING BALANCE
Fnd L03 NORTH CENTRAL RURAL LIBRARY DI				
Sub 001 NORTH CENTRAL RURAL LIBRARY DI				
Typ 001 ASSETS				
Obj 111 CASH AND CASH EQUIVALENTS	692,959.94	132,661.59	76,520.68-	749,100.85
Obj 118 TEMPORARY INVESTMENTS	2,103,265.09	3,938.45		2,107,203.54
Obj 121 TAXES RECEIVABLE (NET)	101,950.79	318.29	68,787.33-	33,481.75
Typ 002 LIABILITIES & FUND EQUITY				
Obj 213 ACCOUNTS/VOUCHERS PAYABLE	3,815.41-	32,829.40	29,013.99-	
Obj 231 OTHER ACCRUED LIABILITIES	17,678.08-	17,678.08	16,688.97-	16,688.97-
Obj 257 DEFERRED REVENUE	101,950.79-	68,787.33	318.29-	33,481.75-
Obj 287 UNRESERVED FUND BALANCE	2,787,330.51-			2,787,330.51-

SKAGIT COUNTY JR DISTRICTS
 REVENUE/EXPENDITURE
 NOVEMBER 2018

Fnd L03 NORTH CENTRAL RURAL LIBRARY

DESCRIPTION	PRIOR MONTH END BALANCE	CURRENT DEBITS	CURRENT CREDITS	MONTH END BALANCE	2018 BUDGET
Sub 001 NORTH CENTRAL RURAL LIBRARY					
Typ 003 REVENUES					
Obj 310 TAXES	812,568.34-		90,412.32-	902,980.66-	
Obj 330 INTERGOVERNMENTAL REVENUES	362,879.31-		37,862.74-	400,742.05-	
Obj 340 CHARGES FOR GOODS AND SERV	143,688.54-			143,688.54-	
Obj 360 MISCELLANEOUS REVENUES	37,157.78-		4,386.53-	41,544.31-	
Typ 005 EXPENDITURES					
Obj 510 SALARIES AND WAGES	277,425.48	31,344.18		308,769.66	
Obj 520 PERSONNEL BENEFITS	151,068.88	7,084.51		158,153.39	
Obj 530 SUPPLIES	218,722.23	15,664.92		234,387.15	
Obj 540 OTHER SERVICES AND CHARGES	188,357.40	13,684.10		202,041.50	
Obj 560 CAPITAL OUTLAYS	533,318.95			533,318.95	
Obj 599 BUDGET EXPENDITURES					1,604,641.00
Fnd L03 NORTH CENTRAL RURAL LIBRARY D	12,598.97	67,777.71	132,661.59-	52,284.91-	1,604,641.00

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
NOVEMBER 2018

					Opening	Closing
					Balance	Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI					
	PRL APP	89169	20226?	11/15/18 WILLIAMS, JEANNE M	3,833.06	
	PRL APP	89237	20319?	11/15/18 SANCHEZ-DAVILA, SANDRA I	1,703.68	
	PRL APP	89237	20357?	11/15/18 CARMONA AVILA, RICARDO	1,496.00	
	PRL APP	89237	20448?	11/15/18 MALONE, MARISSA B	1,452.00	
	PRL APP	89237	20363?	11/15/18 ALLEN, ALLIA E	1,540.88	
	PRL APP	89237	20417?	11/15/18 ANDERSSON, MARY S	1,012.50	
	PRL APP	89237	20420?	11/15/18 BOHMBACH, CAROL F	850.50	
	PRL APP	89237	20419?	11/15/18 JACOBSON, ROBERTA R	300.00	
	PRL APP	89237	20418?	11/15/18 JOHNSON, TERESA J	1,799.49	
	PRL APP	89237	20422?	11/15/18 HARLAN, SARA E	667.10	
	PRL APP	89304	20226?	11/30/18 WILLIAMS, JEANNE M	3,833.06	
	PRL APP	89304	20422?	11/30/18 HARLAN, SARA E	2,408.80	
	PRL APP	89372	20319?	11/30/18 SANCHEZ-DAVILA, SANDRA I	1,703.68	
	PRL APP	89372	20357?	11/30/18 CARMONA AVILA, RICARDO	1,496.00	
	PRL APP	89372	20448?	11/30/18 MALONE, MARISSA B	1,452.00	
	PRL APP	89372	20363?	11/30/18 ALLEN, ALLIA E	1,540.88	
	PRL APP	89372	20417?	11/30/18 ANDERSSON, MARY S	1,005.75	
	PRL APP	89372	20420?	11/30/18 BOHMBACH, CAROL F	783.00	
	PRL APP	89372	20419?	11/30/18 JACOBSON, ROBERTA R	362.50	
	PRL APP	89372	20418?	11/30/18 JOHNSON, TERESA J	2,103.30	
					-----	-----
L03 5011100	SALARIES AND WAGES				277,425.48	308,769.66
	PRL APP	89126	?	11/09/18 SOCIAL SECURITY	1,352.37	
	PRL APP	89262	?	11/21/18 SOCIAL SECURITY	1,121.10	
					-----	-----
L03 5012100	SOCIAL SECURITY				19,870.76	22,344.23
	PRL APP	89126	?	11/09/18 RETIREMENT	2,318.40	
	PRL APP	89262	?	11/21/18 RETIREMENT	1,841.76	
					-----	-----
L03 5012200	RETIREMENT				29,771.47	33,931.63
	PRL APP	89126	?	11/09/18 LABOR AND INDUSTRIES	244.35	
	PRL APP	89262	?	11/21/18 LABOR AND INDUSTRIES	206.53	
					-----	-----
L03 5012300	LABOR AND INDUSTRIES				3,644.24	4,095.12

