

Central Skagit Rural Partial County Library District
Regular Board Meeting Tentative Agenda
October 14, 2015
7:00 p.m.

1. Call to Order

2. Approval of Agenda

3. Consent Agenda Items

Approval of the Minutes from September 17, 2015

Approval of the Special Meeting Minutes from October 2, 2015

Approval of September Payroll in the amount of \$9,619.74

Approval of September Vouchers in the amount of \$20,745.24

General Ledger Report for September 2015

Ongoing Budget

Ongoing Statistics

4. Conflict of Interest

5. Communications

Salish Coast Sciences – Declination of Project Proposal

6. Report of the Director

7. Committee or other Reports

8. Old Business

Patron Code of Conduct with Revisions

Collection Development Policy with Revisions

9. New Business

A. Bookmobile Recommendations from SVS – *If available by meeting date*

B. Addition of Freedom to Read Statement and Library Bill of Rights to Policy Manual

C. Buy It Now Program through SirsiDynix

D. Clarification of Circulation Policy

(1) minimum age

(2) identification

(3) proof of address

(4) minors and parental signatures

E. Health Insurance Stipend

F. Holidays

G. Preliminary Budget

10. Public Comment Period (limit of 2 minutes each)

11. Executive Session – Update on Real Estate

12. Adjournment

The next regular meeting will be held on November 18, 2015 at the district office at 100 W. State St. Suite C, Sedro Woolley, WA 98284, 7 p.m.

Central Skagit Rural Partial County Library District
Regular Board Meeting Minutes
September 17, 2015
7:00 p.m.

1. Call to Order Time: 7:05 p.m.

Trustees Present: Mindy Coslor
Chris Silves
Lynn Torset
Ahmik Hindman,
Mary Alice Grobins

Staff Present: Jeanne Williams, Director
Aimee Hirschel, Assistant Director

Public Present: Sharon Howe
Janine Vanliew
Wayne Carlson
Sylvia Matterand

2. Approval of Agenda

Motion 1: Mary Alice Grobins
Motion 2: Lynn Torset
All Approved

3. Conflicts of Interest
NONE

4. Approval of the minutes of July 16, 2015

Motion 1: Mary Alice Grobins
Motion 2: Lynn Torset
All Approved

5. Approval of the minutes of July 22, 2015

Motion 1: Mary Alice Grobins
Motion 2: Lynn Torset
All Approved

6. Approval of the minutes of August 20, 2015

Correction: At the bottom of the page, the date for the next meeting should be September 17th rather than October 15th.

Motion 1: Mary Alice Grobins
Motion 2: Ahmik Hindman
All Approved

7. Communications

NONE

8. Report of the Director

Attached

9. Financial Report

Lynn Torset, Treasurer, will move \$400,000 from cash balance to investment savings.

Approve vouchers for August 2015 (total \$16,398)

Report Attached

Motion 1: Lynne Torset
Motion 2: Mary Alice Grobins
All Approved

Approve payroll for August 2015 (total \$9441.24)

Motion 1: Mary Alice Grobins
Motion 2: Ahmik Hindman
All Approved

10. Committee or other Reports

None

11. New Business

Reciprocal Agreements – Upper Skagit and La Conner

Motion to enter into inter-local reciprocal borrowing contracts with the La Conner Regional Library System and the Upper Skagit Library District.

Motion 1: Chris Silves
Motion 2: Ahmik Hindman
All Approved

**12. Executive Session – Discussion of acquisition of real estate with Clay Learned of Learned Commercial, Inc. per RCW 42.30.110(1)(b)
Called at 7:30pm**

Regular session resumed at 8:03pm

New Business, continued

Motion to authorize Clay Learned, on behalf of the Board of Trustees, to enter into a Purchase and Sale Agreement for the purchase of real property.

Motion 1: Chris Silves
Motion 2: Lynn Torset
All Approved

Consent Agenda

Motion to adopt rule of order allowing for the consent agenda process for routine items such as meeting minutes, vouchers, payroll, financial reports, budget reports statistical reports.

