

Central Skagit Rural Partial County Library District
Regular Board Agenda
Sedro-Woolley City Council Chambers
April 23, 2020
7:00 p.m.
Via Zoom Meeting Platform

1. Call to Order
2. Approval of Agenda
3. Consent Agenda Items

Approval of February 20, 2020 Regular Meeting Minutes
Approval of February 2020 Payroll in the amount of \$40,006.63
Approval of February 2020 Vouchers in the amount of \$49,084.80
Approval of March 2020 Payroll in the amount of \$39,424.26
Approval of March 2020 Vouchers in the amount of \$27,689.20
Treasury Reports for February and March 2020
Balance Sheets for February 2020
Withdrawal of 3911 Materials Items

4. Conflict of Interest
5. Unfinished Business
 - A. Skagit County Prosecutor Claim Assignment
6. New Business
 - A. Pandemic Policy (E,N,D – emergency measure)
 - B. Resolution to Join MRSC Small Works Roster (D)
 - C. Officer Elections (discuss deferment motion)
7. Adjournment

Zoom Meeting Information:

Join Zoom Meeting
<https://zoom.us/j/409647017>

Meeting ID: 409 647 017

One tap mobile

+16699009128,,409647017# US (San Jose)
+13462487799,,409647017# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)
+1 346 248 7799 US (Houston)
+1 646 558 8656 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US
+1 312 626 6799 US (Chicago)

Meeting ID: 409 647 017

Find your local number: <https://zoom.us/j/409647017>

Legend:

E = Explore Topic

N = Narrow Options

D = Decision

Information = Informational items and updates on projects

Parking Lot = Items tabled for a later discussion

Current Parking Lot Items:

1. New Library Project Update
2. 2020 Director's Work Plan (D)
3. Naming and Memorials Policy (E)
4. Fee for Library Cards (E)
5. Minor Patron Trespass (D)
6. New Item – Quorum Issues Related to Vacancies
7. The Board Reads Book Club
8. Grand Opening Trustee Lead
9. Insurance Carrier
10. Un-Returned Materials – Accounts Receivable
11. Foundation Development involving Friends of the Library

Central Skagit Rural Partial County Library District
Regular Board Meeting Minutes
Sedro-Woolley City Council Chambers
February 20, 2020
7:00 p.m.

1. Call to Order 7:02pm

Trustees Present

Mary Alice Grobins, Chair
Tim Howland, Vice Chair
Mindy Cosler
Darcy Resetar
Lynn Torset

Staff Present

Jeanne Williams, Director

2. Update from Will Honea, Skagit County Prosecutor's Office

Mr. Honea provided an overview of the issues surrounding the beneficiary-trust relationship between Skagit County and the Department of Natural Resources regarding transfer lands, particularly concerning the change to the Sustainable Harvest Calculation. He also discussed the alternatives for funding from those lands involving carbon sequestration, but this would require legislative action. The County will be working on a plan to present to the legislature.

3. Executive Session: Pursuant to RCW 42.30.110(i): to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Entered Executive Session at 7:36pm
Closed Executive Session at 7:59pm

4. Public Comments

There were no public comments.

5. Approval of Agenda

Motion to approve the agenda as written.

Motion 1: Tim Howland
Motion 2: Lynn Torset
Unanimous

6. Consent Agenda Items

Approval of January 2020 Payroll in the amount of \$39,304.94
Approval of January 2020 Vouchers in the amount of \$62,090.10

Approval of December 19, 2019 Regular Meeting Minutes
Approval of December 30, 2019 Special Meeting Minutes
Approval of January 28, 2020 Regular Meeting Minutes
General Ledger Reports (Treasury Reports) for January 2020
Balance Sheets for Year End 2019
Balance Sheets for January 2020

Motion to approve the consent agenda.

Motion 1: Mindy Coslor
Motion 2: Tim Howland
Unanimous

7. Conflict of Interest

None reported.

8. Communications

None reported.

9. Report of the Director (attached to previous meeting materials)

Jeanne Williams shared her activities since the last meeting. Of note, she joined the state contract procurement group, KCDA, to work on getting the new library's furniture procured on state contract with one entity managing the documentation and installation. She also shared that she is looking at platforms for future migration of the library's website to a platform that will provide seamless calendar integration; management of public meeting room reservations; and provision of a staff intranet.

10. Unfinished Business

A. New Library Project Update

Jeanne Williams shared that the trades such as HVAC, electrical and plumbing, continue to work on the site as roofing is completed and sheathing placed over the openings. There have been delays due to weather, but the hope is that some time may be recovered later in the project. One major transition is Doug Merriman, the new City Supervisor, moving into the lead owner role as Eron Berg transitions to a new position in Port Townsend.

11. New Business

A. 2020 Director's Work Plan (Appendix 1)

Jeanne Williams shared her plan for 2020 as facets related to the CSLD's strategic focus points. Mindy Coslor pointed out that the plan's categories should be more focused on outcomes in order so that it is clear how success will be measured. Mary Alice Grobins shared that, if the Trustees had any input and

work continues on the work plan to please share it. Jeanne Williams will come back with a more outcome-based plan with fewer tasks and objectives listed.

B. 2019 End of Year Reconciliation (Appendix 2)

Jeanne Williams shared that the purpose of the reconciliation is to show that the ending balance of the Skagit Treasurer's reporting matches the ending balance of the Skagit Auditor's reporting.

C. Request to Remove Age Limits From Library Card Eligibility

Jeanne Williams shared that there have been issues regarding the library's policy to restrict cards to only those age 5 years and older. Families seeking to take part in some library programming at neighboring libraries were required to have home library cards for all family members. In surveying neighboring libraries, no other libraries have age restrictions on library cards. Jeanne Williams recommended that the age restriction be lifted.

Motion to remove age limits from library card eligibility.

Motion 1: Tim Howland
Motion 2: Darcy Resetar
Unanimous

12. Adjournment

Motion to adjourn.

Motion 1: Tim Howland
Motion 2: Mindy Coslor
Unanimous

DocuSigned by:
Mary Alice Grobins
8F3A70A3BC58A48
Mary Alice Grobins, Chair

DocuSigned by:
Timothy Howland
B48D583F6A1048E
Tim Howland, Vice Chair

DocuSigned by:
Melinda McCormick Coslor
71DC0CA35281457
Mindy Coslor, Trustee

DocuSigned by:
Darcy Resetar
0CC7C703C108459
Darcy Resetar, Trustee

Lynn Torset, Trustee

Appendix 1



2020 DIRECTOR'S WORK PLAN First Draft

Overarching Focus: Integrate ourselves into the community with relevant library services.

A. Facilities: Ensure our facilities enable the Central Skagit Library District to provide appropriate services.

1. Objective: Continue to support the construction process as an owner's representative, working closely with all parties involved to address issues in a timely manner and provide insight into usage expectations.
2. Objective: Manage the process of procuring furniture, fixtures and equipment for the new library with the vendors involved.
3. Objective: Plan the physical move to the New Library with particular attention to the move of the collection.
4. Objective: Re-evaluate and develop future network architecture for the new library that is more efficient to manage while providing the best technology environment for both staff and patrons.