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
NOVEMBER 2018

					Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI					
L03 5012400	MEDICAL				97,412.95	97,412.95
L03 5012900	UNEMPLOYMENT COMPENSATION				369.46	369.46
	A/P APP	125871	490269	11/05/18 PLASTICARDS CENTRAL SKAGIT LIB	660.00	
	A/P APP	125871	490123	11/05/18 DEMCO CENTRAL SKAGIT LIBRARY	90.97	
	A/P APP	125881	490043	11/05/18 VISA CENTRAL SKAGIT LIBRARY	44.45	
	ACH APP	80682	806821	11/21/18 OCT 2018 DCR USE TAX	56.10	
	A/P APP	126130	491144	11/26/18 AMAZON.COM CENTRAL SKAGIT LIBR	759.87	
L03 5013110	OFFICE SUPPLIES				8,977.01	10,588.40
L03 5013130	SOFTWARE SUPPLIES				385.81	385.81
	A/P APP	125881	490043	11/05/18 VISA CENTRAL SKAGIT LIBRARY	655.81	
	A/P APP	126119	491352	11/26/18 DAVILA S CENTRAL SKAGIT LIBRAR	93.77	
	A/P APP	126130	491144	11/26/18 AMAZON.COM CENTRAL SKAGIT LIBR	340.51	
L03 5013180	LIBRARY PROGRAM COSTS				15,352.44	16,442.53
	A/P APP	125881	490043	11/05/18 VISA CENTRAL SKAGIT LIBRARY	75.00	
L03 5013200	FUEL				150.00	225.00
L03 5013511	LIBRARY COMPUTER EQUIP < \$50				30,979.12	30,979.12
	A/P APP	125871	490222	11/05/18 LEAP CENTRAL SKAGIT LIBRARY	292.95	
	A/P APP	125881	490043	11/05/18 VISA CENTRAL SKAGIT LIBRARY	47.75	
	A/P APP	125978	490503	11/13/18 GREATAMERICA CENTRAL SKAGIT LI	125.69	
	A/P APP	126130	491144	11/26/18 AMAZON.COM CENTRAL SKAGIT LIBR	319.96	
L03 5013512	LIBRARY EQUIPMENT < \$5000				36,023.68	36,810.03
	A/P APP	125871	490243	11/05/18 MIDWESTTAPE CENTRAL SKAGIT LIB	411.28	
	A/P APP	125871	490243	11/05/18 MIDWESTTAPE CENTRAL SKAGIT LIB	107.57	
	A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI	198.24	

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
NOVEMBER 2018

Opening
Balance

Closing
Balance

Fnd L03	NORTH CENTRAL RURAL LIBRARY DI			Opening Balance	Closing Balance
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	11.49	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	12.18	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	15.75	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	13.78	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	100.73	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	6.89	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	202.60	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	19.76	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	10.84	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	16.74	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	10.84	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	20.83	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	159.10	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	98.77	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	19.76	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	11.81	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	26.71	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	36.74	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	30.99	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	70.94	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	26.62	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	175.76	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	12.26	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	163.21	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	16.63	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	44.47	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	173.91	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	17.27	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	7.39	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	15.72	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	124.58	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	208.02	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	11.56	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	14.86	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	16.63	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	15.93	
A/P APP 125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	17.81	

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
NOVEMBER 2018

					Opening	Closing
					Balance	Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI					
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	37.03	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	19.14	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	29.39	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	30.52	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	6.72	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	36.94	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	196.12	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	25.93	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	47.71	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	29.43	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	80.09	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	24.11	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	30.99	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	6.22	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	120.00	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	8.71	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	106.70	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	185.09	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	19.14	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	16.97	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	25.16	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	217.43	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	17.25	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	24.47	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	150.58	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	45.80	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	10.02	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	5.57	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	10.66	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	18.52	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	12.96	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	243.61	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	81.49	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	65.16	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	53.06	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	42.67	
A/P APP	125875	490068	11/05/18	BAKER&TAYLOR CENTRAL SKAGIT LI	12.81	