A consent agenda may be presented by the Chairperson at the beginning of the meeting. Items may be removed from the consent agenda on the request of any one member without need for motion or vote. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.

Motion 1: Mary Alice Grobins
Motion 2: Ahmik Hindman
All Approved

Collection Development Policy

Trustees will review policy for consideration at next regular meeting. Director will add to de-selection process: items with low or no circulations over a 1-3 year period.

Patron Code of Conduct

Trustees will review policy for consideration at next regular meeting. Director will remove sections involving unattended children, those needing supervision, and animals. Those sections will have stand-alone policies outside of the Code of Conduct. Director will also include procedures for how disruptions are handled.

13. Old Business

Marketing and Logo Design Questions

Logos and branding will contain Central Skagit Library. Director will work with Skagit Marketing for logo/branding and color pallets/fonts.

14. Public Comment Period

Wayne Carlson – apprised library staff of book giveaway by Skagit Family Learning.

Janine Vanliew – asked if those patrons who were considered reciprocal borrowers would be held to the same borrowing limits as resident patrons. Director stated that all patrons, regardless of status, are held to the same circulation policies.

15. Adjournment Time: 8:30pm

Motion 1: Ahmik Hindman
Motion 2: Lynn Torset
All Approved

The next regular meeting will be held on October 15, 2015 at the district office at 100 W. State St. Suite C, Sedro Woolley, WA 98284, 7 p.m.

Mindy Coslor



Ahmik Hindman

Chris Silves



Lynn Torset



Mary Alice Grobins



Central Skagit Rural Partial County Library District
Special Board Meeting Minutes
October 2, 2015
9:00am

1. Call to Order: 9:07am

Trustees Present: Mindy Coslor via Skype
Ahmik Hindman
Mary Alice Grobins
Lynn Torset

Staff Present: Jeanne Williams, Director

2. Executive Session - Discussion of acquisition of real estate with per RCW 42.30.110(1)(b) called at 9:08am

3. Regular Meeting Resumed at 9:37am

Motion: The Board authorizes Clay Learned to proceed with the offer Purchase property pursuant to the revised terms presented to the Board in Executive Session.

Motion 1: Mary Alice Grobins

Motion 2: Ahmik Hindman

All Approved

4. Meeting Adjourned at 9:39am

Motion 1: Lynn Torset

Motion 2: Mary Alice Grobins

All Approved

The next regular meeting will be held on October 14, 2015 at the district office at 100 W. State St. Suite C, Sedro Woolley, WA 98284, 7 p.m.

Mindy Coslor



Ahmik Hindman

Chris Silves



Lynn Torset



Mary Alice Grobins



SEKACT COUNTY AUDITORS OFFICE AUDITING SERVICES
 JUNIOR DISTRICT TRANSMITTAL
 AUDITED SERVICES

PATCH _____

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed, the claim is a just due and unpaid obligation against Seaco-Woolley School District RPO Library District, Fund 103 and I am authorized to authenticate and certify to said claim.

WE HEREBY APPROVE THIS VOUCHER

[Signature]
 Chris Silver

SIGNED *[Signature]* Director
 DATE: 09-22-15
 TITLE

COMMISSIONERS SIGNATURES

TOTAL: \$ 1612.29

Vendor Name	Invoice Number	Invoice Date	GL Code	Inv Amount
1 Amazon	073339530051	7/12/15	501 3110	13.67
2	073331143646	7/12/15	501 3110	14.95
3	193437050793	7/12/15	501 3110	4.37
4	073331266684	7/12/15	501 3110	9.87
5	231224785795	7/12/15	501 3511	126.97
6	045982506149	7/12/15	501 3110	32.24
7	045980900587	7/12/15	501 3110	63.37
8	148196856723	8/10/15	501 4910 (warranty)	7.63
9	233494498602	8/14/15	501	
10	272746973414	8/16/15	501 4910 (warranty)	19.64
11	176376849987	8/16/15	501 3512	210.34
12	090789159039	8/10/15	501 3515	8.14
13	090789778649	8/10/15	501 3515	32.29
14	09078582706	8/10/15	501 3515	395.71
15	090786768104	8/11/15	501 3575	51.06
16				