B. Public Relations: Gain support of our district residents and encourage library usage.

1. Objective: Provide a physical collection that is both relevant to the community and sparks interest in current and new users.
2. Objective: Provide an accurate catalog of the materials the library offers.
3. Objective: Find/Develop training opportunities for staff to help all staff provide accurate, consistent service to patrons.
4. Objective: Find/Develop training opportunities for staff develop staff ability regarding marketing and using the library's physical and digital resources.
5. Objective: Seek opportunities to demonstrate library resources in the community.
6. Objective: Develop a new strategy/plan for bookmobile activities in the community.
7. Objective: Seek innovative ways to provide library services in the Big Lake/Lake Cavanaugh area.

C. Strategic Partnerships: Expand our sphere of influence and explore how we can best serve residents.

1. Objective: Continue to work towards a county-wide library consortium to get the libraries on one integrated library system and develop a courier system to facility sharing of materials.

2. Seek to use this consortium to standardize policies and procedures to provide more consistent service model to area patrons.
3. Objective: Seek opportunities for Board development, training and networking.
4. Objective: Explore potential partners outside of the library community that could be mutually beneficial where both parties equally support the partnership.

D. Services: Develop library programs and services relevant to district residents.

1. Objective: Develop procedures for getting evaluative feedback from patrons visiting the library and participating in programs with specific goals in mind.
2. Objective: Evaluate programming levels against local demographic statistics to identify key groups that the library needs to focus on for marketing and programming.
3. Objective: Consider programming opportunities that will be viable in the new library (that have not been viable in current facility) and begin planning.
4. Objective: As part of future consortium activity, evaluate new integrated library system options that will provide the best customer experience as well as provide a functional environment for staff.
5. Objective: Evaluate web hosting options that will provide a highly functional library website, staff intranet, integrated calendar system and meeting room reservation software with plan to migrate to the system ahead of new library opening.

Internal Administrative Goals

1. Continue to evaluate and restructure staffing as we prepare for working in a larger, busier library on a main arterial through the city. As part of this, I want to consider options for more administrative and technology support for my position.
2. Evaluate current scheduling software while seeking a system that would also aid in payroll administration.
3. Work with staff to get help in the process of getting the interlocal agreements and technological systems in place to get Sedro-Woolley School District students efficiently into the library's database.
4. Continue to work on updating the library's physical inventory to prepare list of items to be de-accessioned prior to moving.

Appendix 2

Central Skagit Library District 2019 Year-End Reconciliation

Treasury Report 12/31/2019

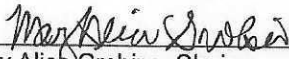
Ending Cash Balance	\$800,950.21
Ending Investments	\$2,414,131.85
	<hr/>
	\$3,215,082.06

Skagit Auditor Balance Year End 2019

Cash and Cash Equivalents	\$801,250.21
Temporary Investments	\$2,414,131.85
	<hr/>
	\$3,215,382.06

Accounts/Vouchers Payable	\$33,059.55
Other Accrued Liabilities	\$22,051.49
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	\$55,111.04

Grand Total Cash/Investments	\$3,160,271.02
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 Mary Alice Grobins, Chair




 Tim Howland, Vice Chair



 Mindy Coslor, Trustee



 Darcy Resetar, Trustee



 Lynn Torset, Trustee

Central Skagit Rural Partial County Library District
720 Metcalf Street
Sedro Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District, hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

Total Vouchers: \$49,084.80

VOUCHER					
DATE	VENDOR	INVOICE NO.	DATE	CATEGORY	AMOUNT
2/7/2020	Leaf	10273071	01/27/20	5013512	\$292.95
	Hoopla (Midwest Tape)	98554372	01/31/20	5014930	\$1,700.57
	Interpreting Technology	IT31976	01/31/20	5014110	\$180.98
	WA Health Care Authority	February Premiums	01/27/20	5012400	\$14,044.27
	Midwest Tape	98543109	01/30/20	5013515	\$18.98
	Midwest Tape	98543120	01/30/20	5013515	\$35.25
	Midwest Tape	98515940	01/24/20	5013515	\$14.90
	Midwest Tape	98515941	01/24/20	5013515	\$37.95
	Midwest Tape	98515943	01/24/20	5013515	\$27.37
	Midwest Tape	98515944	01/24/20	5013515	\$23.04
	Midwest Tape	98515945	01/24/20	5013515	\$14.90
	Midwest Tape	98511072	01/23/20	5013515	\$27.92
2/7/220	GUARDIAN SECURITY SYST 206-6226545 WA		12/27/19	5014930	\$179.03
	SKAGIT FARMERS SUPPLY SEDRO-WOOLLEY V		12/27/19	5013110	\$17.88
	SIGNMART MOUNT VERNON WA		01/02/20	5014410	\$314.65
	INTERPRETING TECHNOLOG 3604195555 WA		01/06/20	5014930	\$162.74
	EIG*POWWEB 866-5392854 MA		01/06/20	5014930	\$117.27
	TST* MAX DALE S STEAK MOUNT VERNON WA		01/09/20	5014310	\$61.07
	EIG*POWWEB 866-5392854 MA		01/16/20	5014930	\$4.29
	COMMUNITY ACTION OF SK 360-4167585 WA		01/21/20	5014920	\$1,055.09
2/14/2020	Reptile Man		08/08/19	5013180	\$325.00
	Carol Bohmbach		02/14/20	5013180	\$12.11
	Hillary Huggins		02/14/20	5013180	\$61.39
2/21/2020	Ingram	43921918	02/11/20	5013515	\$252.44
	Ingram	43908333	02/10/20	5013515	\$796.85
	Ingram	43878080	02/06/20	5013515	\$7.44
	Ingram	43878079	02/06/20	5013515	\$19.07
	Ingram	43878078	02/06/20	5013515	\$4.13
	Ingram	43878077	02/06/20	5013515	\$4.24
	Ingram	43878076	02/06/20	5013515	\$48.55
	Ingram	43878075	02/06/20	5013515	\$56.17
	Ingram	43878074	02/06/20	5013515	\$11.83
	Ingram	43878073	02/06/20	5013515	\$20.25