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
NOVEMBER 2018

Opening
Balance Closing
Balance

Fnd L03		NORTH CENTRAL RURAL LIBRARY DI			Opening Balance	Closing Balance
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		8.26	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		22.01	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		8.71	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		18.94	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		109.60	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		16.98	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		38.37	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		54.90	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		22.18	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		120.13	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		8.21	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		27.87	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		5.57	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		6.89	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		22.68	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		7.56	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		65.85	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		74.53	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		17.88	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		5.57	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		3,344.26	
A/P APP	125875	490068	11/05/18 BAKER&TAYLOR CENTRAL SKAGIT LI		17.88	
A/P APP	125978	490588	11/13/18 MIDWESTTAPE CENTRAL SKAGIT LIB		203.05	
A/P APP	125978	490588	11/13/18 MIDWESTTAPE CENTRAL SKAGIT LIB		680.16	
A/P APP	126054	490947	11/19/18 MIDWESTTAPE CENTRAL SKAGIT LIB		27.11	
A/P APP	126054	490947	11/19/18 MIDWESTTAPE CENTRAL SKAGIT LIB		88.89	
A/P APP	126054	490947	11/19/18 MIDWESTTAPE CENTRAL SKAGIT LIB		149.93	
A/P APP	126054	490947	11/19/18 MIDWESTTAPE CENTRAL SKAGIT LIB		304.06	
A/P APP	126119	491289	11/26/18 LIBRARYIDEAS CENTRAL SKAGIT LI		45.53	
A/P APP	126119	491306	11/26/18 MIDWESTTAPE CENTRAL SKAGIT LIB		333.22	
A/P APP	126130	491144	11/26/18 AMAZON.COM CENTRAL SKAGIT LIBR		1,474.17	
L03 5013515 LIBRARY BOOKS < \$5,000					126,854.17	138,956.26
A/P APP	125871	490293	11/05/18 INTERPR TECH CENTRAL SKAGIT LI		204.74	
A/P APP	125978	490668	11/13/18 SKAGITLAWLLC CENTRAL SKAGIT LI		175.00	
A/P APP	126054	490882	11/19/18 HCMP PS CENTRAL SKAGIT LIBRARY		238.00	

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
NOVEMBER 2018

					Opening	Closing
					Balance	Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI					
	A/P APP 126054	491007	11/19/18	INTERPR TECH CENTRAL SKAGIT LI	357.89	
L03 5014110	PROFESSIONAL SERVICES				48,143.87	49,119.50
L03 5014120	ACCOUNTING SERVICES				3,174.69	3,174.69
L03 5014130	STATE EXAMINER				6,476.37	6,476.37
	A/P APP 126119	491236	11/26/18	FRONTLINELIC CENTRAL SKAGIT LI	570.00	
L03 5014187	JANITORIAL				4,622.45	5,192.45
	A/P APP 125881	490043	11/05/18	VISA CENTRAL SKAGIT LIBRARY	201.87	
	A/P APP 126119	491409	11/26/18	VERIZONWIREL CENTRAL SKAGIT LI	146.80	
L03 5014210	TELEPHONE				1,208.89	1,557.56
	A/P APP 125881	490043	11/05/18	VISA CENTRAL SKAGIT LIBRARY	99.29	
	A/P APP 125978	490447	11/13/18	COMCAST CENTRAL SKAGIT LIBRARY	269.02	
	A/P APP 126119	491189	11/26/18	COMCAST CENTRAL SKAGIT LIBRARY	344.22	
L03 5014212	TELEPHONE INTERNET				8,766.55	9,479.08
	A/P APP 125881	490043	11/05/18	VISA CENTRAL SKAGIT LIBRARY	50.00	
L03 5014220	POSTAGE				735.72	785.72
	A/P APP 125881	490043	11/05/18	VISA CENTRAL SKAGIT LIBRARY	198.59	
	A/P APP 126119	491352	11/26/18	DAVILA S CENTRAL SKAGIT LIBRAR	367.83	
L03 5014310	TRAVEL				3,892.45	4,458.87
	A/P APP 125981	490043	11/05/18	VISA CENTRAL SKAGIT LIBRARY	125.00	
L03 5014410	ADVERTISING				608.10	733.10
	A/P APP 125881	490043	11/05/18	VISA CENTRAL SKAGIT LIBRARY	250.00	