SHERIFF COUNTY AUDITOR'S OFFICE ACCOUNTING SERVICES
JUNIOR DISTRICT TRANSMITTAL
 AUDITED SERVICES

BATCH _____

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed, the claim is a just, due and unpaid obligation against State School Whoolley School District RFD, Liberty District, Fund 100 and I am authorized to authenticate and certify to said claim.
WE HEREBY APPROVE THIS VOUCHER

COMMISSIONER'S SIGNATURES _____

SIGNED: _____
 DATE: _____
 TITLE: _____
 TOTAL: \$ _____

Vendor Name	Invoice Number	Invoice Date	GL Code	Inv Amount
1 Amazon	142818439870	8/14/15	501 3512	135.66
2 continued	181176466526	8/13/15	501 3110	8.37
3	008032812649	8/12/15	501 3110	15.18
4	155735175969	8/12/15	501 3110	34.35
5	082218665373	8/12/15	501 3110	19.99
6	155739589159	8/12/15	501 3512	262.57
7	027289789612	8/13/15	501 3110	21.45
8	027280958468	8/13/15	501 3110	50.16
9	292767419767	9/13/15	501 3110	17.57
10	250722541705	9/16/15	501 3515	31.04
11	178170927166	9/18/15	501 3110	25.70
12				
13				
14				
15				
16				

Activities:

- I attended a Playful Learning in the Library Webinar on 9/16. This webinar highlighted the Barrington Library renovation to create a large, sensory activity-filled space for all ages. It provided great ideas for space planning for a children's section in a library as well tips for managing the space.
- I met with Lori Gray from Baker&Taylor, the largest book vendor in the US. We discussed their opening day collection service and I believe this service will be what we need to prepare for the opening of a new library with a much larger collection. B&T MLIS collection specialists would provide selection lists for staff to go through. Based on those lists, the items would be processed and stored. Before opening day, those items would be delivered and a specialist would be onsite to help manage getting the items shelved. They would also help us upload all of the catalog records. I believe that we need to have our staff focused on working with patrons and limit the amount of time staff would spend processing and cataloging books.
- I attended a Budget Process webinar hosted by the MRSC on 9/29.
- I met with Rod Cann, a bond specialist with Heritage Bank (at Clay Learned's referral) on 9/30. He provided me with a bond document that was used by the a fire protection district as a guide for what documentation a bank would need.
- I met with Kimberly Cauvel with the Skagit Valley Herald on 10/1 and she wrote a nice article about our services and goals (attached).
- I spoke with Cynthia Weed, Bond Counsel with K&L Gates on 10/2. She will be handling our bond and will be providing us with a document outlining the terms we will be able to work with in regard to getting a loan for real property. This would include how much we can legally borrow, the length of time we can take to pay the loan back, and the fact that we want a "no penalty for early pay-off" clause. She also told me that we are not required to do competitive selection with regard to banks and that we are not required to have a municipal advisor.
- I attended a Human Resources webinar hosted by the Washington State Library on 10/6.
- Layla and I attended the Friends of the Skagit Library meeting on 10/6 where we discussed ideas for expanding the scope of the group to cover other county-wide library initiatives in addition to the summer library program.
- I attended the Chamber of Commerce Luncheon on 10/7 with Lynn and he introduced me to the group. I also learned about a group in our area who may be able to offer advice or be a partner in providing a maker space—Northwest Innovation Resource Center.
- I sat in on a demonstration of Freegal, a digital music service that allows patrons to stream and download music – over 9 million titles – and there is no digital rights management. This means that what you download is yours to keep on your device. This would be a great addition to the titles offered in Hoopla.