2/21/2020	Ingram	43878072	02/06/20	5013515	\$87.94
	SYNCB/AMAZON	655754745767	01/08/20	5013515	\$19.30
	SYNCB/AMAZON	469494733566	01/08/20	5013110	\$232.17
	SYNCB/AMAZON	939785394936	01/09/20	5013515	\$5.33
	SYNCB/AMAZON	467693938496	01/13/20	5013110	\$36.86
	SYNCB/AMAZON	469853478934	01/14/20	5013515	\$5.41
	SYNCB/AMAZON	786898738696	01/14/20	5013515	\$24.88
	SYNCB/AMAZON	458685785845	01/15/20	5013515	\$21.69
	SYNCB/AMAZON	586579595399	01/16/20	5013110	\$50.67
	SYNCB/AMAZON	454365643357	01/18/20	5013515	\$17.73
	SYNCB/AMAZON	775489639549	01/18/20	5013515	\$14.09
	SYNCB/AMAZON	533696698457	01/18/20	5013515	\$25.30
	SYNCB/AMAZON	668396939333	01/19/20	5013515	\$66.82
	SYNCB/AMAZON	453678848696	01/19/20	5013515	\$27.81
	SYNCB/AMAZON	746397838575	01/23/20	5013515	\$54.98
	SYNCB/AMAZON	965567938649	01/23/20	5013515	\$8.19
	SYNCB/AMAZON	457833846899	01/23/20	5013515	\$10.43
	SYNCB/AMAZON	439646469976	01/23/20	5013180	\$129.11
	SYNCB/AMAZON	457898884373	01/24/20	5013515	\$21.25
	SYNCB/AMAZON	769839753449	01/24/20	5013512	\$23.20
	SYNCB/AMAZON	855459784836	01/24/20	5013515	\$19.20
	SYNCB/AMAZON	446965975877	01/24/20	5013515	\$21.15
	SYNCB/AMAZON	453455836853	01/25/20	5013512	\$264.56
	SYNCB/AMAZON	536488684586	01/25/20	5013110	\$32.20
	SYNCB/AMAZON	966467378854	01/27/20	5013515	\$24.84
	SYNCB/AMAZON	583694583646	01/27/20	5013110	\$33.48
	SYNCB/AMAZON	575958374556	01/28/20	5013110	\$22.73
	SYNCB/AMAZON	896845947665	01/28/20	5013110	\$34.62
	SYNCB/AMAZON	989864777735	01/28/20	5013515	\$14.09
	SYNCB/AMAZON	457863867655	01/28/20	5013180	\$237.61
	SYNCB/AMAZON	868897744633	01/28/20	5013515	\$41.96
	SYNCB/AMAZON	646887748657	01/28/20	5013110	\$18.43
	SYNCB/AMAZON	455898487964	01/28/20	5013515	\$14.12
	SYNCB/AMAZON	486343984453	01/28/20	5013515	\$11.86
	SYNCB/AMAZON	768944667987	01/28/20	5013515	\$38.13
	SYNCB/AMAZON	848585498987	01/28/20	5013515	\$40.09
	SYNCB/AMAZON	444789985536	01/29/20	5013110	\$58.39
	SYNCB/AMAZON	555343489575	01/30/20	5013515	\$7.69
	SYNCB/AMAZON	758675359394	01/30/20	5013515	\$26.16
	SYNCB/AMAZON	765678369987	01/30/20	5013515	\$24.94

	SYNCB/AMAZON	445398835847	01/30/20	5013515	\$24.42
	SYNCB/AMAZON	439745376497	02/03/20	5013515	\$18.43
	SYNCB/AMAZON	463535887933	02/03/20	5013515	\$6.46
	SYNCB/AMAZON	667474849553	02/04/20	5013515	\$30.13
	SYNCB/AMAZON	636885448369	02/04/20	5013110	\$27.61
	SYNCB/AMAZON	645793597699	02/04/20	5013110	\$38.99
	SYNCB/AMAZON	467374353487	02/04/20	5013515	\$12.58
	SYNCB/AMAZON	964573944475	02/05/20	5013110	(\$33.48)
	SYNCB/AMAZON	689368676898	02/05/20	5013110	\$11.83
	SYNCB/AMAZON	448853789785	02/06/20	5013515	\$32.70
	SYNCB/AMAZON	448667544347	02/07/20	5013515	\$42.17
	SYNCB/AMAZON	434996485396	02/07/20	5013180	\$32.53
	SYNCB/AMAZON	459785744553	02/08/20	5013110	\$58.87
2/21/2020	Midwest Tape	98578331	02/07/20	5013515	\$8.39
	Midwest Tape	98578332	02/07/20	5013515	\$10.84
	Midwest Tape	98578333	02/07/20	5013515	\$22.72
	Midwest Tape	98601186	02/11/20	5013515	\$27.11
	Midwest Tape	98601187	02/11/20	5013515	\$23.04
	Midwest Tape	98601188	02/11/20	5013515	\$27.11
	Midwest Tape	98601380	02/11/20	5013515	\$166.13
	Ebsco	2003762	01/13/20	5013515	\$28.65
	Verizon	9847963294	02/09/20	5014210	\$79.30
	PT Metcalf, LLC	Mar-20	02/21/20	5014510	\$1,323.00
	Interpreting Technology	IT32199	02/15/20	5014110	\$1,159.92
	Sedro-Woolley School Dist	1591	11/24/13	5014510	\$160.00
	Collaboarative Summer Re	814	02/21/20	5013180	\$557.30
2/28/2020	Baker & Taylor	2035016541	12/26/19	5013515	\$35.82
	Baker & Taylor	2035016542	12/26/19	5013515	\$5.25
	Baker & Taylor	2035016543	12/26/19	5013515	\$17.59
	Baker & Taylor	2035016544	12/26/19	5013515	\$66.74
	Baker & Taylor	2035028262	01/03/20	5013515	\$230.14
	Baker & Taylor	2035028263	01/03/20	5013515	\$40.60
	Baker & Taylor	2035028264	01/03/20	5013515	\$32.73
	Baker & Taylor	2035028265	01/03/20	5013515	\$45.71
	Baker & Taylor	2035028266	01/03/20	5013515	\$31.35
	Baker & Taylor	2035028267	01/03/20	5013515	\$34.59
	Baker & Taylor	2035028268	01/03/20	5013515	\$63.39
	Baker & Taylor	2035028269	01/03/20	5013515	\$17.61
	Baker & Taylor	2035028270	01/03/20	5013515	\$21.00
	Baker & Taylor	2035028271	01/03/20	5013515	\$77.99

Baker & Taylor	2035028512	01/06/20	5013515	\$77.90
Baker & Taylor	2035035925	01/07/20	5013515	\$9.37
Baker & Taylor	2035033650	01/07/20	5013515	\$17.69
Baker & Taylor	2035033651	01/07/20	5013515	\$24.58
Baker & Taylor	2035043501	01/11/20	5013515	\$92.99
Baker & Taylor	2035043502	01/11/20	5013515	\$16.99
Baker & Taylor	2035043503	01/11/20	5013515	\$38.64
Baker & Taylor	2035043504	01/11/20	5013515	\$54.07
Baker & Taylor	2035043505	01/11/20	5013515	\$90.18
Baker & Taylor	2035043506	01/11/20	5013515	\$16.99
Baker & Taylor	2035043507	01/11/20	5013515	\$58.20
Baker & Taylor	2035055149	01/17/20	5013515	\$119.20
Baker & Taylor	2035055150	01/17/20	5013515	\$33.30
Baker & Taylor	2035055151	01/17/20	5013515	\$17.59
Baker & Taylor	2035055152	01/17/20	5013515	\$16.99
Baker & Taylor	2035055153	01/17/20	5013515	\$45.74
Baker & Taylor	2035055154	01/17/20	5013515	\$123.82
Baker & Taylor	2035055155	01/17/20	5013515	\$16.36
Baker & Taylor	2035060247	01/20/20	5013515	\$67.12
Baker & Taylor	2035066184	01/23/20	5013515	\$90.52
Baker & Taylor	2035066185	01/23/20	5013515	\$5.25
Baker & Taylor	2035066186	01/23/20	5013515	\$10.50
Baker & Taylor	2035066187	01/23/20	5013515	\$16.99
Baker & Taylor	2035066188	01/23/20	5013515	\$5.25
Baker & Taylor	2035066189	01/23/20	5013515	\$22.23
Baker & Taylor	2035066190	01/23/20	5013515	\$90.68
Baker & Taylor	2035066191	01/23/20	5013515	\$5.25
Baker & Taylor	2035066192	01/23/20	5013515	\$16.99
Baker & Taylor	2035066193	01/23/20	5013515	\$11.16
Baker & Taylor	2035076879	01/27/20	5013515	\$9.85
Baker & Taylor	2035080602	01/30/20	5013515	\$143.95
Baker & Taylor	2035080603	01/30/20	5013515	\$37.47
Baker & Taylor	2035080604	01/30/20	5013515	\$82.56
Baker & Taylor	2035080605	01/30/20	5013515	\$8.74
Baker & Taylor	2035080606	01/30/20	5013515	\$102.03
Baker & Taylor	2035080607	01/30/20	5013515	\$117.26
Baker & Taylor	2035082999	01/31/20	5013515	\$18.86
Baker & Taylor	2035083000	01/31/20	5013515	\$37.09
Baker & Taylor	2035102390	02/12/20	5013515	\$52.18
Baker & Taylor	2035102391	02/12/20	5013515	\$17.59