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
NOVEMBER 2018

					Opening	Closing
					Balance	Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI					
	A/P APP	126054	491087	11/19/18 MORGANJRVIRG CENTRAL SKAGIT LI	1,260.00	
L03 5014510	RENTALS				11,291.50	12,801.50
L03 5014610	INSURANCE				9,844.00	9,844.00
	A/P APP	125881	490043	11/05/18 VISA CENTRAL SKAGIT LIBRARY	80.21	
	A/P APP	125978	490428	11/13/18 CASCADE GAS CENTRAL SKAGIT LIB	87.29	
	A/P APP	125978	490428	11/13/18 CASCADE GAS CENTRAL SKAGIT LIB	64.12	
	A/P APP	125978	490743	11/13/18 ZOUBEANINC CENTRAL SKAGIT LIBR	945.00	
	A/P APP	125978	490439	11/13/18 SEDRO CITY CENTRAL SKAGIT LIBR	116.49	
	A/P APP	125978	490439	11/13/18 SEDRO CITY CENTRAL SKAGIT LIBR	156.27	
	A/P APP	126054	490990	11/19/18 PUD #1 CENTRAL SKAGIT LIBRARY	49.65	
	A/P APP	126119	491336	11/26/18 PUD #1 CENTRAL SKAGIT LIBRARY	65.61	
L03 5014700	UTILITIES				10,078.67	11,643.31
	A/P APP	126125	491229	11/26/18 CAMPINGWORLD CENTRAL SKAGIT LI	1,087.45	
L03 5014910	MISCELLANEOUS				165.59	1,253.04
	A/P APP	125871	490252	11/05/18 OASYSINC CENTRAL SKAGIT LIBRAR	96.83	
L03 5014911	PRINTING				355.40	452.23
	A/P APP	125861	490055	11/02/18 AMERLIBRARY CENTRAL SKAGIT LIB	325.00	
	A/P APP	125861	490055	11/02/18 AMERLIBRARY CENTRAL SKAGIT LIB	345.00	
	A/P APP	125881	490043	11/05/18 VISA CENTRAL SKAGIT LIBRARY	35.00	
L03 5014920	EDUCATION/TRAINING				1,440.00	2,145.00
	A/P APP	125871	490243	11/05/18 MIDWESTTAPE CENTRAL SKAGIT LIB	1,331.58	
	A/P APP	125871	490227	11/05/18 LIBRARYIDEAS CENTRAL SKAGIT LI	1,950.00	
	A/P APP	125881	490043	11/05/18 VISA CENTRAL SKAGIT LIBRARY	1,237.66	
	A/P APP	125978	490473	11/13/18 EBSCOINDUSTR CENTRAL SKAGIT LI	573.76	
	ACH APP	80682	806821	11/21/18 OCT 2018 DOR USE TAX	278.93	
L03 5014930	DUES/SUBSCRIPTONS/MEMBERSHI				77,553.15	82,925.08

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
NOVEMBER 2018

		Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI		
L03 5016210	BUILDINGS AND STRUCTURES	533,318.95	533,318.95

SKAGIT COUNTY JR DISTRICTS
 BALANCE SHEET
 DECEMBER 2018

DESCRIPTION	BEGINNING BALANCE	CURRENT DEBITS	CURRENT CREDITS	ENDING BALANCE
Fnd L03 NORTH CENTRAL RURAL LIBRARY DI				
Sub 001 NORTH CENTRAL RURAL LIBRARY DI				
Typ 001 ASSETS				
Obj 111 CASH AND CASH EQUIVALENTS	749,100.85	104,985.99	108,670.30-	745,416.54
Obj 118 TEMPORARY INVESTMENTS	2,107,203.54	3,902.55		2,111,106.09
Obj 121 TAXES RECEIVABLE (NET)	33,481.75	2,060.65	5,685.01-	29,857.39
Typ 002 LIABILITIES & FUND EQUITY				
Obj 213 ACCOUNTS/VOUCHERS PAYABLE		43,809.94	43,809.94-	
Obj 231 OTHER ACCRUED LIABILITIES	16,688.97-	16,688.97		
Obj 257 DEFERRED REVENUE	33,481.75-	5,685.01	2,060.65-	29,857.39-
Obj 287 UNRESERVED FUND BALANCE	2,787,330.51-			2,787,330.51-