Central Skagit Library Districts Statistics

2014	
Library Cards	239
Overdrive	
Patrons	87
Checkouts	586
OneClick	
Patrons	23
Checkouts	47

	2015	Library Cards	Overdrive Patron	Overdrive Circ	OneClick Patron	OneClick Circ	Book Circulation	EBSCO Sessions	Proquest	Mango	Tumblebooks	Website Hits	Patron Visits
January		21	16	211	2	8	0	356			7		
February		11	7	564	2	4	0	183			0		
March		12	3	244	2	7	0	413			0		
April		20	6	205	1	3	0	1090			0		
May		19	6	244	1	6	0	670			0		
June		20	3	232	2	3	59	905			21		
July		33	6	298	2	0	55	510			15	57	213
August		6	5	216	3	0	47	235	0	0	20	866	197
September		21	6	68	0	1	72	8	0	5	7	579	210
October													
November													
December													
2015 Totals		163	58	2282	15	32	233	4370	0	5	70	1502	620
Grand Totals*		402	145	2868	38	79	233	4370	0	5	70	1502	620

*Includes 2014 to date

Audience Overview

Sep 1, 2015 - Sep 30, 2015

All Sessions
100.00%

Overview

Pageviews

3,000

1,500

Sep 1, 2015 - Sep 30, 2015

Sessions

579

Users

330

Pageviews

2,387

Pages / Session

4.12

Avg. Session Duration

00:02:16

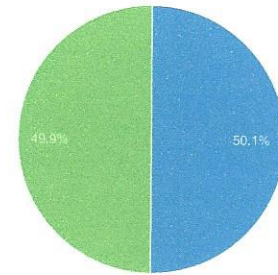
Bounce Rate

27.81%

% New Sessions

50.09%

New Visitor Returning Visitor



Language

Sessions % Sessions

Language	Sessions	% Sessions
1. en-us	474	81.87%
2. (not set)	69	11.92%
3. ru	13	2.25%
4. en	9	1.55%
5. en-gb	7	1.21%
6. pt-br	5	0.86%
7. en-ie	1	0.17%
8. it-it	1	0.17%

Top Patron Issues in the Past 30 Days

[see more messages](#)

Patron attempted to borrow an already borrowed title.

1

Patrons

[patron finder](#)

[see more patron data](#)

15,000 library population served	0% 22 patrons are registered download	11 patrons registered last month	0% 8 patrons borrowed a title last month	73% patron retention
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Circulations

[see more circulation data](#)

5 # circulations available per patron per month	2,375 average circulations per active patron last month	19 titles circulated this month	38 total circulations all time	35 total unique titles circulated all time
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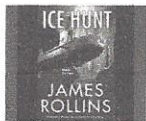
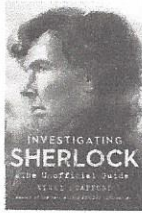


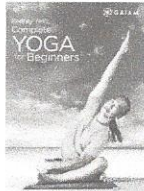
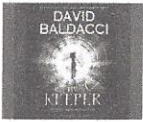

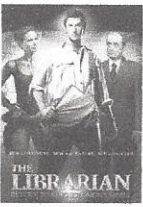
Spending

[see more spending data](#)

\$1,500 monthly cap Change	\$42 current usage this month	\$1,500 total available this month	\$1.99 average cost per circulation
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Top Titles in the past 30 days

[see more top titles](#)

							
2 titles	2 titles	2 titles	1 title	1 title	1 title	1 title	1 title

patrons having borrowed a title in the last month

numbers updated once an hour



Jeanne Williams <jeanne@centralskagitlibrary.org>

Re: Central Skagit Library District

Ann <ann@scsciences.com>

Wed, Sep 23, 2015 at 2:09 PM

To: Jeanne Williams <jeanne@centralskagitlibrary.org>

Hello Jeanne,

I've spent some time researching your request and the data requirements necessary to have the confident and defensible results your constituents require. I'm afraid I'm not having much luck finding what we need in the way that we need it.