	Baker & Taylor	2035102392	02/12/20	5013515	\$84.21
	Baker & Taylor	2035102393	02/12/20	5013515	\$35.83
	Baker & Taylor	2035102394	02/12/20	5013515	\$46.85
	Baker & Taylor	2035102395	02/12/20	5013515	\$89.28
	Baker & Taylor	2035102396	02/12/20	5013515	\$16.99
	Baker & Taylor	2035102397	02/12/20	5013515	\$47.60
	Baker & Taylor	2035102398	2/12/2020	5013515	\$55.67
	Baker & Taylor	2035117929	02/19/20	5013515	\$18.23
	Baker & Taylor	2035117930	02/19/20	5013515	\$14.49
	Baker & Taylor	2035117931	02/19/20	5013515	\$13.73
	Baker & Taylor	2035117932	02/19/20	5013515	\$5.25
	Baker & Taylor	2035117933	02/19/20	5013515	\$18.24
	Baker & Taylor	2035117934	02/19/20	5013515	\$28.11
	Baker & Taylor	2035124096	02/22/20	5013515	\$124.49
	Baker & Taylor	2035124097	02/22/20	5013515	\$20.73
	Baker & Taylor	2035124098	02/22/20	5013515	\$5.25
	Baker & Taylor	2035124099	02/22/20	5013515	\$61.47
	Baker & Taylor	2035124100	02/22/20	5013515	\$53.46
	Baker & Taylor	2035124101	02/22/20	5013515	\$41.78
	Baker & Taylor	2035124102	02/22/20	5013515	\$16.35
2/28/2020	Dropbox*7NZN628B4DTL 888-44683		02/24/20	5014930	\$48.83
	LIBERTY BISTRO 360855291		02/21/20	5013180	\$500.00
	SQ *RCN COMMUNICATIONS gosq.com		02/20/20	5014212	\$127.17
	JOANN STORES #2199 MOUNT VER		02/14/20	5013180	\$9.34
	ADOBE ACROPRO SUBS 800-833-6		02/14/20	5014930	\$27.11
	FLUENTSTREAM 720-398-6		02/10/20	5014210	\$255.16
	SEDRO-WOOLLEY FOOD PAV SEDRO-WOO		02/10/20	5013180	\$36.75
	LIBERTY BISTRO 360855291		02/07/20	5013180	\$500.00
	SUNSET PARK SELF STORA SEDRO WOO		02/06/20	5014510	\$100.00
	SEDRO WOOLLEY MINI STO 800-528-0		02/04/20	5014510	\$150.00
	LIBERTY BISTRO 360855291		02/03/20	5013180	\$500.00
	REMOTEPC SIGNUP CHARGE HTTPSWWW.		01/30/20	5014930	\$6.95
2/28/2020	WA HCA		02/26/20	5012400	\$15,081.77
	Library Ideas, LLC	74485	02/27/20	5013515	\$725.10
	Midwest Tape	98631678	02/18/20	5013515	\$23.04
	Midwest Tape	98631679	02/18/20	5013515	\$27.11
	Midwest Tape	98632440	02/18/20	5013515	\$27.11
	Midwest Tape	98632442	02/18/20	5013515	\$27.71
	PT Metcalf, LLC		03/01/20	5014510	\$1,323.00
	Kendra Trachta		02/28/20	5013180	\$27.88

2/28/2020	Carol Walker		02/21/20	5013180	\$150.00
	Ingram	44059306	02/21/20	5013515	\$47.37
	Ingram	44059307	02/21/20	5013515	\$57.78
	Ingram	44059308	02/21/20	5013515	\$16.09
	Ingram	44059309	02/21/20	5013515	\$11.09
	Ingram	44059310	02/21/20	5013515	\$59.83
	Ingram	44059311	02/21/20	5013515	\$18.43
	Ingram	44059312	02/21/20	5013515	\$37.46
	Ingram	44059313	02/21/20	5013515	\$10.46
	Ingram	44066827	02/23/20	5013515	\$76.89

DocuSigned by:
Mary Alice Grobins
 Mary Alice Grobins, Chair

DocuSigned by:
Timothy Howland
 Timothy Howland, Vice Chair

DocuSigned by:
Melinda McCamey Coslor
 Mindy Coslor, Trustee

DocuSigned by:
Darcy Resetar
 Darcy Resetar, Trustee

 Lynn Torset, Trustee

Central Skagit Rural Partial County Library District
720 Metcalf Street
Sedro Woolley, WA 98284

We the undersigned members of the Board of Trustees of the Central Skagit Rural Partial County Library District, hereby approve the following vouchers submitted under the signature of Library Director, Jeanne Williams.

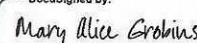
Total Vouchers: \$27,689.20

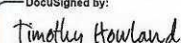
VOUCHER DATE	VENDOR	INVOICE NO.	DATE	CATEGORY	AMOUNT
3/6/2020	Ingram	44102688	02/25/20	5013515	\$297.37
	Ingram	44102687	02/25/20	5013515	\$6.40
	Ingram	44102686	02/25/20	5013515	\$9.84
	Ingram	44099008	02/25/20	5013515	\$30.21
	Ingram	44138008	02/27/20	5013515	\$52.08
	Ingram	44138007	02/27/20	5013515	\$223.83
	Ingram	44138006	02/27/20	5013515	\$12.93
	Ingram	44138005	02/27/20	5013515	\$17.36
	Ingram	44138004	02/27/20	5013515	\$21.15
	Ingram	44079972	02/24/20	5013515	\$282.43
	Ingram	44117859	02/26/20	5013515	\$43.23
	Ingram	44117858	02/26/20	5013515	\$38.38
	Leaf	10378798	02/25/20	5013512	\$292.95
	3/13/2020	Baker & Taylor	2035131912	02/26/20	5013515
Baker & Taylor		2035131110	02/26/20	5013515	\$15.11
Baker & Taylor		2035131111	02/26/20	5013515	\$16.64
Baker & Taylor		2035131112	02/26/20	5013515	\$133.73
Baker & Taylor		2035147465	03/05/20	5013515	\$167.22
Baker & Taylor		2035147466	03/05/20	5013515	\$18.73
Baker & Taylor		2035147467	03/05/20	5013515	\$35.21
Baker & Taylor		2035147468	03/05/20	5013515	\$16.99
Baker & Taylor		2035147469	03/05/20	5013515	\$35.20
Baker & Taylor		2035147470	03/05/20	5013515	\$26.30
Baker & Taylor		2035147471	03/05/20	5013515	\$45.65
3/13/2020	Hoopla Midwest Tape	98691163	02/29/20	5014930	\$1,558.08
	Skagit Law Group	34843	02/29/20	5014110	\$100.00
	Oasys	173461	03/10/20	5013512	\$23.98
	Marissa Malone		03/09/20	5014310	\$19.78
	MaKayla Haigh		03/09/20	5014310	\$21.96