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
DECEMBER 2018

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI								
12	121518	PA	20226	S J	89470	3 3	3833.06		
12	121518	PA	20422	S J	89470	4 3	2408.80		
12	121518	PA	20319	S J	89512	72 3	1548.80		
12	121518	PA	20357	S J	89512	73 3	1360.00		
12	121518	PA	20448	S J	89512	74 3	1320.00		
12	121518	PA	20363	S J	89512	75 3	1383.29		
12	121518	PA	20417	S J	89512	76 3	934.88		
12	121518	PA	20420	S J	89512	77 3	708.75		
12	121518	PA	20419	S J	89512	78 3	309.38		
12	121518	PA	20418	S J	89512	79 3	1846.23		
12	123118	PA	20226	S J	89543	3 2	3833.06		
12	123118	PA	20422	S J	89543	4 2	2408.80		
12	123118	PA	20319	S J	89640	74 2	1703.68		
12	123118	PA	20357	S J	89640	75 2	1496.00		
12	123118	PA	20448	S J	89640	76 2	1452.00		
12	123118	PA	20363	S J	89640	77 2	1523.37		
12	123118	PA	20417	S J	89640	78 2	958.50		
12	123118	PA	20420	S J	89640	79 2	877.50		
12	123118	PA	20419	S J	89640	80 2	350.00		
12	123118	PA	20418	S J	89640	81 2	2079.93		
L03 5011100	SALARIES AND WAGES							308,769.66	341,105.69
12	121018	PA		S J	89407 80000	3	1276.70		
12	122418	PA		S J	89532 80000	3	1197.49		
12	123118	PA		S J	89694 80000	2	1276.25		
L03 5012100	SOCIAL SECURITY							22,344.23	26,094.67
12	121018	PA		S J	89407 80000	3	2094.68		
12	122418	PA		S J	89532 80000	3	1968.62		
12	123118	PA		S J	89694 80000	2	2095.51		
L03 5012200	RETIREMENT							33,931.63	40,090.44
12	121018	PA		S J	89407 80000	3	228.89		

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
DECEMBER 2018

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03 NORTH CENTRAL RURAL LIBRARY DI									
12	122418	PA		S J	89532	80000 3	211.38		
12	123118	PA		S J	89694	80000 2	225.04		
L03 5012300 LABOR AND INDUSTRIES								4,095.12	4,760.43
12	121718	AP	492994 30526WA ST H	126393		1 3	10173.26		
L03 5012400 MEDICAL								97,412.95	107,586.21
12	123118	GL	810321	81032		1 2	189.76		
L03 5012900 UNEMPLOYMENT COMPENSATION								369.46	559.22
12	121418	AP	492290 20480VISA-SK	126387		1 3	66.71		
12	121418	AP	492452 10883DEMCO	126390		2 3	28.68		
12	122118	GL	810061	81006		1 3	4.75		
12	122418	AP	493047 24334AMAZON.	126511		1 2	658.79		
L03 5013110 OFFICE SUPPLIES								10,588.40	11,347.33
L03 5013130 SOFTWARE SUPPLIES								385.81	385.81
12	121418	AP	492632 28576LA CONN	126385		1 3	491.75		
12	121418	AP	492290 20480VISA-SK	126387		1 3	356.76		
12	122418	AP	493047 24334AMAZON.	126511		1 2	543.42		
L03 5013160 LIBRARY PROGRAM COSTS								16,442.53	17,834.46
L03 5013200 FUEL								225.00	225.00
L03 5013511 LIBRARY COMPUTER EQUIP < \$50								30,979.12	30,979.12
12	120718	AP	492042 30912LEAF	126204		1 3	292.95		
12	121418	AP	492290 20480VISA-SK	126387		1 3	103.80		
12	121718	AP	492539 31360GREATAM	126393		6 3	125.69		

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
DECEMBER 2018

Period	Date	SS	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance	
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI									
12	122118	AP	493065 10430BLACKBU	126506		2 2	815.25			
L03 5013512	LIBRARY EQUIPMENT < \$5000								36,810.03	38,147.72
12	120718	AP	491812 B9381BAKER &	126283		1 3	7.56			
12	120718	AP	491812 B9381BAKER &	126283		2 3	8.72			
12	120718	AP	491812 B9381BAKER &	126283		3 3	59.96			
12	120718	AP	491812 B9381BAKER &	126283		4 3	174.45			
12	120718	AP	491812 B9381BAKER &	126283		5 3	17.88			
12	120718	AP	491812 B9381BAKER &	126283		6 3	37.97			
12	120718	AP	491812 B9381BAKER &	126283		7 3	10.94			
12	120718	AP	491812 B9381BAKER &	126283		8 3	149.09			
12	120718	AP	491812 B9381BAKER &	126283		9 3	18.51			
12	120718	AP	491812 B9381BAKER &	126283		10 3	11.96			
12	120718	AP	491812 B9381BAKER &	126283		11 3	69.07			
12	120718	AP	491812 B9381BAKER &	126283		12 3	35.38			
12	120718	AP	491812 B9381BAKER &	126283		13 3	39.71			
12	120718	AP	491812 B9381BAKER &	126283		14 3	22.76			
12	120718	AP	491812 B9381BAKER &	126283		15 3	19.14			
12	120718	AP	491812 B9381BAKER &	126283		16 3	713.04			
12	120718	AP	491812 B9381BAKER &	126283		17 3	52.44			
12	120718	AP	491812 B9381BAKER &	126283		18 3	269.52			
12	120718	AP	491812 B9381BAKER &	126283		19 3	38.35			
12	120718	AP	491812 B9381BAKER &	126283		20 3	22.95			
12	120718	AP	491812 B9381BAKER &	126283		21 3	53.67			
12	120718	AP	491812 B9381BAKER &	126283		22 3	54.93			
12	120718	AP	491812 B9381BAKER &	126283		23 3	21.34			
12	120718	AP	491812 B9381BAKER &	126283		24 3	16.58			
12	120718	AP	491812 B9381BAKER &	126283		25 3	8.88			
12	120718	AP	491812 B9381BAKER &	126283		26 3	17.82			
12	120718	AP	491812 B9381BAKER &	126283		27 3	6.06			
12	120718	AP	491812 B9381BAKER &	126283		28 3	16.24			
12	120718	AP	491812 B9381BAKER &	126283		29 3	88.67			
12	120718	AP	491812 B9381BAKER &	126283		30 3	27.26			
12	120718	AP	491812 B9381BAKER &	126283		31 3	47.25			