The issue I'm running into is access to the data you'd like. I can find a few simple data products from the Census, but the sort of data you are looking for seems to be only accessible with special requests costing additional fees and requiring extra processing. The Census data is only available in larger blocks that do not follow the boundaries of your service area. So to break the data down to your boundary will require processing and interpolation to represent your areas.

I hate to tell you this, but I'm going to have to decline the job. I don't want to lead you down a path and not be able to deliver what we've promised. And I feel very uncomfortable creating an interpolation that I'm not sure how well we can defend.

Thank you for considering us and if you have other mapping needs please think of us in the future.

- Ann Stark
Salish Coast Sciences

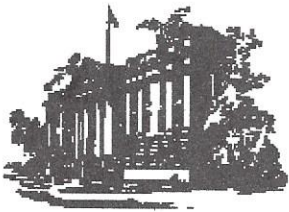
On Sep 3, 2015, at 12:37 PM, Jeanne Williams <jeanne@centralskagitlibrary.org> wrote:

Hello!

I wondered if your staff was at a point where we could start the population density project I emailed you about around August 10th? I was thinking that you might need me to sign a contract or quote to get things going?

Thanks,

Jeanne Williams
Director
Central Skagit Rural Partial County Library District
360.755.3985



Skagit County Office Of The Treasurer
Katie Jungquist, Treasurer
P.O. Box 518
Mount Vernon, Washington 98273
Phone (360) 416-1750

General Ledger Detail Report

For Date Range: 9/1/2015 To: 9/30/2015

L0301 CENTRAL SKAGIT RURAL PARTIAL CO LIBRARY DISTRICT

Beginning Cash Balance	\$709,586.41
Cash Receipts	\$55.98
Investments Interest	\$75.88
Taxes Collected	\$17,330.79
State Forest Funds	\$2,218.14
Subtotal Cash Increases	\$19,680.79
Investments Purchased	-\$400,075.88
Other Cash Decreases	-\$43.68
District Accounts Payable	-\$19,244.48
District Payroll	-\$11,150.19
Subtotal Cash Decreases	-\$430,514.23
Ending Cash Balance	\$298,752.97
Beginning Investments	\$600,368.42
Investments Purchased	\$400,075.88
Ending Investments	\$1,000,444.30
Beginning Taxes Receivable	\$391,213.55
Taxes Receivable	-\$17,619.12
Ending Taxes Receivable	\$373,594.43