	Hillary Huggins		03/09/20	5014310	\$19.78
	Teresa Johnson		03/06/20	5014310	\$23.01
	Tasha Martin		03/06/20	5014310	\$23.00
	PT Metcalf LLC	42020	03/13/20	5014510	\$1,323.00
	Midwest Tape	98700850	03/04/20	5013515	\$31.78
	Midwest Tape	98700851	03/04/20	5013515	\$31.67
	Midwest Tape	98700852	03/04/20	5013515	\$26.30
	Midwest Tape	98700853	03/04/20	5013515	\$125.28
	Midwest Tape	98666227	02/25/20	5013515	\$19.57
3/13/2020	Ingram	44151603	02/28/20	5013515	(\$14.28)
	Ingram	44194146	03/03/20	5013515	\$14.26
	Ingram	44194147	03/03/20	5013515	\$24.73
	Ingram	44149198	02/28/20	5013515	\$24.97
	Ingram	44149199	02/28/20	5013515	\$23.66
3/13/2020	USPS PO 5476600270 SEDRO WOOLLEY WA		01/31/20	5014220	\$4.75
	CITY OF SEDRO-WOOLLEY 360-855-9925 WA		01/31/20	5014700	\$174.67
	CITY OF SEDRO-WOOLLEY 360-855-9925 WA		01/31/20	5014700	\$214.85
	CNGC/SPEEDPAY 888-522-1130 WA		02/03/20	5014700	\$218.04
	CNGC/SPEEDPAY 888-522-1130 WA		02/03/20	5014700	\$304.94
	INTERPRETING TECHNOLOG 3604195555 WA		02/03/20	5014930	\$162.74
	MESTIZO FAMILY MEXICAN SEDRO WOOLLEY WA		02/04/20	5014310	\$28.30
	EIG*POWWEB 866-5392854 MA		02/05/20	5014930	\$117.27
	PAYPAL *PUBLICLIBRA 4029357733 CA		02/14/20	5014930	\$149.00
	CAMPING WORLD #53 BURLINGTON WA		02/14/20	5013512	\$323.35
	EIG*POWWEB 866-5392854 MA		02/18/20	5014930	\$4.29
	COMCAST BELLINGH CS 1X 800-266-2278 WA		02/18/20	5014212	\$570.26
	FEDEX OFFIC14300014332 BURLINGTON WA		02/24/20	5014911	\$32.54
	SKAGIT PUD 3604247104 WA		02/25/20	5014700	\$70.84
	CITY OF SEDRO-WOOLLEY 360-855-9925 WA		02/25/20	5014700	\$412.57
3/20/2020	Frontline Cleaning	24260	03/17/20	5014187	\$362.31
	Midwest Tape	98731881	03/11/20	5013515	\$533.23
	Midwest Tape	98731882	03/11/20	5013515	\$27.92
	Interpreting Technology	IT32727	03/15/20	5014110	\$825.96
	Ingram	44300229	03/11/20	5013515	\$14.18
	Ingram	44300228	03/11/20	5013515	\$59.35
	Ingram	44300227	03/11/20	5013515	\$21.01

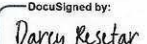
	Ingram	44300226	03/11/20	5013515	\$25.70
	Ingram	44300225	03/11/20	5013515	\$1,464.30
	Ingram	44300224	03/11/20	5013515	\$13.64
	Ingram	44300223	03/11/20	5013515	\$10.26
	Ingram	44300222	03/11/20	5013515	\$9.91
	Ingram	44300221	03/11/20	5013515	\$38.60
	Ingram	44300220	03/11/20	5013515	\$21.61
	Ingram	44300219	03/11/20	5013515	\$10.00
3/20/2020	SYNCB/Amazon	969599346668	02/11/20	5013110	\$45.70
	SYNCB/Amazon	437369495893	02/17/20	5013110	\$50.67
	SYNCB/Amazon	577389556973	02/26/20	5013110	\$119.30
	SYNCB/Amazon	778959477353	02/19/20	5013180	\$26.66
	SYNCB/Amazon	466444857856	03/03/20	5013110	\$20.59
	SYNCB/Amazon	443338948358	03/03/20	5013110	\$36.84
	SYNCB/Amazon	587453465458	03/02/20	5013180	\$103.58
	SYNCB/Amazon	588667684668	03/02/20	5013512	\$211.21
	SYNCB/Amazon	435369383467	03/03/20	5013110	\$9.75
	SYNCB/Amazon	458987393599	03/03/20	5013180	\$12.91
	SYNCB/Amazon	438738885776	02/19/20	5013180	\$44.49
	SYNCB/Amazon	445447847893	02/12/20	5013180	\$17.30
	SYNCB/Amazon	495545663447	02/11/20	5013180	\$24.94
	SYNCB/Amazon	534855943966	02/12/20	5013512	\$117.70
	SYNCB/Amazon	433683647959	02/21/20	5013180	\$189.91
	SYNCB/Amazon	466363336964	03/03/20	5013110	\$37.96
	SYNCB/Amazon	487943465787	03/02/20	5013180	\$13.22
	SYNCB/Amazon	548635779384	03/02/20	5013180	\$20.08
	SYNCB/Amazon	877886585463	03/02/20	5013180	\$22.68
	SYNCB/Amazon	849946546857	03/02/20	5013180	\$40.67
	SYNCB/Amazon	589878836775	03/02/20	5013180	\$43.91
	SYNCB/Amazon	469797333684	03/02/20	5013180	\$59.57
	SYNCB/Amazon	543555736383	02/11/20	5013515	(\$19.20)
	SYNCB/Amazon	863439687865	02/19/20	5013515	(\$20.06)
	SYNCB/Amazon	463744336395	02/20/20	5013512	\$310.76
	SYNCB/Amazon	468435564469	02/19/20	5013180	\$55.29
	SYNCB/Amazon	443935587965	02/12/20	5013515	\$16.22
	SYNCB/Amazon	664969369537	02/19/20	5013180	\$21.68

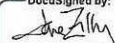
	SYNCB/Amazon	435874889534	02/09/20	5013515	\$21.16
	SYNCB/Amazon	769867878837	02/10/20	5013180	\$40.42
	SYNCB/Amazon	773989763543	03/05/20	5013110	\$21.69
	SYNCB/Amazon	876577665379	03/03/20	5013110	\$18.43
	SYNCB/Amazon	435463664778	02/29/20	5013512	\$173.56
	SYNCB/Amazon	467677899975	03/01/20	5013512	\$54.24
	SYNCB/Amazon	485836344967	03/01/20	5013512	\$42.21
	SYNCB/Amazon	599785848953	03/05/20	5013180	\$1.77
	SYNCB/Amazon	456988757649	03/03/20	5013110	\$56.15
	SYNCB/Amazon	668657965655	02/21/20	5013515	\$7.44
3/27/2020	WA HCA	April Premiums	03/26/20	5012400	\$13,725.76
	Ingram	44327256	03/13/20	5013515	\$177.21
	Dept. of Retirement Systems	1389309	03/20/20	5012200	\$25.00