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
DECEMBER 2018

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance
Fnd L03			NORTH CENTRAL RURAL LIBRARY DI						
12	120718	AP	491812 B9381BAKER &	126283	32	3	12.81		
12	120718	AP	491812 B9381BAKER &	126283	33	3	57.97		
12	120718	AP	491812 B9381BAKER &	126283	34	3	35.30		
12	120718	AP	491812 B9381BAKER &	126283	35	3	17.88		
12	120718	AP	491812 B9381BAKER &	126283	36	3	28.02		
12	120718	AP	491812 B9381BAKER &	126283	37	3	41.17		
12	120718	AP	491812 B9381BAKER &	126283	38	3	12.79		
12	120718	AP	491812 B9381BAKER &	126283	39	3	18.51		
12	120718	AP	491812 B9381BAKER &	126283	40	3	53.68		
12	120718	AP	491812 B9381BAKER &	126283	41	3	932.77		
12	120718	AP	491812 B9381BAKER &	126283	42	3	19.15		
12	120718	AP	491812 B9381BAKER &	126283	43	3	31.73		
12	120718	AP	491812 B9381BAKER &	126283	44	3	17.88		
12	120718	AP	491812 B9381BAKER &	126283	45	3	20.35		
12	120718	AP	491812 B9381BAKER &	126283	46	3	98.19		
12	120718	AP	491812 B9381BAKER &	126283	47	3	18.52		
12	120718	AP	491812 B9381BAKER &	126283	48	3	15.36		
12	120718	AP	491812 B9381BAKER &	126283	49	3	53.61		
12	120718	AP	491812 B9381BAKER &	126283	50	3	6.89		
12	120718	AP	491812 B9381BAKER &	126283	51	3	54.30		
12	120718	AP	491812 B9381BAKER &	126283	52	3	37.03		
12	120718	AP	491812 B9381BAKER &	126283	53	3	5.41		
12	120718	AP	491812 B9381BAKER &	126283	54	3	5.57		
12	120718	AP	491812 B9381BAKER &	126283	55	3	10.82		
12	120718	AP	491812 B9381BAKER &	126283	56	3	6.22		
12	120718	AP	491812 B9381BAKER &	126283	57	3	109.73		
12	120718	AP	491812 B9381BAKER &	126283	58	3	72.16		
12	120718	AP	491812 B9381BAKER &	126283	59	3	59.38		
12	120718	AP	491812 B9381BAKER &	126283	60	3	35.76		
12	120718	AP	491812 B9381BAKER &	126283	61	3	8.68		
12	120718	AP	491812 B9381BAKER &	126283	62	3	37.89		
12	120718	AP	491812 B9381BAKER &	126283	63	3	16.48		
12	120718	AP	491812 B9381BAKER &	126283	64	3	17.88		
12	120718	AP	491812 B9381BAKER &	126283	65	3	6.89		
12	120718	AP	492086 29687HOOPLA	126284	6	3	14.90		