Central Skagit Library Budget, August 2015

A	Payroll	Annual Allotment	AUG Spent	AUG Spent YTD	AUG Balance	% Spent AUG YTD
A1				lastmoYTD + thismoSPENT	lastmoBAL - thismoSPENT	thismoYT D/allotted
A1-1	Library Director 2015 Salary - #1100	\$80,000.00	\$6,666.24	\$37,777.46	\$42,222.54	47%
A1-2	Asst. Director -#1100	\$50,000.00	\$2,025.00	\$16,825.00	\$33,175.00	34%
A1-3	Library Staff - #1100	\$50,000.00		\$0.00	\$50,000.00	0%
A1-4						
A1-5						
A1-6						
A1-7						
A1-8						
	<i>Subtotal Assistants</i>	\$100,000.00	\$2,025.00	\$16,825.00	\$83,175.00	17%
	<i>Subtotal Salary & Wages</i>	\$180,000.00	\$8,691.24	\$54,602.46	\$125,397.54	30%
A2	Payroll Benefits - 26 pay periods					
A2-1	Health Insurance - #2400	\$30,000.00	\$750.00	\$4,110.00	\$25,890.00	14%
A2-2	Staff Benefits (14.5% of Salary & Wages): PERS Retirement - #2200 (7.5%); Medicare - #2100 (1.45%); FICA - #2100 (6.2%); L&I & Unemployment - #2300 (.22%).	\$27,000.00	\$1,303.69	\$8,308.74	\$18,691.26	31%
	<i>Subtotal Benefits</i>	\$57,000.00	\$2,053.69	\$12,418.74	\$44,581.26	22%
	<i>Total Payroll</i>	\$237,000.00	\$10,744.93	\$67,021.20	\$169,978.80	28%
	<i>Payroll % Total Budget</i>	50%				
B	Maintenance & Operations	2015 Allotment	AUG Spent	AUG Spent YTD	AUG Balance	% Spent AUG YTD
B1	Programs					
B1-1	Adult programs - #3180	\$2,000.00	\$744.75	\$744.75	\$1,255.25	37%
B1-2	Children's programs - #3180	\$5,000.00		\$2,142.26	\$2,857.74	43%
	<i>Subtotal programs</i>	\$7,000.00	\$744.75	\$2,887.01	\$4,112.99	41%
B2	Continuing Education & Travel					
B2-1	Staff Education - #4920	\$3,000.00		\$799.71	\$2,200.29	27%
B2-2	Staff Travel - #4310	\$2,000.00	\$0.00	\$6,297.50	-\$4,297.50	315%
B2-3	Board Education - #4920 & travel - #4310	\$1,000.00	\$0.00	\$729.35	\$270.65	73%
	<i>Subtotal education & travel</i>	\$6,000.00	\$0.00	\$7,826.56	-\$1,826.56	130%
B3	Building costs					
B3-1	Office Rent - #6210	\$12,000.00	\$0.00	\$5,250.00	\$6,750.00	44%
B3-2	Facilities Maintenance (painting, repairs) - #4810	\$2,000.00	\$850.00	\$850.00	\$1,150.00	43%
B3-3	Building Insurance (WA Govt Entity Pool-WGEP) - #4610	\$3,200.00	\$2,905.00	\$2,905.00	\$295.00	91%
B3-4	Bookmobile Insurance - #4610	\$1,000.00		\$0.00	\$1,000.00	0%
B3-5	Fuel	\$5,800.00		\$0.00	\$5,800.00	0%
B3-6	Garage/ Storage Rent - #6210	\$1,200.00		\$615.00	\$585.00	51%
B3-7	License/Registration	\$500.00		\$0.00	\$500.00	0%
B3-8	Mortgage - #4800	\$0.00		\$0.00	\$0.00	
	<i>Subtotal building costs</i>	\$25,700.00	\$3,755.00	\$9,620.00	\$16,080.00	37%
B4	Equipment (Capital outlay)					
B4-1	Computer Equipment - #3511	\$5,000.00	\$0.00	\$1,117.52	\$3,882.48	22%
B4-2	Library Equipment - # 3512	\$10,000.00	\$7,574.85	\$15,602.74	-\$5,602.74	156%
B4-3	Bookmobile - #3511	\$55,000.00		\$0.00	\$55,000.00	0%
	<i>Subtotal equipment</i>	\$70,000.00	\$7,574.85	\$16,720.26	\$53,279.74	24%
B5	Software					
B5-1	Computer Software - #3130	\$2,000.00		\$1,062.30	\$937.70	53%
	<i>Subtotal software</i>	\$2,000.00	\$0.00	\$1,062.30	\$937.70	53%
B6	Services					
B6-1	Telephone/ Internet - #4210, #4212	\$3,500.00		\$1,764.31	\$1,735.69	50%
B6-2	Advertising - #4410	\$1,500.00	\$19.51	\$366.42	\$1,133.58	24%
B6-3	Professional Services (consultants) - #4110	\$5,000.00		\$10,505.63	-\$5,505.63	210%
B6-4	Dues & Memberships (ALA, WLA, Chamber) - #4930	\$1,000.00	\$49.00	\$220.28	\$779.72	22%
B6-6	Accounting (Skagit County), paid quarterly - #4120	\$5,000.00	\$1,143.80	\$1,143.80	\$3,856.20	23%
B6-7	ILS maintenance - #3130	\$8,000.00		\$6,424.18	\$1,575.82	80%
B6-8	website maintenance - #4110	\$2,000.00		\$670.00	\$1,330.00	34%
B6-9	Misc charges - #4910	\$450.00		\$36.31	\$413.69	0%
	<i>Subtotal services</i>	\$26,450.00	\$1,212.31	\$21,130.93	\$5,319.07	80%
B7	Supplies					
B7-1	Office supplies - #3110	\$4,000.00	\$121.05	\$4,075.91	-\$75.91	102%
B7-2	Postage - #4220	\$4,000.00	\$23.27	\$153.65	\$3,846.35	4%
B7-3	Printing - #4911	\$3,000.00		\$0.00	\$3,000.00	0%
	<i>Subtotal supplies</i>	\$11,000.00	\$144.32	\$4,229.56	\$6,770.44	38%
	<i>Total Maintenance & Operations</i>	\$148,150.00	\$13,431.23	\$63,476.62	\$84,673.38	43%
	<i>M.O. % Total Budget</i>	31%				