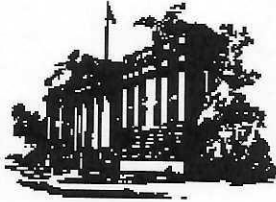
DocuSigned by:

 8F3A7003C58448
 Mary Alice Grobins, Chair

DocuSigned by:

 B4BD56BF6A1048E
 Timothy Howland, Vice Chair

DocuSigned by:

 71DCCCA35831457
 Mindy Coslor, Trustee

DocuSigned by:

 DCC7C7DC10B439
 Darcy Resetar, Trustee

DocuSigned by:

 B141DA1970D4E4
 Jane Zillig, Trustee



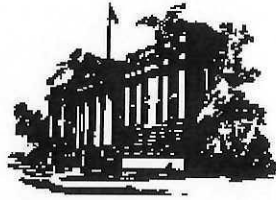
Skagit County Office Of The Treasurer
Jackie Brunson, Treasurer
P.O. Box 518
Mount Vernon, Washington 98273
Phone (360) 416-1750

General Ledger Detail Report

For Date Range: 2/1/2020 To: 2/29/2020

L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

Beginning Cash Balance	\$286,257.00
Cash Receipts	\$238.04
Investments Interest	\$4,054.83
Taxes Collected	\$19,086.07
State Forest Funds	\$59,976.29
Timber Excise	\$15,564.51
Subtotal Cash Increases	\$98,919.74
Investments Purchased	-\$4,054.83
Other Cash Decreases	-\$55.20
District Accounts Payable	-\$29,239.81
District Payroll	-\$50,421.73
Subtotal Cash Decreases	-\$83,771.57
Ending Cash Balance	\$301,405.17
Beginning Investments	\$2,817,720.34
Investments Purchased	\$4,054.83
Ending Investments	\$2,821,775.17
Beginning Taxes Receivable	\$910,402.95
Taxes Receivable	-\$19,433.69
Ending Taxes Receivable	\$890,969.26



Skagit County Office Of The Treasurer
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Monthly Investment Ledger Report 3/5/2020

For Date Range 2/1/2020 To 2/28/2020

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
2/3/2020		INTEREST	SP INTEREST PAYMENT			\$0.00	\$4,104.83	\$0.00
2/3/2020		FEE	SP HANDLING FEE			\$0.00	\$0.00	-\$50.00
2/3/2020		REDIST	SP PURCHASE INTEREST			\$4,054.83	\$0.00	\$0.00
2015-48	SP	L0301	2/25/2015	1.68	1/1/3000	\$2,821,775.17	\$124,507.16	-\$2,231.99
**** L0301		CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT				\$2,821,775.17	\$124,507.16	-\$2,231.99

3/5/2020 Monthly Investment Ledger Report

For Date Range 2/1/2020 To 2/28/2020

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
Grandtotal						\$2,821,775.17		



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State Pool District Report

2/1/2020 To: 2/29/2020

Bank 680 STATE TREAS LGIP

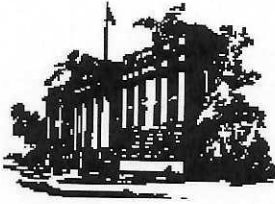
Interest Rate:

1.68

Fund: L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

InvestmentID: 2015-48

Beginning Balance:	\$2,817,720.34
Transactions:	\$4,054.83
Ending Balance:	\$2,821,775.17
Average Daily Balance:	\$2,821,495.53
Interest:	\$3,763.61
Fee:	\$50.00
Net Interest:	\$3,713.61



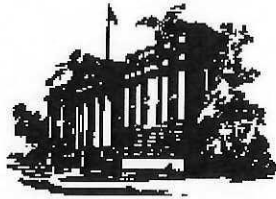
Skagit County Office Of The Treasurer
Jackie Brunson, Treasurer
P.O. Box 518
Mount Vernon, Washington 98273
Phone (360) 416-1750

General Ledger Detail Report

For Date Range: 3/1/2020 To: 3/31/2020

L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

Beginning Cash Balance	\$301,405.17
Cash Receipts	\$85.65
Investments Interest	\$3,713.61
Taxes Collected	\$42,357.23
State Forest Funds	\$9,873.22
Subtotal Cash Increases	\$56,029.71
Investments Purchased	-\$3,713.61
Other Cash Decreases	-\$47.37
District Accounts Payable	-\$37,686.60
District Payroll	-\$45,776.67
District IGT Decreases	-\$2,747.35
Subtotal Cash Decreases	-\$89,971.60
Ending Cash Balance	\$267,463.28
Beginning Investments	\$2,821,775.17
Investments Purchased	\$3,713.61
Ending Investments	\$2,825,488.78
Beginning Taxes Receivable	\$890,969.26
Taxes Receivable	-\$43,384.13
Ending Taxes Receivable	\$847,585.13



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Monthly Investment Ledger Report 4/3/2020

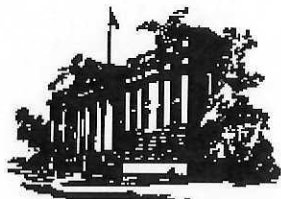
For Date Range 2/29/2020 To 3/31/2020

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
3/3/2020		INTEREST	SP INTEREST PAYMENT			\$0.00	\$3,763.61	\$0.00
3/3/2020		FEE	SP HANDLING FEE			\$0.00	\$0.00	-\$50.00
3/3/2020		REDIST	SP PURCHASE INTEREST			\$3,713.61	\$0.00	\$0.00
2015-48	SP	L0301	2/25/2015	1.29	1/1/3000	\$2,825,488.78	\$128,270.77	-\$2,281.99
**** L0301		CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT				\$2,825,488.78	\$128,270.77	-\$2,281.99

4/3/2020 Monthly Investment Ledger Report

For Date Range 2/29/2020 To 3/31/2020

Id	Type	DocID	Purchased	Rate	Maturity	Principal	Interest	Fee
Grandtotal						\$2,825,488.78		



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Mount Vernon, Washington 98273
Phone (360) 416-1750

State Pool District Report

3/1/2020 To: 3/31/2020

Bank 680 STATE TREAS LGIP

Interest Rate:

1.29

Fund: L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

InvestmentID: 2015-48

Beginning Balance:	\$2,821,775.17
Transactions:	\$3,713.61
Ending Balance:	\$2,825,488.78
Average Daily Balance:	\$2,825,249.19
Interest:	\$3,099.51
Fee:	\$50.00
Net Interest:	\$3,049.51