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
DECEMBER 2018

Opening
Balance Closing
Balance

Period	Date	ss	Ident	Batch	Sheet	Status	Amount
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI						
12	120718	AP	492086 29687HOOPLA	126284		7 3	281.40
12	120718	AP	492086 29687HOOPLA	126284		8 3	111.45
12	120718	AP	492086 29687HOOPLA	126284		9 3	292.13
12	120718	AP	492086 29687HOOPLA	126284		10 3	139.14
12	120718	AP	492086 29687HOOPLA	126284		11 3	112.56
12	121718	AP	492697 29687HOOPLA	126393		7 3	178.15
12	121718	AP	492697 29687HOOPLA	126393		8 3	543.63
12	121718	AP	492697 29687HOOPLA	126393		9 3	23.42
12	121718	AP	492697 29687HOOPLA	126393		10 3	244.00
12	121718	AP	492697 29687HOOPLA	126393		11 3	515.37
12	122118	AP	493235 29687HOOPLA	126506		5 2	135.96
12	122118	AP	493235 29687HOOPLA	126506		6 2	1860.76
12	122118	AP	493235 29687HOOPLA	126507		1 2	816.10
12	122118	AP	493235 29687HOOPLA	126507		2 2	7.58
12	122118	AP	493235 29687HOOPLA	126507		3 2	317.50
12	122118	AP	493235 29687HOOPLA	126507		4 2	47.19
12	122118	AP	493235 29687HOOPLA	126507		5 2	163.23
12	122118	GL	810061	81006		1 3	3.87
12	122418	AP	493047 24334AMAZON.	126511		1 2	1515.37
12	122418	AP	493062 B9381BAKER &	126515		1 2	7.39
12	122418	AP	493062 B9381BAKER &	126515		2 2	87.66
12	122418	AP	493062 B9381BAKER &	126515		3 2	23.65
12	122418	AP	493062 B9381BAKER &	126515		4 2	35.15
12	122418	AP	493062 B9381BAKER &	126515		5 2	53.06
12	122418	AP	493062 B9381BAKER &	126515		6 2	13.62
12	122418	AP	493062 B9381BAKER &	126515		7 2	7.55
12	122418	AP	493062 B9381BAKER &	126515		8 2	10.68
12	122418	AP	493062 B9381BAKER &	126515		9 2	12.10
12	122418	AP	493062 B9381BAKER &	126515		10 2	19.14
12	122418	AP	493062 B9381BAKER &	126515		11 2	7.59
12	122418	AP	493062 B9381BAKER &	126515		12 2	23.65
12	122418	AP	493062 B9381BAKER &	126515		13 2	39.84
12	122418	AP	493062 B9381BAKER &	126515		14 2	17.27
12	122418	AP	493062 B9381BAKER &	126515		15 2	17.27
12	122418	AP	493062 B9381BAKER &	126515		16 2	10.02

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
DECEMBER 2016

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance	
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI									
12	122418	AP	493062 B9381BAKER &	126515	17	2	18.27			
12	122418	AP	493062 B9381BAKER &	126515	18	2	36.38			
12	122418	AP	493062 B9381BAKER &	126515	19	2	98.67			
12	122418	AP	493062 B9381BAKER &	126515	20	2	13.13			
12	122418	AP	493062 B9381BAKER &	126515	21	2	37.05			
12	122418	AP	493062 B9381BAKER &	126515	22	2	12.15			
12	122418	AP	493062 B9381BAKER &	126515	23	2	24.61			
12	122418	AP	493062 B9381BAKER &	126515	24	2	7.43			
12	122418	AP	493062 B9381BAKER &	126515	25	2	29.03			
12	122418	AP	493062 B9381BAKER &	126515	26	2	16.58			
12	122418	AP	493062 B9381BAKER &	126515	27	2	14.46			
12	122418	AP	493062 B9381BAKER &	126515	28	2	18.24			
12	122418	AP	493062 B9381BAKER &	126515	29	2	25.97			
12	122418	AP	493062 B9381BAKER &	126515	30	2	10.50			
12	122418	AP	493062 B9381BAKER &	126515	31	2	17.59			
12	122418	AP	493062 B9381BAKER &	126515	32	2	28.25			
L03 5013515	LIBRARY BOOKS < \$5,000							138,956.26	151,179.80	
12	120718	AP	492176 28470INTERPR	126284	3	3	590.16			
12	120718	AP	492021 31757MBENAGH	126284	5	3	525.00			
12	121418	AP	492343 10445BLYTHE	126390	1	3	262.57			
12	121418	AP	492822 28470INTERPR	126390	11	3	47.31			
12	121418	AP	492873 22672SKAGIT	126390	15	3	125.00			
12	121418	AP	492873 22672SKAGIT	126390	16	3	225.00			
12	122118	AP	493087 30240MCHUGH	126506	1	2	6500.00			
12	122118	AP	493295 28470INTERPR	126507	6	2	59.13			
12	122118	AP	493174 29431HILLIS	126507	7	2	28.00			
L03 5014110	PROFESSIONAL SERVICES							49,119.50	57,481.67	
12	123118	GL	809791	80979	1	3	1058.23			
L03 5014120	ACCOUNTING SERVICES							3,174.69	4,232.92	
L03 5014130	STATE EXAMINER							6,476.37	6,476.37	