Central Skagit Library Budget, August 2015

C	Library Materials	2015 Allotment	AUG Spent	AUG Spent YTD	AUG Balance	% Spent AUG YTD
C1	Books					
C1-1	Adult Books - #3515	\$45,000.00	\$174.12	\$38,662.39	\$6,337.61	86%
C1-2	Children's Books - #3515	\$30,000.00	\$925.63	\$14,091.23	\$15,908.77	47%
	<i>Subtotal books</i>	\$75,000.00	\$1,099.75	\$52,753.62	\$22,246.38	70%
C2	Subscriptions					
C2-1	Periodical subscriptions - #4930	\$300.00		\$0.00	\$300.00	
C2-2	Online subscriptions (eAudiobooks, Proquest, Auto Repair, etc) - #4930	\$15,000.00	\$2,748.88	\$7,712.87	\$7,287.13	51%
	<i>Subtotal subscriptions</i>	\$15,300.00	\$2,748.88	\$7,712.87	\$7,587.13	50%
	<i>Total Library Materials</i>	\$90,300.00	\$3,848.63	\$60,466.49	\$29,833.51	67%
	<i>Materials % Total Budget</i>	19%				
ABC	Total Budget Allotment, sections A,B,C - 100%	\$475,450.00	\$28,024.79	\$190,964.31	\$284,485.69	40%
D	Investments, Cash, Reserve & Endowments (Treasurer's Report)	JUL Report	AUG Report			
D1	Investments					
D1-1	LGIP:Local Government Investment Pool	\$600,219.03	\$600,298.35			
D1-2						
D1-3						
D1-4						
D1-5						
D1-6						
	<i>Total Investments</i>	\$600,219.03	\$600,298.35			
D2	Cash Balance					
D2-1	Skagit County	\$702,113.94	\$702,113.94			
D2-2						
	<i>Subtotal cash</i>	\$702,113.94	\$709,586.41			
	<i>Total Investments, Cash, Reserve & Endowments</i>	\$1,302,332.97				
E	Revenues 2015 (Audit Officer's Report)	Estimated 2015				
E1	Tax Revenue					
E1-1	Property Tax Revenue -- 2015 rate .49774	\$801,678.00				
E1-2		\$0.00				
	<i>Subtotal tax revenue</i>	\$801,678.00				
E2	Donations/Grants					
		\$0.00				
		\$0.00				
	<i>Subtotal Donations/grants</i>	\$0.00				
E3	Reserves					
		\$0.00				
		\$0.00				
		\$1,600.00				
		\$0.00				
	<i>Total Revenue</i>	\$801,678.00				
F	Outstanding Debt 2015					
F1						
F2						
F2						