SKAGIT COUNTY JR DISTRICTS
 REVENUE/EXPENDITURE
 FEBRUARY 2020

Fnd L03 NORTH CENTRAL RURAL LIBRARY

DESCRIPTION	PRIOR MONTH END BALANCE	CURRENT DEBITS	CURRENT CREDITS	MONTH END BALANCE	2020 BUDGET
Sub 001 NORTH CENTRAL RURAL LIBRARY					
Typ 003 REVENUES					
Obj 310 TAXES	2,524.79-		34,650.58-	37,175.37-	
Obj 330 INTERGOVERNMENTAL REVENUES		184.61	60,134.21-	59,949.60-	
Obj 360 MISCELLANEOUS REVENUES	3,819.66-		4,319.56-	8,139.22-	
Typ 005 EXPENDITURES					
Obj 510 SALARIES AND WAGES	39,682.94	40,006.63		79,689.57	
Obj 520 PERSONNEL BENEFITS	5,067.04	22,936.66		28,003.70	
Obj 530 SUPPLIES -CONSUMPTION / RE	6,482.83	6,468.88		12,951.71	
Obj 540 SERVICES AND PASS THRU PMT	32,909.44	8,882.52	.42-	41,791.54	
Obj 599 BUDGET EXPENDITURES					2,043,363.00
Fnd L03 NORTH CENTRAL RURAL LIBRARY D	77,797.80	78,479.30	99,104.77-	57,172.33	2,043,363.00

SKAGIT COUNTY JR DISTRICTS
 BALANCE SHEET
 FEBRUARY 2020

DESCRIPTION	BEGINNING BALANCE	CURRENT DEBITS	CURRENT CREDITS	ENDING BALANCE
Fnd L03 NORTH CENTRAL RURAL LIBRARY DI				
Sub 001 NORTH CENTRAL RURAL LIBRARY DI				
Typ 001 ASSETS				
Obj 111 CASH AND CASH EQUIVALENTS	286,557.00	99,104.35	83,956.18-	301,705.17
Obj 118 TEMPORARY INVESTMENTS	2,817,720.34	4,054.83		2,821,775.17
Obj 121 TAXES RECEIVABLE (NET)	910,402.95		19,433.69-	890,969.26
Typ 002 LIABILITIES & FUND EQUITY				
Obj 213 ACCOUNTS/VOUCHERS PAYABLE	457.06-	29,239.81	29,340.05-	557.30-
Obj 231 OTHER ACCRUED LIABILITIES	21,347.06-	21,347.06	19,824.35-	19,824.35-
Obj 257 DEFERRED REVENUE	910,402.95-	19,433.69		890,969.26-
Obj 287 UNRESERVED FUND BALANCE	3,160,271.02-			3,160,271.02-

SKAGIT COUNTY JR DISTRICTS
 TRANSACTION DETAIL
 FEBRUARY 2020

				Opening Balance	Closing Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI				
PRL APP	93134	20226?	02/15/20 WILLIAMS, JEANNE M	4,066.61	
PRL APP	93134	20319?	02/15/20 SANCHEZ-DAVILA, SANDRA I	1,913.28	
PRL APP	93134	20418?	02/15/20 JOHNSON, TERESA J	2,148.13	
PRL APP	93134	20493?	02/15/20 TRACHTA, KENDRA	2,594.77	
PRL APP	93171	20363?	02/15/20 ALLEN, ALLIA E	1,648.00	
PRL APP	93171	20417?	02/15/20 ANDERSSON, MARY S	1,221.71	
PRL APP	93171	20420?	02/15/20 BOHMBACH, CAROL F	686.71	
PRL APP	93171	20483?	02/15/20 HAIGH, MAKAYLA R	1,153.60	
PRL APP	93171	20462?	02/15/20 HUGGINS, HILLARY A	1,400.80	
PRL APP	93171	20419?	02/15/20 JACOBSON, ROBERTA R	367.31	
PRL APP	93171	20448?	02/15/20 MALONE, MARISSA B	1,442.40	
PRL APP	93171	20476?	02/15/20 MARTIN, TASHA R	1,268.96	
PRL APP	93171	20478?	02/15/20 SMITH, SUSAN C	270.00	
PRL APP	93303	20420?	02/16/20 BOHMBACH, CAROL F	666.75	
PRL APP	93266	20226?	02/29/20 WILLIAMS, JEANNE M	4,066.61	
PRL APP	93266	20319?	02/29/20 SANCHEZ-DAVILA, SANDRA I	1,766.24	
PRL APP	93266	20418?	02/29/20 JOHNSON, TERESA J	2,148.13	
PRL APP	93266	20493?	02/29/20 TRACHTA, KENDRA	2,594.77	
PRL APP	93303	20363?	02/29/20 ALLEN, ALLIA E	1,648.00	
PRL APP	93303	20417?	02/29/20 ANDERSSON, MARY S	1,022.08	
PRL APP	93303	20483?	02/29/20 HAIGH, MAKAYLA R	1,153.60	
PRL APP	93303	20462?	02/29/20 HUGGINS, HILLARY A	1,400.80	
PRL APP	93303	20419?	02/29/20 JACOBSON, ROBERTA R	471.12	
PRL APP	93303	20448?	02/29/20 MALONE, MARISSA B	1,442.40	
PRL APP	93303	20476?	02/29/20 MARTIN, TASHA R	1,153.60	
PRL APP	93303	20478?	02/29/20 SMITH, SUSAN C	290.25	
L03 5011100	SALARIES AND WAGES			39,682.94	79,689.57
PRL APP	93096	?	02/10/20 SOCIAL SECURITY	1,604.12	
PRL APP	93225	?	02/25/20 SOCIAL SECURITY	1,572.88	
L03 5012100	SOCIAL SECURITY			1,402.68	4,579.68
PRL APP	93096	?	02/10/20 RETIREMENT	2,639.12	
PRL APP	93225	?	02/25/20 RETIREMENT	2,513.48	
L03 5012200	RETIREMENT			2,256.63	7,409.23

SKAGIT COUNTY JR DISTRICTS
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					Opening	Closing
					Balance	Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI					
	PRL APP	93096	?	02/10/20 LABOR AND INDUSTRIES	285.00	
	PRL APP	93225	?	02/25/20 LABOR AND INDUSTRIES	277.79	
L03 5012300	LABOR AND INDUSTRIES					
	A/P APP	131702	513912	02/10/20 WASTHEALTH CENTRAL SKAGIT LIBR	14,044.27	
					184.34	747.13
L03 5012400	MEDICAL					
						14,044.27
L03 5012900	UNEMPLOYMENT COMPENSATION					
	A/P APP	131667	513047	02/06/20 ELAN CENTRAL SKAGIT LIBRARY	89.92	
	A/P APP	131703	513458	02/10/20 ELAN CENTRAL SKAGIT LIBRARY	17.88	
	A/P APP	131870	514294	02/24/20 AMAZON.COM CENTRAL SKAGIT LIBR	623.37	
					1,223.39	1,223.39
L03 5013110	OFFICE SUPPLIES					
	A/P APP	131667	513047	02/06/20 ELAN CENTRAL SKAGIT LIBRARY	704.01	
	A/P APP	131785	514166	02/18/20 PETERSENSCOT CENTRAL SKAGIT LI	325.00	
	A/P APP	131785	513981	02/18/20 BOHMBACHCARO FEBRUARY 2020 REI	12.11	
	A/P APP	131785	514050	02/18/20 HUGGINSHILLA CENTRAL SKAGIT LI	61.39	
	A/P APP	131870	514294	02/24/20 AMAZON.COM CENTRAL SKAGIT LIBR	399.25	
	A/P APP	131948	514715	02/28/20 COLL SMR LIB CENTRAL SKAGIT LI	557.30	
					1,159.18	1,890.35
L03 5013180	LIBRARY PROGRAM COSTS					
	A/P APP	131667	513047	02/06/20 ELAN CENTRAL SKAGIT LIBRARY	154.20	
	A/P APP	131702	513702	02/10/20 LEAF CENTRAL SKAGIT LIBRARY	292.95	
	A/P APP	131870	514294	02/24/20 AMAZON.COM CENTRAL SKAGIT LIBR	287.76	
					235.86	2,294.92
L03 5013512	LIBRARY EQUIPMENT < \$5000					
	A/P APP	131604	513282	02/03/20 MIDWESTTAPE CENTRAL SKAGIT LIB	14.90	
	A/P APP	131604	513282	02/03/20 MIDWESTTAPE CENTRAL SKAGIT LIB	43.09	
	A/P APP	131604	513282	02/03/20 MIDWESTTAPE CENTRAL SKAGIT LIB	61.80	
	A/P APP	131604	513282	02/03/20 MIDWESTTAPE CENTRAL SKAGIT LIB	10.84	
	A/P APP	131604	513282	02/03/20 MIDWESTTAPE CENTRAL SKAGIT LIB	41.68	
					112.80	847.71