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
DECEMBER 2018

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance	
Pnd L03	NORTH CENTRAL RURAL LIBRARY DI									
12	122118	AP	493153 22930PRONTLI	126506		3 2	862.50			
L03 5014187	JANITORIAL								5,192.45	6,054.95
12	121418	AP	492290 20480VISA-SK	126387		1 3	201.87			
L03 5014210	TELEPHONE								1,557.56	1,759.43
12	121418	AP	492290 20480VISA-SK	126387		1 3	29.59			
12	121718	AP	492419 22610COMCAST	126393		4 3	269.02			
12	122118	AP	493101 22610COMCAST	126506		4 2	344.22			
12	122118	AP	493366 26072VERIZON	126507		8 2	194.32			
L03 5014212	TELEPHONE INTERNET								9,479.08	10,316.23
12	121418	AP	492290 20480VISA-SK	126387		1 3	103.52			
L03 5014220	POSTAGE								785.72	889.24
L03 5014310	TRAVEL								4,458.87	4,458.87
12	121418	AP	492290 20480VISA-SK	126387		1 3	8.33			
12	121418	AP	492882 13375SKAGIT	126390		5 3	241.80			
12	121418	AP	492882 13375SKAGIT	126390		6 3	99.26			
12	121418	AP	492757 31525PHILIPS	126390		9 3	425.00			
L03 5014410	ADVERTISING								733.10	1,507.49
12	121418	AP	492290 20480VISA-SK	126387		1 3	250.00			
12	121718	AP	492976 30669MORGAN	126393		3 3	1260.00			
L03 5014510	RENTALS								12,801.50	14,311.50
L03 5014610	INSURANCE								9,844.00	9,844.00
12	120718	AP	492137 14036PUGET S	126284		2 3	303.47			

SKAGIT COUNTY JR DISTRICTS
TRANSACTION DETAIL
DECEMBER 2018

Period	Date	ss	Ident	Batch	Sheet	Status	Amount	Opening Balance	Closing Balance	
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI									
12	121418	AP	492953 12026TOWN OF	126385		3 3	158.84			
12	121418	AP	492290 20480VISA-SK	126387		1 3	216.31			
12	121418	AP	492407 13076CITY OF	126390		3 3	116.49			
12	121418	AP	492407 13076CITY OF	126390		4 3	156.27			
12	121418	AP	492379 14158CASCADE	126390		13 3	115.48			
12	121418	AP	492379 14158CASCADE	126390		14 3	176.61			
12	121718	AP	492773 12771PUBLIC	126393		5 3	44.77			
L03 5014700	UTILITIES								11,643.31	12,931.55
12	121418	AP	492725 18842OCLC IN	126385		2 3	111.22			
12	122118	GL	810061	81006		1 3	9.45			
L03 5014910	MISCELLANEOUS								1,253.04	1,373.71
L03 5014911	PRINTING								452.23	452.23
12	121418	AP	492290 20480VISA-SK	126387		1 3	40.00			
L03 5014920	EDUCATION/TRAINING								2,145.00	2,185.00
12	121418	AP	492290 20480VISA-SK	126387		1 3	589.41			
12	121418	AP	492290 20480VISA-SK	126387		1 3	477.60			
12	121418	AP	492928 31045THE LIB	126390		7 3	434.00			
12	121418	AP	492928 31045THE LIB	126390		8 3	361.31			
12	121418	AP	492697 29687HOOPLA	126390		10 3	1084.59			
12	121418	AP	492473 24654EBSCO I	126390		12 3	1006.46			
12	121718	AP	492541 11529GUARDIA	126393		2 3	165.00			
12	121718	AP	492473 24654EBSCO I	126398		2 3	678.98			
12	122118	GL	810061	81006		1 3	92.19			
L03 5014930	DUES/SUBSCRIPTIONS/MEMBERSHI								82,925.08	86,859.42
L03 5016210	BUILDINGS AND STRUCTURES								533,318.95	533,318.95

SKAGIT COUNTY JR DISTRICTS
 REVENUE/EXPENDITURE
 DECEMBER 2018

Fnd L03 NORTH CENTRAL RURAL LIBRARY

DESCRIPTION	PRIOR MONTH END BALANCE	CURRENT DEBITS	CURRENT CREDITS	MONTH END BALANCE	2018 BUDGET
Sub 001 NORTH CENTRAL RURAL LIBRARY					
Typ 003 REVENUES					
Obj 310 TAXES	902,980.66-		5,688.88-	908,669.54-	
Obj 330 INTERGOVERNMENTAL REVENUES	400,742.05-		36,670.40-	437,412.45-	
Obj 340 CHARGES FOR GOODS AND SERV	143,688.54-		58,415.00-	202,103.54-	
Obj 360 MISCELLANEOUS REVENUES	41,544.31-		4,211.71-	45,756.02-	
Typ 005 EXPENDITURES					
Obj 510 SALARIES AND WAGES	308,769.66	32,336.03		341,105.69	
Obj 520 PERSONNEL BENEFITS	158,153.39	20,937.58		179,090.97	
Obj 530 SUPPLIES	234,387.15	15,712.09		250,099.24	
Obj 540 OTHER SERVICES AND CHARGES	202,041.50	19,570.68	477.60-	221,134.58	
Obj 560 CAPITAL OUTLAYS	533,318.95			533,318.95	
Obj 599 BUDGET EXPENDITURES					1,604,641.00
Fnd L03 NORTH CENTRAL RURAL LIBRARY D	52,284.91-	88,556.38	105,463.59-	69,192.12-	1,604,641.00