SKAGIT COUNTY JR DISTRICTS
 TRANSACTION DETAIL
 FEBRUARY 2020

						Opening	Closing
						Balance	Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI						
A/P APP	131604	513282	02/03/20	MIDWESTTAPE CENTRAL SKAGIT LIB	10.84		
A/P APP	131604	513282	02/03/20	MIDWESTTAPE CENTRAL SKAGIT LIB	55.42		
A/P APP	131604	513282	02/03/20	MIDWESTTAPE CENTRAL SKAGIT LIB	26.30		
A/P APP	131604	513282	02/03/20	MIDWESTTAPE CENTRAL SKAGIT LIB	27.92		
A/P APP	131604	513282	02/03/20	MIDWESTTAPE CENTRAL SKAGIT LIB	27.11		
A/P APP	131604	513282	02/03/20	MIDWESTTAPE CENTRAL SKAGIT LIB	26.30		
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	18.98		
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	35.25		
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	14.90		
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	37.95		
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	27.37		
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	23.04		
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	14.90		
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	27.92		
A/P APP	131867	514515	02/24/20	MIDWESTTAPE CENTRAL SKAGIT LIB	8.39		
A/P APP	131867	514515	02/24/20	MIDWESTTAPE CENTRAL SKAGIT LIB	10.84		
A/P APP	131867	514515	02/24/20	MIDWESTTAPE CENTRAL SKAGIT LIB	22.72		
A/P APP	131867	514515	02/24/20	MIDWESTTAPE CENTRAL SKAGIT LIB	27.11		
A/P APP	131867	514515	02/24/20	MIDWESTTAPE CENTRAL SKAGIT LIB	23.04		
A/P APP	131867	514515	02/24/20	MIDWESTTAPE CENTRAL SKAGIT LIB	27.11		
A/P APP	131867	514515	02/24/20	MIDWESTTAPE CENTRAL SKAGIT LIB	166.13		
A/P APP	131867	514370	02/24/20	EBSCOINDUSTR CENTRAL SKAGIT LI	28.65		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	252.44		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	796.85		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	7.44		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	19.07		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	4.13		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	4.24		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	48.55		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	56.17		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	11.83		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	20.25		
A/P APP	131868	514420	02/24/20	INGRAM SVC CENTRAL SKAGIT LIBR	87.94		
A/P APP	131870	514294	02/24/20	AMAZON.COM CENTRAL SKAGIT LIBR	774.33		
L03 5013515	LIBRARY BOOKS < \$5,000					4,974.99	7,918.73
A/P APP	131702	513823	02/10/20	INTERPR TECH CENTRAL SKAGIT LI	180.98		

SKAGIT COUNTY JR DISTRICTS
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					Opening	Closing
					Balance	Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI					
	A/P APP 131867	514571	02/24/20	INTERPR TECH CENTRAL SKAGIT LI	1,159.92	
L03 5014110	PROFESSIONAL SERVICES					
	A/P APP 131667	513047	02/06/20	ELAN CENTRAL SKAGIT LIBRARY	255.96	
	A/P APP 131867	514635	02/24/20	VERIZONWIREL CENTRAL SKAGIT LI	79.30	
L03 5014210	TELEPHONE					
	A/P APP 131667	513047	02/06/20	ELAN CENTRAL SKAGIT LIBRARY	210.81	
L03 5014212	TELEPHONE INTERNET					
	A/P APP 131703	513458	02/10/20	ELAN CENTRAL SKAGIT LIBRARY	61.07	
L03 5014310	TRAVEL					
	A/P APP 131604	513315	02/03/20	PHILIPSPUBLI CENTRAL SKAGIT LI	320.00	
	A/P APP 131703	513458	02/10/20	ELAN CENTRAL SKAGIT LIBRARY	314.65	
L03 5014410	ADVERTISING					
	A/P APP 131667	513047	02/06/20	ELAN CENTRAL SKAGIT LIBRARY	250.00	
	A/P APP 131867	514548	02/24/20	PTMETCALF CENTRAL SKAGIT LIBRA	1,323.00	
	A/P APP 131867	514576	02/24/20	SW DIST 101 CENTRAL SKAGIT LIB	160.00	
L03 5014510	RENTALS					
	A/P APP 131604	513322	02/03/20	PUGET ENERGY CENTRAL SKAGIT LI	258.36	
	A/P APP 131604	513322	02/03/20	PUGET ENERGY CENTRAL SKAGIT LI	85.53	
L03 5014700	UTILITIES					
	A/P APP 131667	513047	02/06/20	ELAN CENTRAL SKAGIT LIBRARY	0.42-	
L03 5014910	MISCELLANEOUS					
	A/P APP 131667	513047	02/06/20	ELAN CENTRAL SKAGIT LIBRARY	160.00	

SKAGIT COUNTY JR DISTRICTS
 TRANSACTION DETAIL
 FEBRUARY 2020

					Opening	Closing
					Balance	Balance
Fnd L03	NORTH CENTRAL RURAL LIBRARY DI					
A/P APP	131703	513458	02/10/20	ELAN CENTRAL SKAGIT LIBRARY	1,055.09	
L03 5014920	EDUCATION/TRAINING				-----	-----
					770.83	1,985.92
A/P APP	131604	513124	02/03/20	CYBRARIAN CENTRAL SKAGIT LIBRA	649.95	
A/P APP	131604	513148	02/03/20	ENPOINTE TEC CENTRAL SKAGIT LI	2.86	
A/P APP	131667	513047	02/06/20	ELAN CENTRAL SKAGIT LIBRARY	135.94	
A/P APP	131702	513739	02/10/20	MIDWESTTAPE CENTRAL SKAGIT LIB	1,700.57	
A/P APP	131703	513458	02/10/20	ELAN CENTRAL SKAGIT LIBRARY	463.33	
ACH APP	85799	857991	02/25/20	JAN 2020 DOR USE TAX	55.20	
L03 5014930	DUES/SUBSCRIPTIONS/MEMBERSHI				-----	-----
					23,405.23	26,413.08